

# TRINITY ALPS UNIFIED SCHOOL DISTRICT

## SPECIAL MEETING OF THE BOARD MINUTES

Please note change of date for this meeting and change of time for the tour.....

**Weaverville Elementary School Library .....Monday, January 28, 2008**  
**234 Trinity Lakes Blvd. ....Tour of Potential District Office Facilities – 4:30 p.m.**  
**Weaverville, California**

Trinity Alps Unified School District Governing Board:

George Tkach, President – Present  
Bob Simmons – Present  
Mike Cloud – Present  
Les Daye – Present  
Galen McCray - Present

### **1.0 Call to Order – 4:35 PM**

**2.0 Flag Salute** - Led by Trustee Tkach

### **3.0 Comments from the Public-**

Mike Flint would like to stay and interject during Item 6.0.

### **4.0 SCHOOL PLANT AND PROPERTY**

4.1 Board Tour of Potential District Office Facilities

Mr. Baker and Board members toured the following three sites: WES District Office, Velocity Technology/Bus Barn, TUHS District Office

### **5.0 Adjourn and Reconvene Special Meeting at 5:30 PM at Alps View High School, Room 1 - 200 Weaver Bally Road, Weaverville, California 5:40 PM**

Trustee Cloud moved to place Item 6.1 at the end of the meeting, after Item 6.3. Motion seconded by Trustee Tkach.

### **6.0 BOARD AND ADMINISTRATIVE**

6.1 California School Boards Association - Superintendent Search

Barry Reed pointed out his agenda in the Board member's binder. He will include confidential information to the Board tonight via handouts. He then explained what would be considered confidential disclosures to the public verses non-confidential information.

Scope of the Search:

- He recommends a statewide search; countrywide search is not recommended at this time as people can access the CSBA Search website from all over the country.
- Marketing and advertising; Ed Cal magazine ad will run every other week for a month; tomorrow evening Mr. Reed will be leaving for the Monterey Superintendent Symposium, and flyer will be available there.
- Multi-year contract; Mr. Reed does not recommend a one year contract; the Board was polled and Trustees McCray, Simmons, Cloud, Daye and Tkach suggest a 2 year contract; he discussed an Evergreen, or roll-over clause to attract a superintendent for more than two

years; articles and parameters, length of contract and termination clause will be discussed at a later meeting in closed session; the add will read multi-year contract and won't specify number of years, with salary competitive and negotiable by experience

Time Line:

- Mr. Reed recommends the second week in April as deadline for applications, (Friday, April 11, 2008); April 18, meet with professional screeners to read all of the applications; Executive Search will compose a short list of their recommendations for the Board; applications will be delivered to the Board Monday, April 21 and the Board would read them between that date and the 25<sup>th</sup>; applications will remain in the District Office; the week of April 28<sup>th</sup> he will need a 2 hour closed session meeting with the Board (it was determined to meet Monday, April 28<sup>th</sup> at 6:30 with Mr. Reed and his screeners); screeners will contact the applicants the following day and do extensive background checks; interviews May 8, 9, 10; the Board agrees to lock in those days.

Community and Stakeholder In-Put:

- Mr. Reed explained the process, which is more corporate style; he will come up for 2 ½ days next week to receive community and staff input (Wednesday February 6, @ 7:00 PM community forum @ WES Library); Susan and Maria to forward structured questionnaire to feeder schools and our student parents asap; include a closed session (1-2 hours) for contract and it's parameters at the March meeting; Mr. Reed passed around the possible interview questions and asked the Board to go through and pick their 20 favorite questions by Monday, February 4, and e-mail or fax their information to Mr. Reed.

6.2 Approve Job Description/Salary for Director of Business Services

Mr. Baker discussed that this is the final recommended version including a salary range with steps to be adjusted later. He recommends running the positions inside of the district. A letter of intent/interest and resume from applicants is also recommended.

Trustee Tkach asked if there is a motion to move to approve. Trustee McCray moved to include language to advertise in-house only.

Motion to approve as amended by Trustee Simmons, second by Trustee McCray. Motion carried unanimously.

6.3 Approve Job Description/Salary for Director of Facilities and Operations

Mr. Baker discussed that this is also the final recommended version including a salary range with steps to be adjusted later. He recommends also running this position in-house only.

Trustee Simmons asked about the salary range. Mr. Baker and Trustee Tkach discussed the position's duties and responsibilities further.

Trustee Simmons asked for clarification on some language regarding negotiations, which was clarified by the Board and Mike Rourke, CTA representative.

Motion by Trustee Simmons to approve as amended to include language of in-house only, second by Trustee Daye. Motion carried unanimously.

Trustee McCray asked when to expect the advertising to go out. Mr. Baker expects to have it out Monday, February 4<sup>th</sup>.

**7.0 Adjournment – 7:25 PM**