

TRINITY ALPS UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School Library Wednesday, July 23, 2008
31020 State Hwy 3 Closed Session – 5:30 p.m., Business Meeting – 6:00 p.m.
Weaverville, California

Board meetings are held the second Wednesday of each month at 6:00 PM. The next Regular meeting is scheduled for Wednesday, August 13 at the WES Cafeteria

Trinity Alps Unified School District Governing Board:

- George Tkach, President – Present
- Mike Cloud – Present
- Bob Simmons – Absent
- Galen McCray – Present
- Area 4 – Vacant

1.0 CALL TO ORDER – 5:31 PM

2.0 FLAG SALUTE – Led by Trustee Tkach

3.0 ADDITIONS OR CHANGES IN AGENDA – Ed Traverso, Interim Superintendent, request the Board move Item 10.2 up the agenda before Item 8.0 to accommodate HRN staff. He would like to add agenda Resolution 089-06 regarding signatories for the district bank account. Barry Reed will be here to speak to the board.

Trustee McCray discussed bringing back the Program Specialist position as reported in previous minutes. Trustee Tkach states no action was taken regarding the Program Specialist as the Board wanted to wait for the new Superintendent when making the decision. Ed Traverso will meet with Rosalind Morris when she returns from vacation to discuss this with administrators. Trustee McCray questioned absence of July 9 Minutes, which Susan Hazard explained.

4.0 COMMENTS FROM THE PUBLIC- Kathleen Graham expressed concerns about the timeline to hire a Program Specialist if the Board approves the position. Trustee McCray and Mr. Traverso explained it will not take long to get staff on board once the position is approved. Rights to positions were also discussed.

Trustee McCray requested the location of postings of the Board Agendas be announced at the next Board meeting.

5.0 CLOSED SESSION – 5:47 PM

- Government Code Section 54957.6
- Negotiations with CTA, CSEA and Unrepresented Employees
- District Negotiator Ed Traverso, Interim Superintendent for Bill Odell

Motion to end Closed Session and return to Open Session by Trustee McCray, second by Trustee Cloud
End Closed Session and return to Open Session - **6:15 PM**

6.0 CONSENT ITEMS

Trustee McCray requests we pull Items 6.2, 6.3 and 6.5 per his absence at those meetings.
On motion by Trustee Cloud, second by Trustee McCray, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

Item 9.2

CONSENT ITEMS CONTINUED

- 6.1 Approval of the Governing Board Regular Meeting Minutes of June 9, 2008
- 6.2 Approval of the Governing Board Special Meeting Minutes of June 16, 2008
- 6.3 Approval of the Governing Board Special Meeting Minutes of June 17, 2008
- 6.4 Approval of the Governing Board Special Meeting Minutes of June 23, 2008
- 6.5 Approval of the Governing Board Special Meeting Minutes of June 26, 2008

7.0 PERSONNEL

- 7.1 Approval of Resolution 089-03 Recognition of Years of Service to Trinity Union High School District ~ Joyce Pennington

Trustee Tkach read the resolution to the audience and presented the framed resolution to Joyce.

Joyce told the Board that she has loved working with the kids and will miss her job.

MSC Trustees Cloud/McCray. Motion carried.

- 7.2 California School Boards Association Executive Superintendent Search –Barry Reed

Barry Reed would like direction from the Board on how to proceed with the Superintendent search. He congratulated the Board for “snatching” Mr. Traverso, who will help move the district forward. He explained some of his suggested scenarios, which were discussed in detail. The position is still posted on the CSBA website.

Trustee Tkach feels if there is a really good candidate we should put together an interview right away.

Trustees Cloud and McCray feel continuity is important at this time and would prefer to wait awhile and keep working with Mr. Traverso. The spring semester is where they prefer to push hard to fill the position.

The decided timeline to advertise heavily will be December and January to hire in the spring or July 1 at latest.

Mr. Reed requests to come back and discuss the Superintendent contract and to keep the Board informed.

Trustee Tkach would like to see more contract models, which Mr. Reed will provide.

- 7.3 Dismissal of Probationary Employee

Mr. Traverso explained we had a probationary employee in the classified staff who did not successfully complete the probationary period and has been dismissed.

- 10.2 Approval of Facilities Agreement between Human Response Network and Trinity Alps Unified School District

Mr. Traverso explained this agreement with HRN regarding exchange of building use on the Alps View campus and the WES campus. The preschool will move to the WES campus.

MSC Trustees McCray/Tkach. Motion carried.

8.0 BOARD AND ADMINISTRATIVE

- 8.1 Superintendent Report – Ed Traverso

Mr. Traverso reported the following:

1. Homework for the Board! He delivered Board Policies 3000, 5000, 6000 series and Administrative Leeway Board Policy for the Board to peruse. They will be brought back for first and second readings next. The BP 9000 series may require an in-service.

- 8.2 THS Associate Superintendent/Principal Report – Michael McAllister – Not Present

- 8.3 WES Principal Report – Rosalind Morris – Not Present

- 8.4 Set Location for TAUSD Board of Trustees Meetings

Motion by Trustee McCray to set the location for TAUSD Board of Trustee meetings at the WES Library, second by Trustee Cloud. Motion carried.

- 8.5 Approval of Organizational Chart

BOARD AND ADMINISTRATIVE CONTINUED

Mr. Traverso explained the chart.

Trustee Cloud suggested the WES side have a line from WES Principal to Counselor and Instructional and Office Staff. Mr. Traverso explained how it should be changed to the board.

Motion by Trustee Cloud to approve per changes, second by Trustee McCray. Motion carried.

8.6 Update Regarding Board of Trustees Vacancy - Area 4

Mr. Traverso explained the ad for the vacancy has been in the Trinity Journal and posted at appropriate locations. The deadline is Friday, July 25. We have one letter of interest at this time.

The Board is happy to interview at the next regularly scheduled board meeting.

8.7 First Reading:

BP 1312.3 Community Relations - Uniform Complaint Procedures

AR 1312.3 Community Relations – Uniform Complaint Procedures – Compliance Officers

AR 1312.4 Community Relations – Williams Uniform Complaint Procedures

E 1312.4 Community Relations – Williams Uniform Complaint Procedures

Mr. Traverso explained what the Uniform Complaint Procedures are and that an audit found some of these to be in need to revisions. The revisions have been sent to the state and we are now in compliance.

Per Trustee McCray's question, Mr. Traverso states the Superintendent is the compliance officer.

8.8 Approval of Job Description for Cafeteria Manager

Mr. Traverso explained that with the retirement of Joyce Pennington we will have one cafeteria manager on staff but the job description needed some changes due to melding the needs of two cafeteria sites.

MSC Trustees McCray/Cloud. Motion carried.

8.9 Approval of Resolution 089-04 Changing Lincoln's Birthday from Thursday, February 12, 2009 to Friday, February 20, 2009

Mr. Traverso explained that Ed Code states this is one holiday we can slide. The County Office asked us to make this resolution.

MSC Trustees McCray/Cloud. Motion carried.

8.10 Approval of Teacher Notifications Agreement between School Innovations and Advocacy, Inc. and the Trinity Alps Unified School District

Mr. Traverso explained this company provides notifications to teachers when expulsions and suspensions have occurred. Mr. Traverso does not recommend approval of this contract.

No action taken.

9.0 BUSINESS AND FINANCIAL

9.1 Director of Business Services Report – Cindy Blanchard

Cindy Blanchard reported the following:

A State Budget does not look any better. Forest Reserves does not look good either. No additional funding that she is aware of.

B The District Office has moved in to the former TUHSD office. We have a good team.

C Payroll due tonight. Information for each employee had to be complete by tonight.

9.2 Approval of Agreement with American Fidelity Assurance Company Regarding Section 125 Flexible Benefit Plan

Cindy Blanchard explained this is the company both schools have used for years to offer different policies to employees and employee pre-tax is run through them. This contract is for the new district.

MSC Trustees Cloud/McCray. Motion carried.

9.3 Approval of Resolution 089-06 Authorization to Sign Orders Drawn on the Funds of TAUSD

ITEM 9.3 CONTINUED

Cindy Blanchard briefly explained this item.

Mr. Traverso explained we need to make a name spelling correction and typo.

MSC Trustees Cloud/McCray per typo changes. Motion carried.

10.0 FACILITIES AND OPERATIONS

10.1 Review Map of Boundary Lines for Weaverville Elementary School

Mr. Traverso brought a map of the Weaverville Elementary School campus and discussed some minor changes to the grounds for evacuation needs in case of emergency.

Mr. Shriner was in the audience and explained the sloping further.

10.2 Approval of Facilities Agreement between Human Response Network and Trinity Alps Unified School District

Moved between 7.3 and 8.0

11.0 INSTRUCTIONAL FUNCTION

11.1 Approval of Agreement to Provide Instructional Services between Absolute Safety Training, Inc. and Trinity Alps Unified School District

Mr. Traverso explained this is an ROP contract item and we just needed to change the name to TAUSD.

MSC Trustees McCray/Cloud. Motion carried.

12.0 SCHOOL PLANT AND PROPERTY

12.1 Approval of Resolution 089-05 Routine Disposal of Surplus Property

Mr. Traverso explained he also included the Board Policy which pertains to surplus property disposal.

MSC Trustees Cloud/McCray. Motion carried.

12.0 OPEN FORUM

Herk Shriner suggests Public Comment should be placed after closed session when the business meeting actually begins. Mr. Traverso states it should be listed before closed session and at the beginning of the business meeting. We will do that in the future.

Trustee Cloud: Nothing to report.

Trustee McCray: Suggests we list the next regular board meeting time and location on the minutes. After more discussion the time place and location will also be displayed on the THS marquee and at each site. Smoke conditions and student health were discussed. Mr. Traverso would limit student sports and outdoor activities.

Trustee Simmons: Absent

Trustee Tkach: Brought up the student dress code as he has been questioned by parents. Mr. Traverso explained the teaching staff is responsible for reporting offences, but all staff are responsible and need to work as a team for the dress code to be consistently enforced. He is also developing an employee handbook which will spell out the dress codes.

Mr. Traverso invited the board members to attend our team building in-service on August 13.

13.0 Adjournment – 7:37 PM THE NEXT MEETING WILL BE HELD AUGUST 13, 5:00 CLOSED SESSION, 6:00 BUSINESS MEETING AT THE WES LIBRARY

Motion to adjourn by Trustee McCray, second by Trustee Cloud. Motion carried.