

TRINITY ALPS UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School LibraryWednesday, August 13, 2008
31020 State Hwy 3Closed Session – 5:00 p.m., Business Meeting – 6:00 p.m.
Weaverville, California

All TAUSD Board of Trustee Meeting Agendas are posted at the following locations: TAUSD District Office, Trinity High School Office, Weaverville Elementary School Display Case by the Multi-Purpose Room, Trinity County Office of Education and at <http://www.tausd.org>.

All regularly scheduled Board of Trustees meetings are scheduled at 6:00 PM on the second Wednesday of each month at the Weaverville Elementary School Library.

Trinity Alps Unified School District Governing Board:

- George Tkach, President – Present
- Mike Cloud – Present
- Bob Simmons – Present
- Galen McCray – Present
- Area 4 – Vacant

1.0 Formal Opening 5:03 PM

2.0 ACCEPT CLOSED SESSION AGENDA

Motion by Trustee McCray. Second by Trustee Cloud. Vote: 4 Ayes, 0 Nays

3.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA - None

4.0 CLOSED SESSION -

4.1 Government Code Section 54957

Public Employee Appointment - Director of Facilities and Operations

Eminence Credential

Approval of Resolution 089-07 Personnel Services

Approval of Teacher Assignments for the 2008-2009 School Year

4.2 Government Code Section 54957.6

Negotiations with CTA, CSEA and Unrepresented Employees

District Negotiator Ed Traverso, Interim Superintendent and Bill Odell

5.0 RECONVENE TO OPEN SESSION

5.1 Call to Order - **6:04 PM**

5.2 Flag Salute

5.3 Additions or Changes in Agenda

Superintendent Traverso would like to add three additional Inter-District Transfer Requests under 10.2 to the Agenda, which came in to the district office after the Board packets were mailed.

5.4 Declaration of Recording Devices – Mr. Traverso signaled that we have one recorder.

6.0 REPORT OUT OF CLOSED SESSION – Government Code 54957.1(a) (5)

ITEM 6.0 CONTINUED

Mr. Traverso reported that the Board took action to add one additional period to Mr. Schmidt's schedule at THS for Spanish class; to hire Jessica Newton at THS as the JV Volleyball Coach; approved a position, providing the need is there, for a combo position at WES between the After School Program and the Independent Study Program; offered Dave Ottem the position of Director of Facilities and Operations; and accepted the resignation of Sandra McAllister, para-educator at WES.

Motion to approve by Trustee Simmons, second by Trustee McCray, motion carried.

There was no reportable action taken regarding negotiations.

7.0 ACCEPTANCE OF OPEN SESSION AGENDA

Motion by Trustee Cloud to approve as amended, Second Trustee McCray. Vote 4 Ayes, 0 Nays

8.0 COMMENTS FROM THE PUBLIC – Herk Shriner passed out a notice for a memorial service for fallen firefighters. He would like to be on next month's agenda regarding the use of school buses to transport the public from Slattery Pond to Eagle Gulch. They will also be working with Highway Patrol. Trustee McCray invited Mr. Shriner to the Special Board meeting on September 2nd for further discussion.

9.0 CONSENT AGENDA

On motion by Trustee Tkach, second by Trustee McCray, the Trinity Alps Unified School District Governing Board approves consent ACTION items: 9.3 and 9.4

9.1 Approval of the Governing Board Special Meeting Minutes of July 9, 2008

Pulled per Trustee McCray due to his absence. Motion to approve by Trustee Simmons, second by Trustee Cloud, Trustee McCray abstained. Motion carried.

9.2 Approval of the Governing Board Regular Meeting Minutes of July 23, 2008

Pulled per Trustee Simmons per his absence. Motion to approve by Trustee McCray, Second by Trustee Cloud, Trustee Simmons abstained. Motion carried

9.3 Approval of Resolution 089-08 Payroll and General Fund Warrants

9.4 Approval of Resolution 089-09 Instructions for Federal Child Nutrition Funds to First Pay All Classified Salaries Subject to PERS

10.0 INSTRUCTIONAL FUNCTIONS

10.1 Approval of Resolution 089-10 Inter-District Attendance Request with Lewiston Elementary School District

Mr. Traverso asked Rosalind Morris to report. Ms. Morris explained that we are currently impacted at the 7th grade level with 33 students per class, with 34 in one classroom. Jr. High is departmentalized and makes it difficult to hire more teachers. Mr. Morris also states the teachers contract states trying to keep class sizes at 30 students or below. She would not recommend this inter-district transfer unless the class size drops to 30 or less. Mr. Traverso deferred to the principal's recommendation. Mr. Traverso recommends we watch enrollment the first week and if it drops we could bring the student in, and we will establish a waiting list.

Motion to approve the inter-district request failed due to a lack of a second motion.

10.2 Approval of Resolution 089-11 Inter District Attendance Request with Mountain Valley Unified School District

Ms. Morris explained this student has now enrolled in Douglas City School and withdrew the request.

10.2.1 Approval of Resolution 089-14 Inter-District Attendance Request from Mt Valley Unified School District to TAUSD (THS)

Mr. McAllister recommends approval.

August 13, 2008

Page 3

ITEM 10.2.1 CONTINUED

MSC Trustees Cloud/Simmons. Trustee McCray entertained more discussion. Motion carried.

10.2.2 Approval of Resolution 089-15 Inter-District Attendance Request from Junction City Elementary School District to TAUSD (WES)

Ms. Morris recommends putting on a waiting list as this class is impacted.

Motion to approve the inter-district request failed due to a lack of a motion.

10.2.3 Approval of Resolution 089-16 Inter-District Attendance Request from Lewiston Elementary School District to TAUSD (WES)

Ms. Morris explained this is a return student and this class is not impacted.

MSC Trustees Cloud/Simmons. Motion carried.

10.3 Approval of Resolution 089-12 Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits

Mr. Traverso explained that these need to be on file with the County and he recommends approval.

MSC Trustees Cloud/McCray. Motion carried.

10.4 Approval of Resolution 089-13 Annual Declaration of Need for Fully Qualified Educators Recommend make 10.4 and following 10.5 and then 10.6

Mr. Traverso explains it is routine, but a resolution is necessary.

MSC Trustees Cloud/Simmons. Motion carried.

10.5 Shasta/Trinity ROP Report – Trustee Simmons

Trustee Simmons states there has not been a meeting to report on.

10.6 Program Specialist K-12

Mr. Traverso acknowledged Kathleen Graham, who has been outstanding in this position. As he looks at negotiations, etc. he recommends we do not approve this position at this point in time, but come back to this at around the end of the first semester as a discussion for a K-12 position.

Kathleen thanked Ed for his acknowledgment.

The Board followed Superintendent Traverso's recommendation.

11.0 BUSINESS AND FINANCIAL

11.1 Initial Proposal of the TAUSD CSEA Bargaining Unit for the 2008-2009 School Year

CSEA Representative Joan Nevarez

Mr. Traverso introduced Joan Nevarez. He then explained the document needs to be viewed by the public before the board votes on it. He recommends the Board receive the proposal and bring back for public hearing at the next meeting. It will be posted publicly tomorrow.

Joan explained her role. She looks forward to meeting with the administrators and Mr. Odell.

11.2 Director of Business Services Report – Cindy Blanchard

Ms. Blanchard reported that on August 5th the County Office accepted our budget. We are deficit spending the next two years by 1.4 million. The budget is good but the state budget is still in flux. Also, we had a staff development day today, which was very good.

11.3 Cell Phone Stipend for Authorized Employees

Cindy Blanchard states several administrative employees have cell phones at present. There was discussion regarding paying payment of the bills. Ms. Blanchard recommends a \$40 per month stipend for about 3 people. We have already gotten rid of a couple of cell phones.

August 13, 2008

Page 4

ITEM 11.3 CONTINUED

Trustee Tkach recommends stipends for all of our cell phones to lessen the liability to the district and employees. Could all be run through AP? Cindy state it could and it would make it easier on the District. Motion to make all cell phone use run through Accounts Payable at \$40 per month by Trustee Cloud, second by Trustee Simmons. Motion carried.

12.0 BOARD AND ADMINISTRATIVE

12.1 Superintendent Report – Ed Traverso

Superintendent Traverso reported the following:

- 1 There was a staff development meeting today with a Colors program presentation, which he elaborated on. The lunch was great, the turnout was impressive and employee handbooks were handed out at the meeting, which he handed out to the Board along with school pride pins. (Members of the audience thanked the District Office staff for putting the handbook together.)
- 2 Fuel costs were discussed and Mr. Traverso passed out a summary of fuel costs for the past 4 years.
- 3 He took a week off and visited his son and grandchildren.

12.2 THS Associate Superintendent/Principal Report – Michael McAllister

Mr. McAllister reported the following:

- 1 Current Enrollment: 103 freshmen, 95 sophomores, 109 juniors, 92 seniors=399 total enrollment
- 2 Student orientation today as well as district in-service. About 300 student attended orientation and there were student aides to help the new students.
- 3 The in-service was good, fun and insightful.
- 4 Football, volleyball and cross country and soccer practice are beginning. He is following the health advisories regarding indoor or outdoor activities.
- 5 Staff is preparing for the first day of school, and looking forward to it.

12.3 WES Principal Report – Rosalind Morris

Ms. Morris reported the following:

- 1 Our new district mission statement is now on display by the front doorway.
- 2 Teachers came back yesterday. Teachers had much professional development over the summer especially regarding math.
- 3 Review of STAR Test scores; school-wide looks great-up in proficiency levels in language arts. A slight drop in math but expects that to improve this year. Step Up to Writing has improved scores greatly.
- 4 The staff met with counselor Colleen Thompson and Roz is excited to have her on staff.
- 5 Enrollment: 415 up about 10 from the end of last year.
- 6 The K-6 Independent Study Program now has one student enrolled with 3 more interested.

Trustee Simmons suggested we offer enrollment in the Independent Study Program to the students who were denied approval of inter-district transfers due to impacted classes.

12.4 Organizational Chart

Mr. Traverso explained the change the Board, which was requested at the last meeting.

12.5 Area IV Board Candidates

Mr. Traverso explained a second candidate had faxed information that we had not received, but they documented that it had been faxed in on time. So we have two candidates for the board. Unfortunately one candidate could not be her this evening and we will postpone until the Special meeting or the next regular meeting per the Board's pleasure. After discussion the Board decided to interview candidates at 5:00 PM at the Special meeting at TCOE on Sept 2.

12.6 Second Reading:

BP 1312.3 Community Relations - Uniform Complaint Procedures

AR 1312.3 Community Relations – Uniform Complaint Procedures – Compliance Officers

AR 1312.4 Community Relations – Williams Uniform Complaint Procedures

E 1312.4 Community Relations – Williams Uniform Complaint Procedures

Mr. Traverso recommends we approve. There was discussion about how many readings are necessary.

Motion to approve by Trustees Cloud/Simmons. Discussion by Trustee McCray about the notice E1312.4, the third paragraph and use of the word “should” regarding teachers having proper credentials as opposed to “shall” have proper credentials. Mr. Traverso will check the Ed Code language and make any appropriate change.

Motion by Trustee Cloud to approve as amended if necessary, second by Trustee McCray. Motion carried.

12.7 Approval of Williams Uniform Complaint Act Report for 2nd Quarter, 2008

Mr. Traverso explains every quarter you have to report any complaints to the county office and this is the report from April through July.

MSC Trustees McCray/Cloud. Motion carried.

12.8 First Reading:

BP 2210 - Administrative Leeway in Absence of Governing Board Policy

Mr. Traverso had previously informed the board of this policy and he has brought it back per the Board’s suggestion. He will bring this back for a second reading.

12.9 First Reading:

BP Business and Non Instructional Operations - Series 3000

AR Business and Non Instructional Operations - Series 3000

BP Series 5000 - Students

AR Series 5000 - Students

BP Series 6000 - Instruction

AR Series 6000 - Instruction

Mr. Traverso explained the task of going through all of these policies and recommends we table this tonight and work on the 9000 series at the special meeting. The series listed above should be done in a workshop arena.

The Board approved to table this item.

12.10 Outstanding Legislator of the Year Awards Program

Mr. Traverso explained each year CSBA invites districts to nominate an outstanding legislator.

The Board will revisit this after the State budget is passed.

13.0 ITEMS FOR NEXT BOARD MEETING

Special meeting on Sept 2nd. Include Policy 9000, bus for firemen’s memorial, interview for Board seat.

At Sept 10th Regular Board meeting we will bring back appropriate items from this meeting.

14.0 BOARD COMMENTS

Trustee Simmons: He attended the lunch today and received positive feedback from staff.

Trustee Cloud: No Comment.

Trustee McCray: Thanked Mr. McAllister, Ms. Morris and the entire staff.

Trustee Tkach: The lunch today at the in-service was great. He received a lot of positive comments. He thanked Ed and the administrators for hosting this event. He encouraged staff to call him at home with questions or concerns.

August 13, 2008

Page 6

ITEM 14.0 CONTINUED

Mr. Traverso: He also encouraged staff and community to approach the Board members.

15.0 Adjournment – 7:29 PM

Trustee McCray made a motion to adjourn and hold the Special Board meeting on September 2nd at TCOE to begin at 3:00 with closed session and 5:00 Board vacancy interviews. Second by Trustee Cloud. Motion carried.