

**TRINITY ALPS UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**

**Weaverville Elementary School Library ..... Wednesday, September 10, 2008**  
**31020 State Hwy 3 ..... Business Meeting – 6:00 p.m.**  
**Weaverville, California .....**

All TAUSD Board of Trustee Meeting Agendas are posted at the following locations: TAUSD District Office, Trinity High School Office, Weaverville Elementary School Display Case by the Multi-Purpose Room, Trinity County Office of Education and at <http://www.tausd.org>.

All regularly scheduled Board of Trustees meetings are scheduled at 6:00 PM on the second Wednesday of each month at the Weaverville Elementary School Library.

Trinity Alps Unified School District Governing Board:

- George Tkach, President – Present
- Mike Cloud – Present
- Bob Simmons – Absent
- Galen McCray – Present
- Area 4 –Keith Groves - Present

**1.0 Formal Opening 6:00 PM**

- 1.1 Call to Order – 6:00 PM
- 1.2 Flag Salute
- 1.3 Additions or Changes in Agenda – Superintendent Traverso requested to move # 5.1 up to 2.1.
- 1.4 Declaration of Recording Devices – Traverso declared we have one

**2.0 ACCEPT AGENDA**

Motion to accept agenda as amended by Trustee McCray, second by Trustee Cloud. Vote: 3 Aye, 1 absent.

2.1 Swearing-In of Area 4 Board Member Keith Groves

Trustee Tkach swore-in Keith Groves to the TAUSD Board of Trustees. The Board welcomed Mr. Groves.

**3.0 COMMENTS FROM THE PUBLIC - None**

**4.0 CONSENT AGENDA**

On motion by Trustee Cloud, second by Trustee McCray, abstain by new Trustee Keith Groves, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 4.1 Approval of the Governing Board Regular Meeting Minutes of August 13, 2008
- 4.2 Approval of Resolution 089-20 Payroll and General Fund Warrants
- 4.3 Approval of Supplemental Counseling Program MOU Between TAUSD and Burnt Ranch Elementary School District for the 2008-2009 School Year
- 4.4 Approve Continuation of Shasta College TRIO Talent Search Program at THS Through June 30, 2009

**5.0 BOARD AND ADMINISTRATIVE**

5.1 Swearing-In of Area 4 Board Member Keith Groves  
See 2.1 above.

### 5.2 Superintendent's Report – Ed Traverso

Superintendent Traverso handed out an update regarding changes in the Brown Act beginning January 2009, information on the Masters in Governance Program through CSBA and he pointed out the handout that Susan Hazard had left for them regarding an Exhibit Item to the 9000 series. There was discussion on the change to the Brown Act handout.

### 5.3 THS Associate Superintendent/Principal's Report – Michael McAllister

Mr. Traverso explained that Mr. McAllister is absent as he is at the THS Open House this evening.

### 5.3 WES Principal's Report – Rosalind Morris

Ms. Morris reported the following:

- 1 The WES Booster Club held a meeting and will establish Spirit Day on Fridays each week. Proceeds from Spirit Day sales will fund clubs held at the school during lunch hour. The next meeting is scheduled on 9/23.
- 2 Retired teachers came to WES on 9/28 and helped provide K-6 reading assessments.
- 3 Magazine sales kickoff has occurred.
- 4 The last week in August the Forest Service provided a fire presentation, which included Smokey the Bear. Grades 3-6 toured the fire camp in Junction City.
- 5 On 9/2 Elaine Traverso came to help with "Step Up To Writing" training to a staff member.
- 6 Back to School Night was held on 9/4. The turnout was very good with 600 meals served. The barbeque was a fund raiser for the 6<sup>th</sup> grade class Environmental Camp.
- 7 Bus Evacuation exercise took place.
- 8 WES sports update, including the cross country schedule.
- 9 There will be a school dance this Friday
- 10 Today was a professional development/in-service day for math.
- 11 Current enrollment is 419. There are 2 students in Independent Study. One student from 1<sup>st</sup> grade moved to Community Day School today. The after-school program has 92 students enrolled, but not all are seen daily, average attendance is around 60.
- 12 The first Site Council meeting is scheduled on 9/18.

### 5.5 BP/AR 1240 Approval of Volunteer Assistance

Mr. Traverso explained this is when parents volunteer at the school. He explained the school policy and discussed one sample from CSBA. There was discussion regarding what volunteers can and cannot do. He recommends going with the CSBA model as it covers everything needed.

This should have been a First Reading and will be brought back as a second reading at the next regular meeting.

### 5.6 Hand Out WES and THS Parent and Student Handbook for 2008-2009 School Year

Mr. Traverso explained that the Alternative School will follow THS guidelines.

### 5.7 Second Reading:

BP 2210 - Administrative Leeway in Absence of Governing Board Policy

Mr. Traverso explained the policy again. He recommends approval

MSC Trustees McCray/Cloud. Motion carried.

### 5.8 Closed Campus Procedures at THS – New this Year Students in Grades 10-12 with GPA Less than 2.0 Restricted to Campus

Mr. Traverso explained that at THS the 9<sup>th</sup> grade has always had a closed campus, but this year we have made restriction to other grades for students with a GPA less than 2.0 per grading period. Special Ed children will be exempt, but we need to set the bar high.

5.9 Approval of Bell Schedules and Instructional Minutes for WES and THS

Mr. Traverso states this is annual for board approval.

MSC Trustees Cloud/McCray. Motion carried unanimously.

5.10 Set Date, Time and Location for Board Policy Workshop

After discussion the Board agreed to hold a Board Policy Workshop at 4:00 on Monday, September 29 at a location to be announced TCOE (if possible) for the board policy series 3000, 5000 and 6000.

MSC Trustees McCray/Cloud. Motion carried unanimously

5.11 Approval of Request for Waiver of STRS Earning Limit for Interim Superintendent

Mr. Traverso explained he would run out of time round the 23<sup>rd</sup> of October and would like the waiver signed so he may continue as Superintendent at TAUSD. The Board then brought Trustee Groves up to speed on where we are in the process with the Superintendent search.

MSC Trustees Cloud/McCray. Motion carried unanimously.

**6.0 INSTRUCTIONAL FUNCTIONS**

6.1 College Connection Presentation – Alan Spivey

Superintendent Traverso introduced Alan Spivey to the Board. Alan gave a presentation of the College Connection Program with a student made DVD and also a slide presentation.

The Board thanked Alan for his presentation.

6.2 Approval of THS Drama Class Overnight Field Trip to Ashland Shakespeare Festival

Mr. Traverso explained the plays they wish to see this year are in the fall as opposed to the spring, which was usual.

MSC Trustees Groves/McCray. Motion carried unanimously.

6.3 Approval of WES 6<sup>th</sup> Grade Class Overnight Field Trip to Environmental Camp at Bar 717

Christy Ravenscroft explained the program, which provides hands on science programs for students.

MSC Trustees Cloud/McCray. Motion carried.

6.4 Shasta/Trinity ROP Report – Trustee Simmons

No report as Trustee Simmons was absent.

6.5 WES Accountability Progress Report/Annual Yearly Progress and Academic Performance Index – Rosalind Morris

Ms. Morris handed out another report from the state and explained it in detail.

Mr. Traverso thanked the staff for doing a very good job and Ms. Morris for a very good report.

6.6 THS, Alps View and Community Day School Class Size Report – Update of Individual Class Enrollments

Mr. Traverso states this is just to update the Board on class size at each school.

**7.0 BUSINESS AND FINANCIAL**

7.1 Public Hearing of the TAUSD CSEA Bargaining Unit Initial Proposal for the 2008-2009 School Year – Open Hearing/Receive Comments/Close Hearing

**OPEN HEARING - 7:44 PM**

Mr. Traverso explained this is the proposal from CSEA, which is available to the public for their comments before we begin negotiations to settle the contract.

Motion to open the hearing by Trustee Groves, second by Trustee Cloud. Motion carried.

**Close Hearing – 7:46 PM**

September 10, 2008

Motion to close hearing by Trustees Cloud, second by Trustee McCray. Motion carried.

## 7.2 Director of Business Services Report – Cindy Blanchard

Cindy Blanchard reported the following:

- 1 We will still receive state apportionment funds even without a state budget. Categorical program funds are not expected until late October. We are currently looking at not receiving about \$500,000 that we usually expect. We do have reserves and cash flow should be fine for a couple of months. \$459,000 payroll each month needs to be paid. There was discussion about possibly needing a loan in the next few months. Trustee Tkach wants to include a plan on next months' agenda.
- 2 Cafeteria – as of August 28 the State has run out of money for free and reduced meals and are now refusing to pay. There was discussion about whether this is a mandated program, which Mr. Traverso will investigate further.
- 3 Upgrading of phones at THS and Alps View HS has been complicated and we have had limited phone service for the past two days.
- 4 Payroll went out to 110 employees with no district mistakes!

## 7.3 Adopt TAUSD Initial Contract Proposal to CSEA Bargaining Unit and Set for Public Hearing at October Regular Board Meeting

Mr. Traverso explained this is the proposal from the District back to CSEA. It will be available tomorrow to the public, once we adopt.

MSC Trustees McCray/Cloud. Motion carried.

## 7.4 Establish 7 Percent of Expenditures for Reserves

Cindy Blanchard explained the State mandates a 4 percent reserve. Historically the elementary school has had a 7 percent reserve. To cover payroll and our monthly expenses she recommends we reserve 7 percent to get us through one more month (2 months out). We have received one time MAA money earlier than anticipated, which is helpful. Mr. Traverso recommends the 7 percent reserves.

MSC Trustees Cloud/Groves. Motion carried.

## **8.0 PERSONNEL**

### 8.1 Approval of Resolution 089-21 Personnel Services

Mr. Traverso made comments on the resolution.

MSC Trustees Cloud/McCray. Motion carried.

### 8.2 Approve Stipend for Preparation Period Career Exploratory Instruction Compensation for the 2008-2009 School Year for Paul York

Mr. Traverso explained that the high school offers 4 career exploratory classes during 7<sup>th</sup> period requiring 4 teachers. Due to the class size the teacher is requested to work during their prep period. If the stipend is not approved the class will not be offered and the students will have to be moved through the other 3 exploratory classes, making those classes too large. Mr. Traverso recommends approval only for the first semester.

Motion to approve as amended for one semester by Trustee Cloud, second by Trustee Groves. Trustee McCray voted nay.

## **9.0 ITEMS FOR NEXT BOARD MEETING**

Mr. Traverso explained this is for the Board to request, but if the public wishes to have an item added to the agenda there is a form for them to fill out in advance. There was discussion about the time frame needed to get something on the agenda.

Trustee Tkach reminded that he would like a cash flow/financial plan on next months' agenda.

## **10.0 BOARD COMMENTS**

Trustee Tkach: Thanked the staff for their hard work and for those who attend the board meetings. He also welcomed Keith to the Board.

Trustee McCray: Thanked Rosalind for the update. Thanked and welcomed Keith Groves. He also requested a written report from the administrative staff at the high school if they are not able to attend Board meetings.

Mr. Traverso will ask for a written report if the administrator cannot attend the meeting.

Trustee Groves: NA

Trustee Cloud: NA

Trustee Simmons: Absent

## **11.0 Adjournment – 8:36 PM**

Motion to adjourn by Trustee McCray, second by Trustee Cloud. Motion carried.