

**TRINITY ALPS UNIFIED SCHOOL DISTRICT**

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**

**Weaverville Elementary School Library ..... Tuesday, February 10, 2009**  
**31020 State Hwy 3 ..... Business Meeting 5:00 p.m.**  
**Weaverville, California .....**

Trinity Alps Unified School District Governing Board:

- Mike Cloud, President - Present
- Galen McCray, Vice President/Clerk - Present
- Bob Simmons - Present
- George Tkach - Present
- Keith Groves – Present

Also Present: Ed Traverso, Superintendent  
Michael McAllister, Associate Superintendent/Principal  
Rosalind Morris, Principal  
Cindy Blanchard, Director of Business Services  
Dave Ottem, Director of Facilities and Operations

**1.0 Formal Opening**

- 1.1 Call to Order – **5:08 PM**
- 1.2 Flag Salute – Led by Trustee Cloud
- 1.3 Additions or Changes in Agenda – Superintendent Traverso recommends adding the following:

Barry Reed of CSBA could not make it due to inclement weather and is rescheduled for the May meeting. Item 6.1 documents need date changed from 2/11/09 to 2/10/09 and the Resolution # corrected from 089-047 to 089-045. Add Item 7.3.1 FBLA Overnight Field Trip to Williams and 7.3.2 Overnight Field Trip Baseball Tournament at Etna

- 1.4 Declaration of Recording Devices - One
- 1.5 Report Out of 4:00 Closed Session Special Board Meeting

Trustee Cloud announced the following: Reassign administration of Roz Morris to the classroom - Roll Call Vote; Trustee Tkach Aye, Trustee Groves Aye, Trustee Simmons Aye, Trustee Cloud Aye, Trustee McCray Aye, motion carried. Reassign administration of Michael McAllister to the classroom - Roll Call Vote; Trustee Simmons Nay, Trustee Tkach Aye, Trustee McCray Aye, Trustee Groves Aye, Trustee Cloud Aye, motion carried. Reassign Craig Miller to the classroom - Roll Call Vote; Trustee Tkach Aye, Trustee Groves Aye, Trustee Simmons Aye, Trustee Cloud Aye, Trustee McCray Aye, motion carried.

**2.0 ACCEPT OPEN SESSION AGENDA** - Motion to accept changes to the agenda by Trustee Groves, Second by Trustee Simmons. Motion carried unanimously.

**3.0 COMMENTS FROM THE PUBLIC** – It was asked what the Boards plans are for administration next year. Mr. Traverso replied the Board will be advertising for Principals.

**4.0 PRESENTATION**

- 4.1 Superintendent Search - Barry Reed, CSBA

**5.0 CONSENT AGENDA**

Trustee McCray moved to pull Items 5.1, 5.2 and 5.3 for a roll call vote.

On motion by Trustee Simmons, Second by Trustee Groves, the Trinity Alps Unified School District Governing Board approves consent ACTION items 5.4, 5.5, 5.6 and 5.7.

5.1 Approval of the Governing Board Special Meeting Minutes of January 8, 2009

Roll call vote: Trustee Groves Aye, Trustee Tkach Aye, Trustee Cloud Aye, Trustee Simmons Aye, Trustee McCray abstain

5.2 Approval of the Governing Board Regular Meeting Minutes of January 14, 2009

Roll call vote: Trustee Groves Aye, Trustee Simmons Aye, Trustee McCray Abstain, Trustee Tkach Abstain, Trustee Cloud Aye.

5.3 Approval of the Governing Board Special Meeting Minutes of January 28, 2009

Roll call vote: Trustee Groves Aye, Trustee McCray Aye, Trustee Simmons Abstain, Trustee Tkach Aye, Trustee Cloud Aye.

5.4 Approval of Resolution 089-46 Payroll and General Fund Warrants

5.5 Approval of Instructional Media Agreement Between TCOE and TAUSD for the 2009-2010 School Year

5.6 Approval of Student Waivers for CAHSEE (3)

5.7 Approval of Agreement for Training of the Walk'bout Between Association of California School Administrators and TAUSD

**6.0 BOARD AND ADMINISTRATIVE**

6.1 Approval of Resolution 089-045 Reducing Certain Certificated Services for the 2009-2010 School Year (Reduction in Employment of Certificated Employees, Layoff of Certificated Employees)

Trustee Cloud read the Resolution. Mr. Traverso recommends the reductions of service listed in the Resolution. Current and projected student-teacher ratio is as follows: Increase at WES from 1-17 to 1-21 and increase at THS from 1-20 to 1-25. No answer on class size reduction as of yet. One WES reduction is a transfer to the high school. We are asking the State to waive the classified 2 year job guarantee per unification. Trustee Tkach reiterated this is due to today's fiscal problems but things may change by May. MSC Trustees Tkach/Groves. Motion carried unanimously.

6.2 Superintendent's Report – Ed Traverso

Superintendent Traverso reported that he has met with certificated staff and will meet with classified tomorrow to answer questions. After President's week he will address the community regarding these cuts. Layoffs have 39 month return rights. He will meet with the CTA soon to negotiate the criteria to be used to determine those layoffs that have the same hire date. He thanked the Board.

6.3 Associate Superintendent/THS Principal's Report – Michael McAllister

Mr. McAllister reported the following:

1. Current enrollment; Freshmen 99, Sophomores 84, Juniors 103, Seniors 85=371 students.
2. Gave a report on the baseball field. Booster having tri-tip barbeque this weekend to help fund baseball field.
3. Last week 84 took Math, 82 took English placement tests.
4. Lions club speech contest tonight was cancelled due to bad weather.
5. 2/12/09 mock trial orientation at Hayfork High. 2/25/09 mock trial at courthouse.

6.4 WES Principal's Report – Rosalind Morris

Ms. Morris reported the following

1. Current enrollment is 428.
2. 1/20/09 classes joined together to watch the inauguration on large screen in gym.
3. Spelling bee that same week, winners will compete March 2 at Douglas City spelling bee.
4. THS Wolf Pack ambassador/mentors came to WES and gave a presentation on high school classes, etc. to the 8<sup>th</sup> grade class. THS AVID class also presented to students.

5. 14 students attended conflict mediation training at TCOE with Colleen Thompson.
6. Kathleen Graham was awarded the Vivien Simpson grant regarding American Indian classroom activities. 6<sup>th</sup> grade environmental camp will also receive some funds from this grant.

6.5 Director of Facilities and Operations Report – Dave Ottem

Dave Ottem reported staff is continuing cleaning out storage buildings. Construction class at high school will produce shelving for the storage building. He is preparing for deferred maintenance this summer. Current contracts: Keeping in touch with Johnson controls regarding critical hardship, and also keeping in touch with Dan Rosetto regarding portable bathrooms at THS. Safe Route to Schools Grant Application is due 4/15/09. Working with Road Dept. and community regarding developing access off of Washington Street.

6.6 Revisit Head Lice Policy at WES

Rosalind Morris passed out a revised recommendation with subtle changes based on input from the community and school nurse, who is here to answer questions. A No New Nit program is the new recommendation, which Ms. Morris explained to the Board. Superintendent Traverso pointed out the CSBA sample policy to the board members. He feels the new policy is good. Mary Nixon explained the recommendations are based on the life cycle of lice. Trustee McCray notes the CSBA policy states student may return to school the next day and will be checked again, which Ms. Nixon states the school would be able to accommodate.

Trustee Groves moved to adopt the recommended policy and keep it consistent with the CSBA policy. Second by Trustee Tkach. Motion carried unanimously.

6.7 Change Start Time of Regular Board of Trustee Meetings

Superintendent Traverso states there is a request to begin meetings at 5:00 during the winter months.

Trustee Tkach moved to change regular sessions to 5:00 through June 2009, Second by Trustee Groves. Motion carried unanimously.

6.8 Take Nominations for the 2009 CSBA Delegate Assembly for Subregion 2-A

No action taken.

6.9 Second Reading: Revised Board Bylaws

Board Bylaw 9012(a-d) – Board Member Electronic Communications

Board Bylaw 9320(a-i) – Meetings and Notices

This is an updated policy on electronic communications between Board members.

MSC Trustees McCray/Tkach. Motion carried unanimously.

6.10 Second Reading: Business and Non-Instructional Operations

Exhibit 3541.1(a), (b), (c), (d), (e) – Special Transportation for School Related Trips

Superintendent Traverso explained it as he sees it: 1<sup>st</sup> choice send students on school bus, 2<sup>nd</sup> choice send students on district owned vehicle driven by a district approved employee or volunteer, 3<sup>rd</sup> choice using private vehicle by district approved volunteer or employee. Included in packet are various forms for all of these scenarios with suggested changes per Trustee McCray. If private vehicle, their insurance comes first and in addition, parent of students who may be in that vehicle must give their written permission.

Trustee Groves moved to approve and keep the 3<sup>rd</sup> choice as extenuating circumstances occur, Second by Trustee McCray. Motion carried unanimously.

**7.0 INSTRUCTIONAL FUNCTIONS**

7.1 Approval of AVID Overnight Field Trip-Presentation by Jennifer Sprague

Kathleen Lynch explained who will attend and what the trip is about (6 college visits this year). 30 High School

and 16 Elementary School students are attending.  
MSC Trustees Groves/Tkach. Motion carried unanimously.

7.2 Approval of Adventure Club Overnight Field Trip-Troy Geierman  
Jessica Newton explained the club activities. During presidents week they will go to Yosemite with 6 students.  
MSC Trustees Groves/Tkach. Motion carried unanimously.

7.3 Weaverville Elementary School Overnight Field Trips  
Ms. Morris explained these are annual trips. She will present more as they come closer to the dates.  
MSC Trustees Groves/Simmons. Motion carried unanimously

7.3.1 FBLA Overnight Field Trip to Williams  
MSC Trustees Tkach/Groves. Motion carried unanimously.

7.3.2 Baseball Tournament at Etna  
MSC Trustees Groves/Simmons. Motion carried unanimously.

7.4 Second Reading: Instruction  
Administrative Regulation 6146.11 - Alternative Credits Toward Graduation  
Item tabled.

7.5 Approval of WES After School Program Early Release Policy  
Ms. Morris explained this is an audit finding, which needed to come before the Board.  
Motion to accept by Trustee Tkach, Second by Trustee Simmons. Discussion by Trustee McCray to capitalize the heading After School Program to separate this from any other after school programs. Motion to approve as amended by Trustee Groves. Motion carried unanimously.

## **8.0 BUSINESS AND FINANCIAL**

8.1 Report from Mindy Bentley Regarding Cafeteria Freezer  
Mindy Bentley passed out a report of cost savings she anticipates were the cafeteria to have a new freezer.  
Ms. Blanchard discussed State reimbursement for lunch programs are being cut off as of a news release from the State. They will run out of funds in May. We still need to provide the meals regardless of the reimbursements.  
We will have to increase District contributions.  
The Board directed Mr. Ottem to check if the bids were still good and bring back next meeting for action.

8.2 Director of Business Services Report – Cindy Blanchard  
Ms. Blanchard reported we did receive our Forest Reserves (88%). This is the first month this FY that we have had a positive cash flow. January apportionments have come in also. P1 Attendance Period from last FY to this FY is down 80 students. We are looking at cutting a million next year on top of a million that we are behind this year. She thanked the mill for saving us money in destroying old records. She will be attending an ESCAPE Webinar next week at TCOE. We are working with Keenan and PARS to provide a presentation to certificated staff regarding options for Golden Handshakes.  
Superintendent Traverso reported that 2 classified employees expressed interest in the Golden Handshake.

8.3 Approval of CSBA Resolution 089-48 Regarding Solving the Budget Crisis  
Trustee Groves questioned some of the language. He objects to the terms “illegal” within the resolution and suggests taking it out.  
Motion to approve as amended by Trustee Tkach, Second by Trustee Simmons. Motion carried unanimously.

8.4 Fourth Reading:

Board Policy 1330 – Use of School Facilities

Administrative Regulation 1330 – Use of School Facilities

Dave Ottem passed out a fee schedule and handbook. This form was recommended by our insurance carrier. MSC Trustees Groves/Tkach. Motion carried unanimously.

8.5 Opportunity to Participate in the California School Cash Reserve Program Sponsored by the California School Boards Association Finance Corporation Regarding Tax and Revenue Anticipation Notes (TRANs)  
Superintendent Traverso explained the Board previously opted to not participate, but in this economic climate we may need to have authorization to get a line of credit if need be for next year.  
Ms. Blanchard explained there are no fees involved and it needs to be enacted by March deadline to be in place for next year, and she recommends approval at our March meeting.

8.6 Approval of CSEA Contract Page Regarding Provisions Pertaining to Bus Drivers

Superintendent Traverso explained this page (6.10) was previously omitted. Trustee McCray believes there is language missing in this document and would like to table until the next meeting.  
Item tabled.

8.7 Consider and/or Approve Resolution 089-49 Behavior Intervention Plans (Hughes Bill)  
Mandated Cost Claim Settlement and Agreement to Waive Future Claims

Superintendent Traverso explained this further.  
MSC Trustees Groves/McCray. Motion carried unanimously.

**9.0 PERSONNEL**

9.1 Approval of Resolution 089-50 Personnel Services-Substitutes, Volunteers, Retirements  
MSC Trustees Tkach/Groves. Motion carried unanimously.

9.2 First Reading: Classified Unrepresented  
Board Policy 4318 - Employee Discipline

Superintendent Traverso explained this is for unrepresented employees only. He explained that the District staff is not represented by union. He would like to make a change under H and I to also include zero tolerance. He will ask Alan Swanson for help writing this and bring it back to the next meeting with the changes.

**10.0 ITEMS FOR NEXT BOARD MEETING**

Trustee McCray would like to have costs for programs and transportation, including clubs and sports, on agenda for our next meeting and thereafter.

**11.0 BOARD COMMENTS**

Trustee Tkach: As a community we will have to be innovative and open to sacrifices from now on. He asked if we have ever addressed a 4 day school week? Superintendent Traverso will research this.

Trustee Groves: Reminds us that out of town students already have a very long day.

Trustee Simmons: Will have ROP report next meeting.

Trustee McCray: Feels the Board has made some very tough decisions tonight.

Trustee Cloud: None

**12.0 ADJOURNMENT - 7:40 PM**