

TRINITY ALPS UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Weaverville Elementary School LibraryWednesday, April 15, 2009
31020 State Hwy 3 Business Meeting 5:00 p.m.
Weaverville, California

Trinity Alps Unified School District Governing Board:

Mike Cloud, President - Present
Galen McCray, Vice President/Clerk, Absent
Bob Simmons - Present
George Tkach -Present
Keith Groves -Present

Also present: Ed Traverso, Superintendent
Cindy Blanchard, Director of Business Services
Dave Ottem, Director of Facilities and Operations

1.0 Formal Opening

- 1.1 Call to Order – 5:00
- 1.2 Flag Salute
- 1.3 Additions or Changes in Agenda Superintendent Traverso states Item 5.5 should be an action item, and he would like to move Items 12 and 13 up the agenda before Closed Session.
- 1.4 Declaration of Recording Devices - One

2.0 ACCEPT OPEN SESSION AGENDA

Motion by Trustee Tkach, Second by Trustee Groves. Vote: 4 Ayes, 1 Absent.

3.0 COMMENTS FROM THE PUBLIC Paula McLean, WES teacher read a letter to the Board regarding next year's WES upper grade class schedule. Christy Ravenscroft, WES teacher presented the Board with a handout regarding layoff procedures at both schools.

4.0 CONSENT AGENDA

On motion by Trustee Groves, second by Trustee Tkach, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 4.1 Approval of the Governing Board Regular Meeting Minutes of March 11, 2009
- 4.2 Approval of the Governing Board Special Meeting Minutes of March 23, 2009
- 4.3 Approval of Resolution 089-56 Payroll and General Fund Warrants
- 4.4 Approval of Williams Uniform Complaint Act Report for 1st Quarter, 2009
- 4.5 Approval of Contract with Total Compensation Systems, Inc. for Actuarial Study to Comply with GASB 45
- 4.6 Approval of Request to Transfer Funds
- 4.7 Approval of Audit Engagement Letter from Boceta and Associates LLP

5.0 INSTRUCTIONAL FUNCTIONS

5.1 Approval of FBLA Overnight Field Trip
Dusty O'Neil-Knight gave the Board specific information on this event/competition.
MSC Trustees Simmons/Tkach. Motion carried.

Item 4.1

5.2 Supplemental Counseling Program Report – Colleen Thompson

Colleen Thompson gave a report of the current program along with a handout that she went through and explained. The Peer Mediation program is new this year and has trained 7th and 8th grade students to work with the younger students to solve conflicts.

5.3 Third Reading: Instruction

Administrative Regulation 6146.11 - Alternative Credits Toward Graduation

Superintendent Traverso explained this is to apply when there is a legitimate reason for a student to use it, which he gave examples of, and he discussed each step in the procedure. He recommends the student participating in the sport must have verification of attendance and completion of the sport, and that it not be open to freshmen. There was more discussion regarding evaluations and credentials. Superintendent Traverso will bring back the final form to the next Board meeting.

5.4 Approval of Inter-District Attendance between TAUSD and Cox Bar School S.D. MSC Trustees Tkach/Groves. Motion carried.

5.5 Approval of Inter-District Attendance between TAUSD and Cox Bar S.D.

Trustee Cloud motioned to amend to read Cox Bar. Motion to approve as amended by Trustee Simmons, second by Trustee Tkach. Motion carried.

5.6 ROP Report – Trustee Simmons

Trustee Simmons reported due to the budget crisis there are a few layoffs and resignations within ROP. They are only cutting a couple of programs such as CNA and dental hygiene. Former THS graduate, Noah Corp, is working at ROP.

5.7 Approval of Supplemental Counseling Program MOU with Feeder Schools for School Year 2009-2010

Superintendent Traverso read the names of the schools involved and recommends approval.

MSC Trustee Simmons/Groves. Trustee Tkach asked for discussion regarding funding, which Ms. Blanchard explained. Motion carried.

5.8 Tentative Class Schedules-THS and WES

Superintendent Traverso explained the Board packet information and the partnership with Shasta College interactive program that is proposed (AP Calculus, AP Statistics, Spanish 3 & 4, AP Physics and AP Chemistry). WES has two options and he is leaning toward scenario two, which he explained. He also explained how the schedule addresses all of the teacher's concerns with upper grade team teaching as opposed to departmentalized classes due to the constraints of the budget.

5.9 Tentative TAUSD Calendar

Superintendent Traverso explained that he has meet with two CTA representatives and has a meeting scheduled tomorrow to discuss the calendar with CSEA and other CTA members.

6.0 BOARD AND ADMINISTRATIVE

6.1 Superintendent's Report – Ed Traverso

Superintendent Traverso reported STAR testing begins at WES tomorrow for 4th grade and continues next week. Per State Department suggestions we should adopt instructional materials/textbook a year in arrears.

The estimated student participation in the After School program is about 54 per day. He spoke at Rotary Club last week regarding layoffs.

6.2 Associate Superintendent/THS Principal's Report – Michael McAllister

Current enrollment: 98 Freshmen, 86 Sophomores, 105 Juniors, 84 Seniors =373 total enrollment. Today CHP

ITEM 6.2 CONTINUED

gave a presentation regarding the Impact program to increase seat belt use. STAR testing next week. Last week the Drama Dept. put on the play Much Ado About Nothing, which was well received. He and staff are currently preparing for Every 15 Minute program in conjunction with the CHP (May 28 & 29). AP exams are in a few weeks and preparations for graduation and Sober Graduation are in the works.

6.3 WES Principal's Report – Ed Traverso
Superintendent Traverso has nothing to add.

6.4 Director of Facilities and Operations Report – Dave Ottem
Mr. Ottem gave an update to the Safe Route to Schools grant through the County. County Supervisors are beginning to back the plan and may have the Road Dept. prioritize this grant. He thanked Joanne Harper and Wes Scribner for helping put together the plans. He is preparing a letter to Cal Trans to put “warning lights” by the crosswalk. He is considering using a locker gallery at THS to accommodate our lack of restrooms. New sod is in at Alps View (Lewiston Fire Crew and employee Joe Price were commended). WES cafeteria slab for freezer is complete. He will sell surplus items during the countywide yard sale with club participation so proceeds would go to those clubs. Trustee Simmons requests an inventory of surplus worth over \$500 each.

6.5 Second Reading:
Board Policy 4040 – Employee Use of Technology, No Expectation of Privacy
Superintendent Traverso recommends approval.
MSC Trustees Simmons/Groves. Motion carried.

6.6 Ratify Request for Fund-Raising Event for WES AVID Club
MSC Trustees Groves/Tkach. Motion carried.

7.0 BUSINESS AND FINANCIAL

7.1 Director of Business Services Report – Cindy Blanchard
Superintendent Traverso congratulated Ms. Blanchard on graduating from the Chief School Business Officials ACSA class.

Ms. Blanchard explained adjustments to Second Interim report. Trustee Groves clarified that this shows the draw down of reserves will become more severe. May Revise will not come out until June as State is waiting for the May election. Also a letter from our auditor regarding meal reimbursement explained why we now require receipts for meals. She then passed out a letter from Jim French approving our Second Interim. Lottery memo explains cutting our funding this current fiscal year about \$6,000. Stimulus funds may be \$80,000 for the entire district if the State passes it all along to us. \$108,000 school bus grant has been approved, but we need another \$50,000 to fund a new bus. The D.O. will continue to host and attend the Escape accounting system trainings. She thanked the high school for the use of the computer lab for these trainings.

7.2 Proposal of Use of SBX3.4 Flexibility Transfers
Ms. Blanchard explained the State guidelines for various programs. This report lists those programs we can flex funds in. These really back fill our program fund cuts. We will bring this back for Public Hearing next month.

7.3 Class Size Reduction
Ms. Blanchard spoke to this handout. There was much discussion.

7.4 California Lottery Commission Midyear Revision Letter - **See Item 7.1.**

7.5 Approval of Resolution 089-57 Approving Addendum to State of California Purchase Card Program Master Services Agreement and Authorizing Superintendent Traverso to Sign Said Addendum

ITEM 7.5 CONTINUED

Superintendent Traverso explained this will allow us to have a Cal Card credit card which will allow us much more flexibility district wide. Ms. Blanchard explained the program, which most State agencies use. MSC Trustees Groves/Tkach. Motion carried. Vote: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

7.6 Approval of Agreement for Legal Services with Lozano Smith

Superintendent Traverso explained this group is handling our layoffs and our lawyer is affiliated with this group. MSC Trustees Groves/Simmons. Motion carried.

7.7 Approval of THS Student Body Budgets for the 2008-2009 School Year

Superintendent Traverso explained this is an audit item requirement and should really be done at the beginning of each school year, which we will do in the future. These do require Board approval. MSC Trustees Tkach/Groves. Motion carried.

7.8 Athletic Programs Costs

Ms. Blanchard, Superintendent Traverso and the Board discussed this at length.

7.9 Approval of Request for Superintendent's Small District Funding Waiver for Community Day School

MSC Trustees Tkach/Simmons. Motion carried.

8.0 PERSONNEL

8.1 Ratify Resignation - Resolution 089-58 Personnel Services

MSC Trustees Simmons/Tkach. Motion carried.

8.2 Rescind Layoff Notices for Darcy Geanakos and Troy Geierman

MSC Trustees Simmons/Tkach. Motion carried.

8.3 Schedules for Current WES Classified Staff Other than Office and Maintenance

Superintendent Traverso brought this as information at this point.

8.4 Third Reading: Classified Unrepresented Board Policy 4318 - Employee Discipline

Superintendent Traverso read the piece that was amended and explained he will need to go through a certification program to detect suspected drug and alcohol use.

MSC Trustees Groves/Tkach. Motion carried.

8.5 Set Date, Time, Location of Special Board Meetings for Screening of Principal Applications and Interviews

Deadline for applications was last Monday. We currently have 26 applicants for high school and 35 applicants for elementary school. It was determined to meet on Wednesday, April 22, 2009 at 6:00 PM at WES Library.

8.6 Determine Which Extra Service Positions will be Funded for the 2009-2010 School Year

Superintendent Traverso and the Board discussed his suggestions to delete positions not currently filled. We will advertise inside and outside the District simultaneously with a two week closing date. District staff has first consideration. He will gather more information from each school Athletic Directors and bring to the meeting on Wednesday, April 22 for their information.

Item tabled. No action taken at this time.

8.7 Letter of Apology to WES Staff from Ed Traverso Handed Out April 2, 2009

12.0 ITEMS FOR NEXT BOARD MEETING

Extra Service Schedule and graduation participation by Board members.

13.0 BOARD COMMENTS

Trustee Groves: Reported as a member of the Airport Land Use Commission that WES is in the fly zone that will restrict growth of the facility in the future.

Trustee McCray: Absent

Trustee Simmons: NA

Trustee Tkach: NA

Trustee Cloud: NA

9.0 ACCEPT CLOSED SESSION AGENDA

Motion by Trustee Tkach, second by Trustee Simmons. Vote: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain

10.0 CLOSED SESSION 9:20 PM

10.1 Government Code Section 54956.9(b)

Anticipated Litigation-Administrative Law Hearing

10.2 Government Code Section 54957

Public Employment-Extra Service Assignments

Public Employment-Counselor Salary Schedule

11.0 REPORT OUT OF CLOSED SESSION – Government Code 54957.1(a) – **10:15 PM**

No action taken.

12.0 ITEMS FOR NEXT BOARD MEETING – Moved after 8.7.

13.0 BOARD COMMENTS – Moved after 8.7

14.0 ADJOURNMENT – 10:16 PM