

TRINITY ALPS UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Weaverville Elementary School Library Wednesday, December 9, 2009
31020 State Hwy 3 Business Meeting 6:00 p.m.
Weaverville, California

Trinity Alps Unified School District Governing Board:

Mike Cloud, President - Present
Galen McCray, Vice President/Clerk - Absent
Bob Simmons - Present
George Tkach - Present
Keith Groves – Present

Also present: Ed Traverso, Superintendent
Debra Robison, Principal
Scott Payne, Principal
Cindy Blanchard, Director of Business Services
Dave Ottem, Director of Facilities and Operations.

1.0 Formal Opening

- 1.1 Call to Order - **6:04 PM**
- 1.2 Flag Salute – Led by Trustee Cloud
- 1.3 Additions or Changes in Agenda - None
- 1.4 Declaration of Recording Devices - One

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA - None

3.0 ACCEPT OPEN SESSION AGENDA

Motion to approve by Trustee Groves, Second by Trustee Tkach. Vote: 4 Ayes, 0 Nays, 1 Absent

4.0 CONSENT AGENDA

Trustee Groves requested discussion on item 4.3, which Ms. Blanchard answered. She recommends approval. On motion by Trustee Groves, Second by Trustee Simmons, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 4.1 Approval of the Governing Board Regular Meeting Minutes of November 11, 2009
- 4.2 Approval of Resolution 910-16 Payroll and General Fund Warrants
- 4.3 Approval of Agreement to Furnish Food Service between a Child and Adult Care Food Program Agency and a Food Service Vendor
- 4.4 December & January Fundraising Calendar
- 4.5 Approval of McKinney-Vento Grant Activities MOU between TCOE and TAUSD

5.0 BOARD ORGANIZATION

5.1 Resolution 910-17 Recognize Outgoing Board Member Galen McCray, Area 2
Superintendent Traverso read the resolution to the group as Trustee McCray is not here tonight.

5.2 Resolution 910-18 Recognize Outgoing Board Member Bob Simmons, Area 1
Superintendent Traverso read the resolution and presented the framed resolution to Trustee Simmons with a tin of cookies from the district office staff. Trustee Simmons thanked everyone, saying there are a lot of great people who have worked in this district over the years striving for what is best for our students.

5.3 Swearing in Ceremony-Administration of Oath of Office by Superintendent Traverso
Keith Groves, Area 4; Sean Harris, Area 2; Steve Hagen, Area 1

Superintendent Traverso swore in our new board members and our incumbent board member.

5.4 Annual Organizational Meeting of the Board of Trustees Required by the Education Code 35022, 35143
and Board Bylaw 9100, for the Purpose of Electing Officers to Serve for the Term December 2009
through November 2010

Superintendent Traverso opened up for nominations. Trustee Tkach nominated Trustee Cloud; Trustee Cloud nominated Trustee Groves. Motion to close nominations by Trustee Cloud, Second by Trustee Hagen. Roll Call Vote: 1 Aye for Trustee Cloud, 4 Ayes for Trustee Groves. President Groves opened up nominations for V.P./Clerk. Trustee Hagen nominated Trustee Tkach, Second by Trustee Cloud. President Groves closed nominations. Roll Call: 5 Ayes for Trustee Tkach.

- A. Election of Board President – Trustee Groves
- B. Election of Board Vice President/Clerk – Trustee Tkach

5.5 Terms of Office for Trinity Alps Unified School District Board of Trustees

Area 1	George Tkach	November 2007-November 2011
Area 1	Steve Hagen	December 2009-November 2013
Area 2	Sean Harris	December 2009-November 2013
Area 3	Mike Cloud	November 2007-November 2011
Area 4	Keith Groves	December 2009-November 2013

5.6 Determination of the Time, Date and Location of the Regular Meetings of the Board of Trustees for the
2010 Calendar Year and Adoption of Resolution 910-19

BE IT RESOLVED to set the time, date and location of the regular meetings of the Board of Trustees of the Trinity Alps Unified School District for the 2010 calendar year as follows:

6:00 p.m.	Wednesday	January 13, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	February 10, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	March 10, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	April 14, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	May 12, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	June 9, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	July 14, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	August 11, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	September 8, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	October 13, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	November 10, 2010	Weaverville Elementary School Library
6:00 p.m.	Wednesday	December 8, 2010	Weaverville Elementary School Library

Regular meetings to be held on the 2nd Wednesday of each month; special meetings to be called as necessary.

Trustee Tkach moved to accept, Second by Trustee Cloud. Vote: 5 Ayes, 0 Nays, 0 Absent 0 Abstain

6.0 EMPLOYEE/VOLUNTEER RECOGNITION

Superintendent Traverso explained the Board will be signing certificates and letters of commendation tonight to be presented the appropriate coaches and volunteers showing our appreciation. He asked Mr. Green to attend at 6:30 so he could present to him at the meeting. He then read off names of those receiving letters/certificates.

7.0 BOARD AND ADMINISTRATIVE

7.1 Superintendent's Report – Ed Traverso

Superintendent Traverso will discuss the budget after Ms. Blanchard's report. The legislative analyst 5 year

forecast shows the State will deficit spend 20 billion per year. We are taking steps now to try and project out. Winter sports program has begun. Bill Odell, previous Board negotiator is retiring. BITSA sent copies of professional standards, which were handed out and available to the public.

7.2 THS Principal's Report – Debra Robison

Principal Robison introduced Lindsey Berry, Student Body Representative who gave the following report: This week is Tourney Week, with many activities and dress-up themes each day; the S Club, drama club and ASB will decorate trees this year; students have raised 800-900 cans for the Mill worker food drive; she received information on in-school suspension contract and questioned the reasons for it. Students want suspended students to be held accountable for their actions. Principal Robison reported on the following: Basketball, football, wrestling (which has a female wrestler); yesterday the school held an assembly/rally, which will now be held at the end of the day; Mock Trial begins January 13 and Mr. Ferguson is the teacher; Cash for College; finals schedule next week; art dept. doing a great job on the locker gallery mural project; defibrillator training next Tuesday; history articulation postponed until January; benefit for Santi Pierini-Reese on the 17th at THS; 8th grade student orientation packets to go out.

7.3 WES Principal's Report – Scott Payne

Principal Payne reported on the following: Basketball season has begun; WES Tourney last week, girls teams did very well. 7&8 grade boys won yesterday at Evergreen; Winter program tomorrow at TAPAC; Crescent City tournament next week; school spelling bee on the 14th; 3rd grade school play on the 15th; Jim Valley to perform January 14th; defibrillator training is scheduled; 17th Christmas caroling; tri-tip dinner January 22nd.

7.4 Director of Facilities and Operations Report – Dave Ottem

Mr. Ottem reported the following: Currently down 2 people, backfilled with substitutes who are now very well trained; tree trimming at THS during break; creating more storage at THS; asbestos test done at both sites-looks good; Safe Routes to School Grant – CalTrans approved putting in flashing yellow lights at WES school crossing and radar screen showing drivers' speed. Work to be completed next August; referred to Journal article on student ideas for campuses – he addressed these and we are currently working on the issues; water fountain was ordered and will be put in during Christmas break.

Trustee Groves moved to go back to Item 6.0 as Mr. Green is now present.

Superintendent Traverso read a letter of commendation to the audience and presented it to Mr. Green. It was pointed out that Mr. Green was assigned to the job and has been very successful at it. Mr. Green thanked all of the current and previous coaches and the community.

7.5 THS Student Representative Report – Jerad Harris

Jerad's report was given by Lindsay under Principal's Report, Item 7.2.

7.6 ROP Report – Trustee Hagen

Trustee Hagen wasn't able to attend. Superintendent Traverso reported that ROP met yesterday and Shasta Union withdrew from ROP. MVUSD, Anderson, Gateway and TAUSD will continue in the ROP program. Trustee Groves thanked Trustee Hagen for volunteering to be on this committee.

7.7 Agriculture Advisory Committee Report – No report.

7.8 WES Site Council Report – No report.

7.9 THS Site Council Report

Principal Robison reported there has been no site council meeting since our last meeting.

7.10 WES Boosters Club Report – written report included in the packet, which Principal Payne read.

7.11 THS Boosters Club Report – No report.

7.12 CSEA Representative Report – No report.

7.13 CTA Representative Report

Mr. Flint referred to the letter included in the packet and he thanked past and new Board members. He then reported the following: CTA still has issues with the Dean of Students position; early retirement incentives have been discussed at meetings-CTA still has some questions; they would like to be in the discussions regarding a search for superintendent; there are questions about the Special Ed program being incorporation into our district; he congratulated fall sports teams; WES Prep time concerns were discussed; they would like to be included in discussions regarding the Valedictorian and Salutatorian process; Christy Ravenscroft reported on the meeting teachers had with the Ad Hoc Board Committee, waiting for follow up communication; although CTA support the concept of retirement incentive, they are concerned about future retiree benefits.

7.14 Approval of Technology Coordinator Job Description

Principal Robison reported the district did not have a job description or evaluation process in place for this position. An evaluation piece will be developed from this description. The person in the position has had input. She asked the Board to approve MSC Trustees Cloud/Tkach. Discussion by Trustee Harris asking if we contract out any technology. Superintendent Traverso explained only if it is new technology installed and then our person works with them to get it in place. Vote: 5 Ayes, 0 Nays.

7.15 Approval of Dean of Students Job Description

Principal Robison stated she has been in contact with Mr. Flint and felt they were in agreement so she brought it back for adoption. She doesn't see it as an administrative piece and she asked the Board to approve as a full time position and then come back to this if it needs to become a part time position in the future. Currently and in the near future there is no need for this position. Mr. Flint states CTA wants this position to have a separate salary schedule.

Trustee Tkach moved to table this item to another meeting and continue working with CTA.

7.16 First Reading: Board Policy 6147
Valedictorian/Salutatorian Selections Policy

Principal Robison reported she has taken this to staff for input and she gathered information from local schools. She would like Board input. There was more discussion and we will bring this back for a second reading.

7.17 Board Policy 7310 – Facilities
Memorials on School Grounds-Administration Recommendations

Superintendent Traverso brought this back per the Board's request. Guidelines were written up using current memorials on campus and standard Board Policy language.

MSC Trustees Tkach/Harris. Motion carried unanimously.

7.18 Approval of Consulting Services Agreement with Compliance Associates, Inc. Regarding Transportation
Department Drug and Alcohol Testing

MSC Trustees Cloud/Tkach. Motion carried unanimously.

8.0 BUSINESS AND FINANCIAL

8.1 Director of Business Services Report – Cindy Blanchard

Ms. Blanchard reported we have asked for an extension on our regular audit, due to our unification. January is earliest we will have our audit report.

8.2 Approval of First Interim Financial Report for the 2009-2010 School Year

Ms. Blanchard gave a Power Point presentation. Superintendent Traverso also gave a power point presentation “Things to do now to prepare for 2010-2011 and beyond”.

MSC Trustees Tkach/Cloud. Motion carried unanimously.

Trustee Groves called a 5 minute recess.

8.3 Approval of Student Body Budgets

MSC Trustees Cloud/Tkach. Motion carried unanimously.

8.4 Golden Handshake-Establish Window for Classified and Certificated Staff

Superintendent Traverso reported there has been interest by several employees. PERS requires 90-180 day window, he recommends the PERS window begin December 18, 2009 to June 30, 2010. Classified has requirement to be approved by the County Office before we open the window, therefore the opening can't happen before the County Office Board meeting of Dec. 18. Classified staff must make a commitment by January 29th and they must retire in that window. STRS counselor is coming up to the district Dec. 14th and 15th and again Feb 2-4 at TCOE. He recommends opening the window for STRS employees from Dec. 10, 2009 to June 15, 2010 with a commitment date by February 12th.

MSC Trustees Hagen/Tkach. Motion carried unanimously.

NOTE: The opening date is moved to January 22, 2010 due to PERS golden handshake requirements (2 weeks prior to the County Office of Education Board meeting).

9.0 INSTRUCTIONAL FUNCTIONS

9.1 Approval of Revised THS Class Schedule

MSC Trustees Tkach/Harris. Motion carried unanimously.

9.2 Approval of THS Credit Recovery Program Description and Application

Principal Robison explained the teachers felt it was too easy for students to go into this program. Teachers and Administration devised the description and application to the program; progress, effort, work ethics are basis of grading.

MSC Trustees Tkach/Cloud. Motion carried unanimously.

9.3 Transfer of Special Education from TCOE to TAUSD

Superintendent Traverso passed out handouts. He also announced it may also include transportation of Special Ed, which is being discussed with the County Office. July 1, 2010 would be the transfer date for employees. The amount of funds received for running the program would remain the same. Employees would go on our salary schedule, which is higher than TCOE but our insurance benefits are lower, so it works out to be a “wash”. The TCOE “charge-back” of excess costs is where we would save expenditures. These excess costs include a portion of the 90% that SELPA pays for services. As we are the largest district we pick up the largest portion of the SELPA costs. We feel there would be more flexibility with staffing and we could contain excess costs. We currently have 6 classes at THS; WES has 3 classes; both schools include resource classes. Resource class students can and do attend regular classes throughout the day. We will discuss tonight and bring back in January. Christine Camara explained the positive aspects of running their own Special Ed program at Junction City School. We will get transportation costs and SELPA excess costs to present at our January Board meeting.

9.4 Approve Children's Internet Protection Act Compliance per E-Rate Program

MSC Trustees Cloud/Tkach. Motion carried unanimously.

9.5 Approval of In School Suspension Program-Principal Robison

Principal Robison explained that THS has begun an in-house suspension engaging students to address the behaviors that got them in trouble. There is a counseling piece as well as a rigorous schedule of assignments. We also receive ADA because the students are at school. This is based on a program in Orland that is very

successful. No additional staff is required as we could offer the position in-house. Trustee Groves suggests proceeding for this school year, beginning second semester, and then evaluate for continuation in the future. There was public discussion on mixing elementary and high school students. Motion by Trustee Tkach to approve as a model for 6th through 12th grade for the second semester of this school year, Second by Trustee Cloud. Motion carried unanimously.

10. PERSONNEL

10.1 Approval of Resolution 910-20 Personnel Services
MSC Trustees Hagen/Harris. Motion carried unanimously.

10.2 Approval to Begin a Superintendent Search
Trustee Tkach moved to table until January to bring new board members “up to speed”, Second by Trustee Cloud. Vote: Trustees Groves, Hagen and Harris - Nay; Trustees Cloud and Tkach - Aye. The Board decided to report out on Item 10.2 after closed session.

11.0 ITEMS FOR NEXT BOARD MEETING

Trustee Cloud – Work on Principal evaluations.

12.0 BOARD COMMENTS

Trustee Cloud stated that it’s been a pleasure working with Bob Simmons.
Trustee Tkach welcomed Trustees Hagen and Harris to the Board and thanked the audience for their attendance.

13.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA – None

14.0 ACCEPT CLOSED SESSION AGENDA

Motion by Trustee Tkach, Second by Trustee Cloud. Vote: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

15.0 CLOSED SESSION

- 15.1 Government Code Section 54957.6
Conference with Labor Negotiator-Ed Traverso
Early Retirement Incentive - Certificated and Classified Staff

Action may be taken

16.0 RETURN TO OPEN SESSION – 11:58 PM

17.0 REPORT OUT OF CLOSED SESSION

There was no action taken on Item 10.2 - Superintendent Search. The Board authorized Superintendent Traverso to offer additional one-time only retirement incentive related to retiree health benefits.

18.0 ADJOURNMENT – 11:59 PM