

**TRINITY ALPS UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**

**Weaverville Elementary School Library ..... Wednesday, September 14, 2011**  
**31020 State Hwy 3 ..... Business Meeting 6:00 PM**  
**Weaverville, California .....**

Trinity Alps Unified School District Governing Board:

- Keith Groves, President - Present
- George Tkach, Vice President/Clerk - Absent
- Steve Hagen - Absent
- Sadie Fagan - Present
- Wendy Cloud – Present

Also Present: Ed Traverso, Superintendent  
Cindy Blanchard, Director of Business Services  
Tom Barnett, THS Principal/Associate Superintendent  
Keith Sprague, WES Principal

**1.0 Formal Opening**

- 1.1 Call to Order – **6:01 PM**
- 1.2 Flag Salute – Led by Trustee Groves
- 1.3 Additions or Changes in Agenda – Superintendent Traverso introduced updates to Items 4.1 and 4.3 as there were minor changes after the packet was sent out.

**2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA - None**

**3.0 ACCEPT OPEN SESSION AGENDA**

Motion by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

**4.0 CONSENT AGENDA**

On motion by Trustee Cloud, Second by Trustee Fagan, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 4.1 Approval of the Governing Board Regular Meeting Minutes of August 10, 2011
- 4.2 Approval of Resolution 1112-06 Payroll and General Fund Warrants
- 4.3 September 2011 Fundraising Calendar

**5.0 PRESENTATIONS**

5.1 TRIO Talent Search Program – Nancy Berkey, Shasta College  
Nancy Berkey, Shasta College, and Roberta Jones, THS Trio Program Coordinator, introduced themselves. TRIO is a group of grants that stemmed from President Johnson’s war on poverty in the 1960s. They provide services to Douglas City and Hayfork as well as our district. The grant will serve about 120 students at THS and 30 at WES. They receive \$230,000 to serve about 500 students countywide. The goals of the program are defined in the grant: advancement of graduation, enrollment in college, help with applying for college and college funding, college search, career exploration, provide college age mentors to our students, college and CHP Academy field trips; two thirds of student served must come from families that do not have a parent that has attended college, the other third may have parents who have attended college. The program works with students from 8<sup>th</sup> grade through high school and then through early college. Principal Barnett states this program works well with our AVID program. Nancy passed out copies of an MOU for Item 7.1.

## 5.2 TAUSD Healthy Kids Survey Results – Denise Squires

Mr. Traverso introduced Denise Squires. Ms. Squires gave a power point presentation outlining the information in the report that is included in the Board packet. The survey took place last March and is given every 2 years to 7<sup>th</sup>, 9<sup>th</sup>, and 11 grades; 7<sup>th</sup> grade data is not included because there was under 25% participation at this grade level; key findings from the survey were reported. There was discussion about the Local Coordinating Committee (LCC) and their part in this survey and being an advisory committee for many community grants, etc.

## **6.0 BOARD AND ADMINISTRATIVE**

### 6.1 Superintendent's Report – Ed Traverso

Superintendent passed on his report.

### 6.2 THS Principal's Report – Tom Barnett

Mr. Barnett reported: Referred to his report in the packet; enrollment above 400; reintroduced department heads this year; he commented on how much the THS campus is used after school hours; he will bring an Ag. report on the fair to the meeting next month.

### 6.3 WES Principal's Report – Keith Sprague, Principal

Mr. Sprague reported: Back to school night went smooth; staff silent auction raised over \$900.00 through staff donation; bullying program is about to be implemented with staff trained soon; environmental camp began today through Friday; the marquee and scoreboard are in place; Response to Intervention program is critical to getting WES out of PI.; the I Pass math intervention program geared toward 4<sup>th</sup> through 8<sup>th</sup> grade is being looked at as well as English for lower grades.

### 6.4 Director of Facilities and Operations Report – Dave Ottem

Mr. Ottem has noticed much less trash at both schools and he thanked everybody for their part in that.

### 6.5 Director of Food Services Report – Ellen Eggers

Ms. Eggers reported on frozen foods received over the summer; she may apply for a grant to purchase a barbeque.

### 6.6 Director of Transportation Report – Glen Brown

Mr. Brown reported: The State still has funds for bus retrofits, which have to be done by 2013 (we have 2 left to do); he's low on relief drivers who are out on fires but they should be back soon.

### 6.7 ROP Report

Mr. Traverso explained the report in the packet as Mr. Hagen is not present.

### 6.8 CSEA Representative Report - None

### 6.9 CTA Representative Report - None

### 6.10 WES Site Council Report

Mr. Sprague reported the first meeting is on the 28<sup>th</sup>.

### 6.11 THS Site Council Report

Mr. Barnett reported they will meet on Sept. 28<sup>th</sup> at back to school night; officers to be elected in October.

### 6.12 Approval of THS Boosters Club Authorization to Operate - 2011-12 School Year

Motion to approve by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 2 Absent, 0 Nays, 0 Abstain.

### 6.13 Approval of WES Boosters Club Authorization to Operate - 2011-12 School Year

Include on next agenda.

6.14 Agriculture Advisory Committee Report - None

**7.0 INSTRUCTIONAL FUNCTION**

7.1 Approve Continuation of Shasta College TRIO Talent Search Program at THS through June 30, 2012  
Motion to approve by Trustee Cloud, Second by Trustee Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.2 Approval of 6<sup>th</sup> Grade Environmental Camp Overnight Field Trip – Sept. 14-16, 2011  
Motion to approve by Trustee Cloud, Second by Trustee Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.3 Approval of FFA Overnight Field Trips for the 2010-11 School Year  
Motion to approve by Trustee Cloud, Second by Trustee Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.  
Trustee Fagan would like to revisit this in the near future to downsize the amount of trips.

7.4 Report on State Testing – Tom Barnett, Associate Superintendent  
Principal Barnett gave a power point presentation outlining how and why we are complying with No Child Left Behind standards per student test scores, and steps for getting WES out of Program Improvement. Principal Sprague also presented outlining the strategies for getting out of P.I.

Trustee Groves called a 5 minute break at 8:12 PM

Meeting resumed at 8:17 PM

**8.0 BUSINESS AND FINANCIAL**

8.1 Director of Business Services Report – Cindy Blanchard

Proposed Forest Reserve Distribution Formula

Ms. Blanchard went over her board packet handout, which shows year to date revenue vs expenses, leaving us with negative \$688,166. We have jobs funds right now, which pays for two teachers. This is the last year we will receive these funds. Two weeks ago Mr. French told us that the prior forest reserves allocation were wrong and we will receive about \$153,000 less. Due to her under budgeting forest reserves we may be O.K. this year. In explaining adjustments she pointed out that we may get a cut in transportation of \$134,000 if we are hit with the “triggers”, and \$190,000 cut in general obligations. She does anticipate being hit with triggers in January.

8.2 Letter of Approval of TAUSD 2011-2012 Budget-TCOE

Ms. Blanchard states this if our formal approval notification.

8.3 Approval of TAUSD 2010-2011 Un-Audited Financial Report

Ms. Blanchard pointed out on the comparison sheet that although we show 8 million in revenues we actually are over 1 million short of that due to deferred State payments. She also pointed out substantial savings in Transportation and Food Services budgets and thanked those Department Heads.

Motion to approve by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

8.4 Approval of Resolution 1112-07 GANN Limit

Motion by Trustee Fagan to Approve, Second by Trustee Cloud: Roll Call Vote: Trustee Cloud Aye, Trustee Groves Aye, Trustee Fagan Aye.

8.5 Developer Fee Disclosure/Report

Ms. Blanchard explained this report is to comply with our Board Policies and Administrative Regulations. She then explained her report in detail.

8.6 Accept Donation of \$2,500 from the Save Our Schools Motorcycle Run

Superintendent Traverso explained this came from a motorcycle run.

Community member Scott Morris spoke to the Board and asked them to look at developing a policy

regarding donations. Mr. Traverso explained we do have a policy in place that follows law (civic center act) and if we restrict the facility then no group can use the facility and we are in a position of violating our own policy. We would have to be a "closed forum" which would prevent us from having things like boosters club, and other organizations that help in our school.

Motion to accept the donation by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

#### **9.0 ITEMS FOR NEXT BOARD MEETING**

Bring Item 6.13 back-WES Boosters Authorization to Operate.

Trustee Fagan: Would like to bring back looking at the number of Ag. Dept. field trips.

Agriculture dept. county fair report.

Be sure to include the updated list of approved drivers on the personnel report.

#### **10.0 BOARD COMMENTS**

Trustee Cloud: She has learned a lot at this meeting.

#### **11.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA**

Annie asked where the openings for classified positions were posted. Mr. Sprague pointed out where they are posted at WES. Mr. Traverso explained they were posted at each school site and the D.O. and that administration needs a letter from individuals who want jobs openings that come up in the summer to be mailed to them-per union contract.

#### **12.0 ACCEPT CLOSED SESSION AGENDA**

Motion by Trustee Cloud, Second by Trustee Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

#### **13.0 CLOSED SESSION - 9:20 PM**

13.1 Government Code Section 54957.6

Conference with Labor Negotiator-Ed Traverso

13.2 Government Code Section 54957

Public Employment - Resolution 1112-08 Personnel Services

#### **14.0 RETURN TO OPEN SESSION - 9:50 PM**

#### **15.0 REPORT OUT OF CLOSED SESSION**

Item 13.1 Motion to approve unrepresented/confidential salary schedule by Trustee Cloud, Second by Trustee Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain

Item 13.2 Motion to approve resolution 1112-08 by Trustee Cloud, Second by Trustee Fagan: Vote: 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

#### **16.0 ADJOURNMENT - 9:52 PM**