

TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School LibraryWednesday, October 12, 2011
31020 State Hwy 3 Business Meeting 6:00 PM
Weaverville, California

Trinity Alps Unified School District Governing Board:

- Keith Groves, President – Present at 8:07 PM
- George Tkach, Vice President/Clerk - Present
- Steve Hagen - Absent
- Sadie Fagan - Present
- Wendy Cloud - Present

Also Present:

- Ed Traverso, Superintendent
- Cindy Blanchard, Director of Business Services
- Dave Ottem, Director of Facilities and Operations

1.0 Formal Opening

- 1.1 Call to Order – **6:03 PM**
- 1.2 Flag Salute – Led by Trustee Tkach
- 1.3 Additions or Changes in Agenda - None

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA

David Bandrowski introduced himself as the father of 3 children attending WES. He has concerns with split classes and about how teachers teach these classes. He asks to be part of the solution and he proposes creating a task force to look at how to address class sizes so no child “falls through the cracks”. Trustee Tkach suggests working with Site Council and Principal Sprague and to also write to local legislators. Contractually class size can be up to 27 students and not exceed 30. Mr. Traverso explained how many hours a day students receive help/instruction by paraeducators, the ASES Coordinator and the librarian. If triggers are pulled in January we will have to be looking at losing staff and there could be more combination classes in the future. Our API is 796, which he noted is good, and suggests Principals Barnett and Sprague give their presentation on PI to Mr. Bandrowski and parent groups. Annie Steele addressed putting volunteer hours in place before layoffs begin.

3.0 ACCEPT OPEN SESSION AGENDA

Motion by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

4.0 CONSENT AGENDA

On motion by Trustee Cloud, Second by Trustee Tkach, the Trinity Alps Unified School District Governing Board approves consent ACTION items: 4.1, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9; pull Items 4.2 and 4.3 for vote.

4.1 Approval of the Governing Board Special Meeting Minutes of September 7, 2011

4.2 Approval of the Governing Board Special Meeting Minutes of September 14, 2011

Motion to Approve Item 4.2 by Trustee Cloud, Second by Trustee Fagan: Vote: 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

4.3 Approval of the Governing Board Regular Meeting Minutes of September 14, 2011

Motion to Approve Item 4.3 by Trustee Cloud, Second by Trustee Fagan: Vote: 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

CONSENT AGENDA CONTINUED

- 4.4 Approval of Resolution 1112-09 Payroll and General Fund Warrants
- 4.5 October 2011 Fundraising Calendar
- 4.6 Approval of the Williams Uniform Complaint Report -Quarter 3
- 4.7 Ratify McKinney-Vento Grant Activities MOU between TCOE and TAUSD for the 2011-12 School Year
- 4.8 Approval of Letter of Agency to Participate in the Corporation for Education Network Initiatives in California E-Rate Consortium for Discounts in 2012 through 2015
- 4.9 Approval of Friday Night Live and Club Live MOU between Trinity County Behavioral Health and TAUSD for the 2011-12 School Year- \$2,000 to Each School

5.0 PRESENTATIONS

5.1 Advanced Placement Classes Report – Richard Ferguson

Trustee Fagan is impressed with the curriculum that Mr. Ferguson and all the AP teachers are teaching. Mr. Ferguson explained the testing specifics regarding grading and how the test is administered. AP tests are available to sophomores through seniors. We have an amazing number of students taking AP classes. Human Geography and Science are new classes this year and are about global topics and green technologies. We do offer pre AP classes but those classes do not have the AP test requirement. He discussed how students that take AP courses statistically have a much higher rate of college graduation. He discussed how Spring Board is designed ready 6th through 8th grade students for the rigor of these types of classes. Trustee Tkach asked if grammar school AVID students tend to take AP classes but Mr. Ferguson does not have those statistics. Trustee Tkach would like to adopt AVID strategies for all elementary school students.

6.0 INSTRUCTIONAL FUNCTION

6.1 Approval of TAUSD Overnight Field Trips for the 2011-12 School Year

Mr. Traverso states we will return with a more complete list from WES next month.

Motion by Trustees Fagan to approve the trips listed in the packet, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.2 Approval of Tobacco Use Prevention Education (TUPE) MOU between TCOE and TAUSD for the 2011-12 School Year – THS for \$1,591

MSC Trustees Fagan/Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.3 Approval of Tobacco Use Prevention Education (TUPE) MOU between TCOE and TAUSD for the 2011-12 School Year – WES for \$1,425

MSC Trustees Cloud/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.4 **Public Hearing** Regarding Compliance with Education Code Section 60119 Sufficiency of Textbooks, Instructional Materials or Both

Open Hearing at **6:24 PM**

Mr. Traverso explained that we have had no complaints and we do have sufficient materials.

Closed Hearing at **6:25 PM**

6.5 Approval of Resolution 1112-10 Determination of Sufficient Textbooks or Instructional Materials

MSC Trustees Fagan/Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.6 Approval of Superintendent's Recommendation of the Number of Transfer Students that the District will Accept for the 2012-13 School Year (BP 5117-District of Choice)

Mr. Traverso explained that this has to do with us being a district of choice and that by Board Policy we have to determine how many openings for students we have in each grade level. If there are too many requests for

a grade we will do a lottery draw for that grade at a public meeting by May 15th. He recommends not limiting the number of students in any grade and that the contractual class size at this time is 32 students. He will put an advertisement out.

Motion to not limit the number of transfer requests into our schools by Trustee Fagan, Second by Trustee Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.7 Administrative Regulation 6162.52 - High School Exit Examination

Mr. Traverso explained that the BP states ALL tenth graders take the exit exam (and again each year thereafter) and that there is not an automatic waiver for students with IEPs. Students can request a waiver, which needs Board approval. Accommodations may be written into their IEP. If they pass using the accommodations they can come back and ask for a waiver. This is brought to the Board for clarification.

6.8 Ag. Dept./Ag. Incentive Trips and Competitions Required for Funding

Mr. Traverso states the Board has been looking at what is required to get the additional funding for the Ag Incentive Grant, regarding how many days students and the teacher are out of the classroom.

Mr. Rourke explained the list hasn't changed in 10 years. This grant was developed about 25 years ago identifying Ag classes and developing incentive classes. There are 11 things required in the grant that you have to do. Other things are funded differently and are not required. He passed out another list of leadership activities, which require a minimum of 12 activities and he explained it further. He does not have control over many of the overnight dates as they are set by the State. There are 22 substitute teacher days listed. The total incentive grant is around \$10,300. If we are not funded with the incentive grant we are not able to apply for other funding. He suggests ROP funds pay for some of his sub days and other program costs. There are 85 students and many have more than one Ag class.

7.0 BUSINESS AND FINANCIAL

7.1 Director of Business Services Report

Ms. Blanchard informed the Board that currently the State is looking at pulling triggers (\$350,000 cut in this year's budget). Including the miscalculation of forest reserve funds that TCOE recently told us about we are looking at over a \$400,000 cut in this year's budget. She pointed out 1.4 million dollars in deferrals at present. Cash flow problems will occur if we don't receive the expected \$800,000 in forest reserve funds in December. We are looking at all of our bills, even the small ones to find lower costs. February 4 will be the date triggers will be pulled. Next year will be very difficult. Trustee Fagan asked about some bills and those questions were answered. Substitute costs last year were over \$200,000 (\$148,000 were certificated). We had a couple of long term subs; teachers on 39 month rehire list are given their daily rate when they sub and they are required to be called first. She went over data in her report. Mr. Traverso handed out information on leave provisions under education code for both classified and certificated. Teachers and classified staff can put these unused days toward retirement. He explained consecutive and concurrent and all of the different leaves (industrial accident, sick leave, differential pay), as well as the 39 month rehire list.

7.2 Approval of TAUSD Associated Student Body Budgets for the 2011-12 School Year

MSC Trustees Cloud/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.3 Approval of Shared Services Agreement between TAUSD and Coffee Creek Elementary School District for the 2011-2012 Fiscal Year

Mr. Traverso states we are still providing these services and this is an annual contract renewal.

MSC Trustees Fagan/Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.4 Approval of Resolution 1112-11 Restore Budgetary Flexibility Needed as a Result of AB 114

MSC Trustees Cloud/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.5 Approval to Allow Administration to Submit a Letter of Intent to CDE for the McKinney-Vento Education for Homeless Children Grant 2012-2015

Mr. Traverso explained we have been in a consortium the past three years and as funding levels have decreased we would like to apply ourselves (54 identified homeless children in our district). The consortium would continue to serve the rest of the districts.

MSC Trustees Fagan/Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

8.0 BOARD AND ADMINISTRATIVE

8.1 First Reading

Williams Uniform Complaint Procedures

Administrative Regulation 1312.4

Exhibit 1 and 2, 1312.4

Mr. Traverso explained the changes, which are marked by dots on their copies. The latest version must be posted in classrooms so he recommends making those changes; we will bring back it for a second reading.

8.2 Approval of THS Parent-Student Handbook 2011-12

MSC Trustees Fagan/Cloud: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

8.3 Superintendent's Report – Ed Traverso

Mr. Traverso discussed some bills recently signed into law: Staff training in bullying prevention; in 2012-13 technical education could fill the requirement for taking fine arts or foreign language classes; instructional materials and new adoptions due to common core classes. Vetoed bills were discussed: One would have changed the requirements for schools placed on the schools in need of improvement list, allowing schools not to be on the list if they have an API of 700 or show a 50 point increase in a year; in 2012-13 we will have transitional kindergarten; what student fees are allowable have not been changed. ASCA will be providing a workshop, which we will attend, on getting out of Program Improvement and into Safe Harbor.

8.4 THS Principal's Report – Tom Barnett

Mr. Barnett clarified information in his report regarding Program Improvement; there will be meetings with an external facilitator on October 24th and November 16th. Progress reports go out this Friday. Today seventy six students took the PSAT test. Yesterday THS had a fantastic presentation discussing awareness about children being abducted and child soldiers in Africa. Blood drive on the 31st. He pointed out the performance at the fair and what our students received on sales, showmanship, etc.

8.5 WES Principal's Report – Keith Sprague, Principal

Mr. Sprague reported the following: The new scoreboard will have advertising for the mill and Tops, who will each pay \$2000 for their advertisement on the board; he discussed the new cameras at the school and how that has already decreased vandalism on the campus; formal teacher evaluations began this week; he sent letters regarding P.I. to parents 3 weeks ago and we have not had any students leave, and we have actually picked up more students from other districts during this time period; began generating curriculum data which shows a downward trend in math for the past 3 years; he had developed a math survey asking teachers about strengths and weaknesses and how they are supplementing, also giving teachers data specific to their class; there was discussion about coordinating and preparing students to be ready for the math needs at the high school level; he is working on a parent survey to go out soon; the dress code is being addressed by the office having "loaner" clothes for students that need a change of clothing.

8.6 Director of Facilities and Operations Report – Dave Ottem

Mr. Ottem gave a brief report.

8.7 Director of Food Services Report – None

8.8 Director of Transportation Report – None

8.9 ROP Report – None

8.10 WES Site Council Report

Mr. Sprague states they met last month, and he gave them a report on P.I.

8.11 Approval of WES Boosters Club Authorization to Operate - 2011-12 School Year
MSC Trustees Groves/Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

8.12 THS Site Council Report – None

8.13 THS Boosters Club Report – None

8.14 Agriculture Department Committee Report - None

8.15 CSEA Representative Report – None

8.16 CTA Representative Report

Troy Geierman reported that he had CTA from Tehama County come and talk with the elementary school teachers; he is working with Ms. Blanchard on budgets.

9.0 ITEMS FOR NEXT BOARD MEETING

Mr. Traverso will investigate preschool.

10.0 BOARD COMMENTS - None

11.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA - None

12.0 ACCEPT CLOSED SESSION AGENDA

MSC Trustees Groves/Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

13.0 CLOSED SESSION - 8:58 PM

13.1 Government Code Section 54957

Public Employment - Resolution 1112-12 Personnel Services

13.2 Government Code Section 54957.6

Conference with Labor Negotiator-Ed Traverso

14.0 RETURN TO OPEN SESSION – 10:08 PM

15.0 REPORT OUT OF CLOSED SESSION

Item 13.1 Motion to approve the personnel report by Trustee Groves, Second by Trustee Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

Item 13.2 There was no reportable action taken.

16.0 ADJOURNMENT – 10:09 PM

Motion to adjourn the meeting by Trustee Fagan, Second by Trustee Cloud: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.