

TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School Library Wednesday, November 9, 2011
31020 State Hwy 3 Business Meeting 6:00 PM
Weaverville, California

Trinity Alps Unified School District Governing Board:

- Keith Groves, President - Present
- George Tkach, Vice President/Clerk - Present
- Steve Hagen - Present
- Sadie Fagan - Present
- Wendy Cloud - Absent

1.0 Formal Opening

- 1.1 Call to Order – **6:00 PM**
- 1.2 Flag Salute – Led by President Groves
- 1.3 Additions or Changes in Agenda – Superintendent Traverso requests moving Items 6.1, 6.2 and 6.3 directly after Consent Agenda Item 4.3; and move Item 7.3 directly after 6.3.

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA

WES parent, David Bandrowski informed the board that he met with both principals this morning to discuss utilizing resources and parent volunteers at both school sites. He is concerned with “loss” of WES staff and getting out of Program Improvement. There was more discussion.

3.0 ACCEPT OPEN SESSION AGENDA

Motion to accept the Open Session Agenda as amended by Trustee Fagan, Second by Trustee Tkach: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

4.0 CONSENT AGENDA

On motion by Trustee Tkach, Second by Trustee Hagen, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 4.1 Approval of the Governing Board Regular Meeting Minutes of October 12, 2011
- 4.2 Approval of Resolution 1112-13 Payroll and General Fund Warrants
- 4.3 November 2011 Fundraising Calendar

Moved Items: 6.0 BUSINESS AND FINANCIAL

6.1 Director of Business Services Report – Cindy Blanchard

Ms. Blanchard explained her report: We are 1.2 million over spending compared with cash flow received at this time. She discussed our recent audit noting there are some barriers to our working with these auditors. We have requested TCOE look into finding another auditor and not to schedule audits on payroll week.

6.2 Approve Updated Budgets for Lead Education Agency Plan THS School Plan and WES School Plan
Ms. Blanchard explained that this format shows how the budget for Title 1, 2, 2 A and REAP funds will be spent and where funds will be used: An external facilitator will provide professional development to assist WES with getting out of P.I.; we haven’t received REAP funds in years and they are now included in the plan. Both Site Councils and the District Advisory Committee have approved the plan budgets.

Motion to approve by Trustee Tkach, Second by Trustee Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

MOVED ITEMS CONTINUED

6.3 First Reading

Budget - Board Policy 3100 Revision - Definition of Five Basic Fund Balance Categories

Ms. Blanchard explained that at budget adoption we passed a resolution for GASB 54 setting up the five funds required by the State. This policy revision defines those fund categories.

Moved Item 7.3 Economic Survival Plan

Superintendent Traverso explained this will be more of a presentation with possible direction from the Board. He is suggesting as we develop next year's budget we put together a list of what programs are mandated by the state for both schools and then list "other" programs that we would like to keep if funding allows. He would then like the Board to prioritize the list. Trigger 2 funding reductions were discussed; see Mr. Traverso's report. We expect \$759,000 in Forest Reserves, down from 1.4 million. Mr. Traverso went over his written recommendations and then passed out another handout with some layoff scenarios. There was discussion regarding getting ready for triggers for this school year right away and then work as fast as possible for the next school year.

Terry McBrayer, County Treasurer, sees how the schools are in dire circumstances and appreciates what our administration is doing. Dow Angspott, community member, would like the Board to put a priority on teachers and paraeducators. There was more discussion.

Trustee Tkach suggests, again, to "write your local legislators" as we are at their mercy and we are trying to keep our doors open for the students, which are our priority. Trustee Groves asked how Mr. Traverso wants to proceed. Mr. Traverso would like to continue working with all interested parties to see what the essential components of the programs are (teachers, counselor, etc.). He will put together a wish list of what we would like as well as what is essential and then present that to the Board at the next meeting. Ms. Blanchard states we would like input from staff; the team needs to work together.

5.0 INSTRUCTIONAL FUNCTION

5.1 Approval of WES Overnight Field Trips for the 2011-12 School Year

Mr. Sprague had a handout listing the 8th grade trip and various sports overnights. He anticipates those trips will have to be paid for by the groups.

Motion to Approve by Trustee Hagen, Second Trustee Tkach: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

5.2 Parent Rights and Responsibilities - BP and AR 5020

Mr. Traverso explained that this Item and Item 5.3 are both in regard to Ms. McBrayer's Board item request. Ms. McBrayer expressed concerns with student grades and evaluations. She has discussed this with Principal Barnett and Superintendent Traverso and feels her concerns are resolved. She asks the Board to be sure school policies include a phone call from the school to the home when children are possibly failing. She sees a lack of consistency between teachers in their grading practices.

Principal Barnett states he has interviewed teachers to learn of past practice. The common practice was to send home notices to parents. We currently do progress reports every 3 weeks and he has since sent a letter home to all parent/guardians setting out how parents will be notified (see handout): 3 week progress reports, phone calls home and encouraging parents to go onto Power School to see daily information on their students (data updated every Wednesday). Grading practices are also being discussed with staff.

5.3 Grades/Evaluation of Student Achievement - BP and AR 5121

See above.

6.0 BUSINESS AND FINANCIAL – Items Moved After Item 4.3

6.1 Director of Business Services Report – Cindy Blanchard

6.2 Approve Updated Budgets for Lead Education Agency Plan THS School Plan and WES School Plan

6.3 First Reading: Budget-Board Policy 3100 Revision-Definition of Five Basic Fund Balance Categories

7.0 BOARD AND ADMINISTRATIVE

7.1 Second Reading - Williams Uniform Complaint Procedures
Administrative Regulation 1312.4 and Exhibits 1 and 2, 1312.4
MSC Trustees Tkach/Hagen: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

7.2 THS Parent-Student Handbook Language Revision(s)
Kathleen Lynch, Athletic Director, explained the change is to clarify which grading periods will be used to determine athletic eligibility.
MSC Trustees Tkach/Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

7.3 Economic Survival Plan – **Item Moved Up Agenda-See Page 2**

7.4 Superintendent's Report – No further report.

7.5 THS Principal's Report – Tom Barnett
Mr. Barnett referred to his report in the packet; the district leadership team is formed and working toward P.I. (program improvement); also working with external facilitator Paul Jones developing leadership within the staff that we will need in the future as well as for P.I.; gave an update on FFA-the Forestry Team took 1st place at Shasta County event; congratulated Kathleen Lynch on soccer team finishing above 500; Exit Exam taken during October; FBLA Leadership Conference in Santa Clara went well-Regionals will be at Sutter High School in March; he plans to get out to our feeder schools with a team of students regarding transitioning into the high school; the volleyball team won their first playoff game!

7.6 WES Principal's Report – Keith Sprague, Principal
Mr. Sprague discussed hosting multiple parent night to discuss P.I. (scheduled November 17th); Safe Harbor workshop-he and Roz Morris will attend next week; math curriculum training is in the works; he discussed other steps toward P.I.; a parent survey to be sent out at the end of the month; our girls basketball team placed 3rd at tourney; CA Gear-Up is a federally funded college bound program geared toward all students from 6th grade through college-it provides training to parents through community nights; he reviewed a handout summary of Performance Index Survey.

7.7 Director of Facilities and Operations Report – Dave Ottem
Mr. Ottem reported the following: Annual insurance inspection of all sites took place last week-they also went to Coffee Creek for the same inspection-Dave will bring results back in January; he and his staff will work on their recent loss of personnel; Trustee Fagan thanked Dave for working on Saturday.

7.8 Director of Food Services Report – Ellen Eggers – No Report

7.9 Director of Transportation Report – Glen Brown
Mr. Brown discussed his annual CHP inspection, which went well; Mr. Rourke offered his department some machines from the old auto shop; Mr. Ottem had a bus garage door replaced allowing them to use a new hoist.

7.10 CSEA Representative Report
Luke Case thanked the board for their work.

7.11 CTA Representative Report
Troy Geierman appreciates the work Mr. Barnett has done working with staff on parent notification. He is also impressed that Mr. Barnett gets out of his office and is very visible to staff and students. Staff appreciates that Mr. Sprague developed a plan for students to have a warm place to be prior to school while keeping teacher prep time. He also appreciates the time and work put in by Ms. Blanchard and the continued open communication. There will be a union meeting providing all of the information he has gleaned from those meetings. January 20th the Board members are invited to a CTA sponsored dinner in Redding.

7.12 THS Site Council Report

Mr. Barnett reported: SSC had their second meeting of the year and he will be sure minutes from those meetings end up in our packet in the future.

7.13 THS Boosters Club Report - None**7.14 WES Site Council Report**

Mr. Sprague reported: SSC met about 3 hours ago and he will have minutes for our next meeting.

7.15 WES Boosters Club Report

Annie Steele reported: Boosters made about \$15,000 on cookie dough sales; student body will receive 50% of proceeds, 40% to Boosters and 10% back into the classroom.

7.16 Agriculture Advisory Committee Report - None**7.17 Nomination for CSBA Delegate Assembly**

Item died for the lack of a motion.

8.0 ITEMS FOR NEXT BOARD MEETING

Mr. Traverso will have built the basic programs and will start to bring options to the Board.

Trustee Tkach suggested the Board form an ad hoc committee to work with administration and staff on the economic survival plan. The Board agreed and both Trustees Tkach and Hagan volunteered.

9.0 BOARD COMMENTS

Trustee Groves: Noted it is very important for the community to be present, learn what is happening and participate in the process.

10.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA - None**11.0 ACCEPT CLOSED SESSION AGENDA**

Motion by Trustee Tkach, Second by Trustee Fagan: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

12.0 CLOSED SESSION – 8:07 PM

12.1 Government Code Section 54957

Public Employment - Resolution 1112-14 Personnel Services

12.2 Government Code Section 54957.6

Conference with Labor Negotiator-Ed Traverso

13.0 RETURN TO OPEN SESSION – 8:25 PM**14.0 REPORT OUT OF CLOSED SESSION**

Item 12.1 Motion to approve as amended, adding Kari Kennedy as the WES TUPE Coordinator by Trustee Fagan, Second by Trustee Tkach: Vote; 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.

Item 12.2 There was no reportable action taken.

15.0 ADJOURNMENT – 8:27 PM