

# TRINITY ALPS UNIFIED SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Weaverville Elementary School Library ..... Wednesday, December 14, 2011  
31020 State Hwy 3 ..... Business Meeting 6:00 p.m.  
Weaverville, California .....

Trinity Alps Unified School District Governing Board:

Keith Groves, President - Present  
George Tkach, Vice President/Clerk - Present  
Wendy Cloud - Present  
Steve Hagen - Present  
Sadie Fagan - Present

### **1.0 Formal Opening**

- 1.1 Call to Order – **6:02 PM**
- 1.2 Flag Salute – Led by Trustee Groves

### **2.0 BOARD ORGANIZATION**

2.1 Swearing-In of Newly Elected Board Members

Area 1 Board Member George Tkach; Area 2 Board Member Sadie Fagan; Area 3 Board Member Wendy Cloud  
Jim French, County Superintendent of Schools, swore in George Tkach, Sadie Fagan and Wendy Cloud, each taking the Oath of Office as Board representatives to their respective areas.

2.2 Terms of Office for Trinity Alps Unified School District Board of Trustees

Area 1	George Tkach	December 2011-November 2015
Area 1	Steve Hagen	December 2009-November 2013
Area 2	Sadie Fagan	December 2011-November 2013
Area 3	Wendy Cloud	December 2011-November 2015
Area 4	Keith Groves	December 2009-November 2013

2.3 Annual Organizational Meeting of the Board of Trustees Required by the Education Code 35022, 35143 and Board Bylaw 9100, for the Purpose of Electing Officers to Serve for the Term December 2011 through November 2012

- A. Election of Board President – Trustee Tkach nominated Trustee Groves, Second by Trustee Fagan, Trustee Groves accepted his nomination: Vote; 4 Ayes, 0 Nays, 1 Abstain, 0 Absent.
- B. Election of Board Vice President/Clerk – Trustee Hagen nominated Trustee Tkach, Second by Trustee Cloud, Trustee Tkach accepted his nomination: Vote; 4 Ayes, 0 Nays, 1 Abstain, 0 Absent.
- C. Designate Board Representative for ROP – Trustee Tkach nominated Trustee Hagen, Second by Trustee Fagan, Trustee Hagen accepted his nomination: Vote; 4 Ayes, 0 Nays, 1 Abstain, 0 Absent.

2.4 Adoption of Resolution 1112-15 Determination of the Time, Date and Location of the Regular Meetings of the Board of Trustees for the 2012 Calendar Year

BE IT RESOLVED to set the time, date and location of the regular meetings of the Board of Trustees of the Trinity Alps Unified School District for the 2012 calendar year as follows:

6:00 p.m.	Wednesday	January 11, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	February 8, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	March 14, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	April 11, 2012	Weaverville Elementary School Library

6:00 p.m.	Wednesday	May 9, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	June 13, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	July 11, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	August 8, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	September 12, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	October 10, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	November 14, 2012	Weaverville Elementary School Library
6:00 p.m.	Wednesday	December 12, 2012	Weaverville Elementary School Library

Regular meetings to be held on the 2<sup>nd</sup> Wednesday of each month; Special meetings to be called as necessary.

Motion to approve the dates and time listed above by Trustee Fagan, Second by Trustee Tkach: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

**2.5 Develop and Adopt a Board Governance Calendar for the 2012 Calendar Year**

Mr. Traverso explained the enclosed sample CSBA calendar includes the traditional items and we can bring this back in January for the Board to complete. Item tabled until January 11, 2012.

**3.0 Additions or Changes in Agenda**

Mr. Traverso would like to move Item 10.1 to just after Consent Agenda to allow Mr. Green to make his presentation and then go to basketball practice.

**4.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA**

Parent, Joanne Harper, asked the Board to try and not cut staff, particularly paraeducators. She was asked to stay and listen to the presentation later on the agenda regarding the State and District budgets.

**5.0 ACCEPT OPEN SESSION AGENDA**

Motion by Trustee Tkach to accept the agenda as amended, Second by Trustee Fagan: Vote; 5 Ayes, 0 Nays, 0 Abstain, 0 Absent.

**6.0 CONSENT AGENDA**

On motion by Trustee Fagan, Second by Trustee Tkach, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

- 6.1 Approval of the Governing Board Regular Meeting Minutes of November 9, 2011
- 6.2 Approval of Resolution 1112-16 Payroll and General Fund Warrants
- 6.3 December Fundraising Calendar
- 6.4 Approval of Consulting Services Agreement with Compliance Associates, Inc. Regarding Transportation Department Drug and Alcohol Testing

**Moved Item 10.1 First Reading - Adult Education Graduation Requirements**

Jaime Green presented each Board member with personalized name plates made by the Ag Mechanic II class. He explained we currently require 200 credits for Adult Ed students to graduate but only 140 credits are required. The program “ties-in” with Cal Works and our CTE programs. Current enrollment is 25 students.

**7.0 PRESENTATION**

- 7.1 Update on Efforts to Reauthorize Secure Rural Schools and Community Act - Jim French, County Superintendent of Schools

Mr. French passed around a funding handout regarding reauthorization of Forest Reserves. There are several scenarios out there in the way of Bills being introduced. The handout chart is in regard to a Bill with bi-partisan support starting with a 5% reduction of the 2011-12 funding level for 2012-13 and ramping down 5% each

year for the following 4 years. There are 12 appropriation Bills being looked at before Christmas with 3 approved, 9 still in play and then the tax extender ballot. There is also a draft Bill in the house, which is somewhat of a return to management to help pay for secure rural schools. And there is another Bill in the House identical to the Senate bill. Without reauthorization we will lose approximately 88% of our Forest Reserve funding. Mr. French feels we will know something before Congress adjourns for Christmas.

Trustee Groves explained to the audience that he has seen a 39.68% loss in Forest Reserves since he's been on the Board (equivalent to 15 teachers salaries). The Board thanked Mr. French for his work on this issue.

## **8.0 BUSINESS AND FINANCIAL**

### **8.1 Director of Business Services Report – Cindy Blanchard**

Ms. Blanchard explained the monthly revenue and expenditure report: Deferrals contribute to our expending 1.8 million ahead of receiving revenues. Categorical fund deferrals are coming in the slower than ever. Trustee Groves asked if we started the year with 1.5 million reserves could we meet cash flow and expenditures. The answer is no. December we will see some property taxes, and in January we will receive our state revenue limit apportionment (43.5%) but with forest reserves gone we have no cushion. Payroll this month was \$600,000 including insurance and this does not include any other expenditures. Jim French commented that deferrals were originally supposed to be temporary but we currently have 9 and we have to look at them as on-going cuts because those funds are not coming in. Deferrals were explained to the audience and how that affects cash flow.

### **8.2 Economic Survival Plan**

Mr. Traverso presented the plan that is based on our best assumptions and the budget for this year and two years out per requirements of the first interim financial report: Currently our total reserves, including everything from petty cash to \$759,202 of this year's Forest Reserves, are \$3,611,381.00; we are making assumptions using the base amount from TCOE's handout as Forest Reserves sunset last September; he then gave a presentation explaining the 2 year budget that includes the "triggers" being pulled and passed out a handout, which was explained in detail.

### **8.3 Approval of First Interim Financial Report for the 2011-2012 School Year**

Ms. Blanchard gave a power point presentation of her first interim report, which is included in the board packet. The first and second triggers have been pulled. The second trigger is not as severe as anticipated but it is still a mid-year cut. We will see a loss of \$134,000 of transportation funds and another loss of \$14,000 in revenue limit. We have an overall cut of \$40,000 in our revenue limit and around \$8,000 of interest. Due to an increase in teacher aides we are spending over \$60,000 more than was budgeted. We are deficit spending \$325,000. Home to school transportation allocation has to be spent or they will reallocate the funds the next fiscal year. District contributions to programs were explained in detail: \$179,000 to Transportation, Special Ed is \$250,000 above the funds received for the program, funds have been reallocated for program improvement, and the total general fund contribution is \$754,843. Revenue comparison between 2006-07 and 2011-12 were presented. The "reserves" are funds we must assume we will receive; we do not have that in cash waiting to be spent. Trustee Tkach moved to approve, Second by Trustee Fagan: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

### **8.4 Approval of Resolution 1112-17 Authorization to Sign Orders Drawn on TAUSD Funds**

Motion to approve by Trustee Hagen, Second by Trustee Tkach: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

### **8.5 Approval of CSBA Education Legal Alliance Membership Dues for 2011-12 (\$1,225.00)**

Mr. Traverso explained and he recommends not approving.

Motion to opt out by Trustee Cloud, Second by Trustee Fagan: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

### **8.6 Second Reading**

Budget - Board Policy 3100 Revision - Definition of Five Basic Fund Balance Categories

Motion to approve by Trustee Tkach, Second by Trustee Hagen: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

8.7 Consider and Approve Offering Health Insurance Benefits through California's Valued Trust to TAUSD Board Members – AT NO COST TO THE DISTRICT

Motion to approve by Trustee Hagen, Second by Trustee Tkach: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

**9.0 BOARD AND ADMINISTRATIVE**

9.1 Superintendent's Report – Ed Traverso

Mr. Traverso elaborated on the Board packet information and reported the following: Governor Brown has put out his 12 point pension reform, which both houses may well approve and he suggests our employees look into it; the triggers were pulled and we are thankful that our ADA wasn't hit as much as anticipated; he discussed the handout regarding the Governor's letter to the people of California, which discusses an initiative he will place on the November ballot. If it passes the money will be allocated only to education and public safety programs. More triggers will be pulled IF the initiative does not pass; he passed out a THS class size report and there was much discussion about students transferring in compared with transferring out; parent Julie Underwood thanked the Board and administration for being "awesome".

Trustee Grove called a 5 minute break at **8:07 PM**

Returned and called to order at **8:14 PM**

9.2 THS Principal's Report – Tom Barnett

Mr. Barnett thanked the district office staff for their work and gave the following report: There have been 2 parent meetings discussing P.I.; exit exam results are in and he is very happy with the results; AB 1330, regarding graduation requirements, may give us some flexibility in our schedule; kudos to John Whaley for a fine music program last night; he recognized Patty Hymas, Maddy and Bob Simmons and Darsi Green, for their work on the Holiday Classic Basketball Tournament; the officials forfeited their mileage reimbursement to help keep costs down; the tourney dance was well attended; Tom feels we can get support for the athletic program without district contributions and that sports can enhance an academic program.

Trustee Fagan attended both schools basketball tournaments and she applauded Kathleen Lynch for her great work with students, parents, etc. Heidi VanDyke plugged the WES Booster Club raffle fundraiser and invited Board members to games.

9.3 WES Principal's Report – Keith Sprague

Mr. Sprague reported the following: WES teachers are working hard at their collaboration meetings striving to get out of P.I and they have created central standards to work from. Tomorrow's staff meeting will focus on safe harbor; he is working on updating parent, student, teacher compact; he will know by the end of January if we received a grant for \$7,500 from the California Gear-Up College Bound Program; Odyssey of the Mind will have only one team this year as student and parent involvement has declined; the after school program offers tutoring and strategic intervention of targeted students; a picture of the new scoreboard was passed around.

9.4 Director of Facilities and Operations Report – Dave Ottem

Mr. Ottem reported how the staff will absorb the recent loss of a full time position. There was discussion on various work that's been done at WES and the THS gym floor issues.

9.5 Director of Food Services Report – Ellen Eggers

Ms. Eggers discussed U.S.D.A. commodities.

9.6 Director of Transportation Report – Glen Brown

Mr. Brown acquired a used Chevy Blazer for relief driver commutes as a cost saving measure.

9.7 ROP Report – Trustee Hagen

Trustee Hagen states ROP has a lot of funds and he will continue to keep trying to get some of those funds!

9.8 Agriculture Advisory Committee Report - NA

9.9 WES Site Council Report

Principal Sprague reported they are working on the 3 goals of their plan and the action part of those goals.

9.10 THS Site Council Report – No report, info included in the packet.

9.11 WES Boosters Club Report

Heidi VanDyke reported on the book fair next week - 1:30-8:00 PM in room 3.

9.12 THS Boosters Club Report - None

9.13 CSEA Representative Report

Luke Case reported at the last unit meeting they discussed the budget and consensus is that they all want to pull together to make this work out. He thanked the Board and administration.

9.14 CTA Representative Report

Mr. Geierman likes Mr. Barnett’s suggestion to make the athletic dept. pay for itself. When asked how CTA would like to work together on the budget Mr. Geierman would like an informal discussion with a couple of Board members. There was much discussion about the letter to the editor, which he states is from the CTA unit.

**10.0 INSTRUCTIONAL FUNCTIONS**

10.1 First Reading - Adult Education Graduation Requirements  
Item moved below Item 6.0.

**11.0 ITEMS FOR NEXT BOARD MEETING - None**

**12.0 BOARD COMMENTS**

Trustee Cloud thanked the administration, particularly Ms. Blanchard.

Trustee Fagan acknowledged that this is a difficult time in people’s personal life as well as at all schools.

Trustee Hagen wished everyone happy holidays.

Trustee Tkach also wished everyone a happy holiday.

**13.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA - None**

**14.0 ACCEPT CLOSED SESSION AGENDA**

Motion by Trustee Tkach, Second by Trustee Fagan: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

**15.0 CLOSED SESSION – 9:10 PM**

15.1 Government Code Section 54957

Public Employment - Approval of Resolution 1112-18 Personnel Services

15.2 Education Code 48917

Review and Consider Readmission to THS of Student #1 and Student #2

15.3 Government Code Section 54957.6

Conference with Labor Negotiator-Ed Traverso

**16.0 RETURN TO OPEN SESSION – 9:40 PM**

**17.0 REPORT OUT OF CLOSED SESSION**

REPORT OUT OF CLOSED SESSION CONTINUED

Item 15.1 Motion to approve Resolution 1112-18 by Trustee Fagan, Second by Trustee Tkach: Vote; 4 Ayes, 0 Nays, 0 Absent, 1 Abstain.

Item 15.2 Motion to readmission to THS of students #1 and #2 by Trustee Tkach, Second by Trustee Hagen: Vote; 5 Ayes, 0 Nays, 0 Absent, 0 Abstain.

Item 15.3 No reportable action taken.

**18.0 ADJOURNMENT – 9:41 PM**