

TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School Library Tuesday, June 18, 2013
31020 State Hwy 3 Business Meeting 6:00 p.m.
Weaverville, California

Trinity Alps Unified School District Governing Board:

George Tkach, President - Absent

Keith Groves, Vice President/Clerk – Present

Sadie Fagan - Present

Signature

Date

Wendy Cloud - Absent

Robert Simmons - Present

1.0 Formal Opening

1.1 Call to Order – **6:07 PM**

1.2 Flag Salute – Led by Trustee Groves

1.3 Additions or Changes in Agenda – Addition to Item 13.2 Personnel Report of JV Girls Basketball Coach for 2013-14.

2.0 COMMENTS FROM THE PUBLIC ON OPEN SESSION AGENDA – Mark Steele voiced his concerns regarding the district looking into logo branding.

3.0 ACCEPT OPEN SESSION AGENDA

Motion by Trustee Fagan, Second by Trustee Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

4.0 CONSENT AGENDA

On motion by Trustee Fagan, Second by Trustee Simmons, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

4.1 Approval of the Governing Board Regular Meeting Minutes of May 8, 2013

4.2 Approval of the Governing Board Special Meeting Minutes of May 13, 2013

4.3 Approval of the Governing Board Special Meeting Minutes of June 10, 2013

4.4 Approval of Resolution 1213-37 Payroll and General Fund Warrants

4.5 Approval of Quarterly Report on Williams Uniform Complaints – Quarter 2, 2013

4.6 Approval of ESCAPE Online User Fee Agreement for 2013-14 (\$1,786)

4.7 Approval of Agreement for Special Services between School Services of California and TAUSD for the 2013-14 Fiscal Year (\$2,460)

5.0 PRESENTATIONS

5.1 Presentation of Resolution 1213-32 Recognition of Years of Service – Robin Durkee

Mr. Traverso introduced Ms. Durkee and Trustee Groves read the resolution recognizing her years of service.

The Board also presented Ms. Durkee with a Red Apple teacher award and wished her well in retirement.

6.0 BUSINESS AND FINANCIAL

6.1 Director of Business Services Report – Cindy Blanchard

Ms. Blanchard referred to her report in the packet which is for May, 2013. When the EPA funds come in the end of June we won't be so substantially behind on income, which will help with our cash flow. Next year EPA funds are expected at the end of each quarter. Deferrals next year should not be so bad. The District Office has

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ITEM 6.1 CONTINUED

received the employee insurance rates that will take effect October 1. The rates went up minimally around 1.5%. She reminded the board to turn in any mileage receipts this week.

6.2 Presentation of the TAUSD Proposed 2013-2014 School Year Budget

Trustee Groves questioned whether we needed a 2/3 vote to adopt the budget. While investigating the Board moved on to Item 6.5. TCOE was reached and confirmed that we only need a Board majority vote.

Ms. Blanchard gave a power point presentation, which is from School Services. Much has changed since the May Revision. Mr. Traverso went over Prop 30 and how it is affecting our budget; Local Control Funding Formula. Ms. Blanchard went over staffing levels: Certificated - 46.17 FTE; Administration - 3.25 FTE; Para Educators - 20.22 FTE; Site Staff – 6.25 FTE; Maintenance/Custodial – 7 FTE; Transportation - 5.2 FTE; District Office - 3 FTE; I.T. – 1 FTE; ASES – 1 FTE; Librarians 1.5 FTE; Cafeteria 3.75 FTE; 48.97 FTE for all classified staff. We will be cutting materials and supplies rather than personnel. She went over anticipated expenditures: Athletic costs; services and operations; travel and conferences; common core training; liability insurance; annual dues to various school service organizations; utilities; laundry services; communications; postage (greatly reduced because we continue to “go green”); maintenance; security systems; Power School; Document Tracker; professional services for program improvement; first aid training; accreditation; after school program; referees at WES games; rents, leases, capital outlay fees; video surveillance. Programs that run over revenue: Special Ed (\$480,000); home to school transportation, including special ed. (\$136,000); Title I, EIA, REAP (\$27,000); Ag Incentive matching grant; continuation school (\$6,467). Deficit spending: \$1.3 million minus prior year forest reserves of \$719,000 leaves us deficit spending \$634,000. Ms. Blanchard does not think it will get much worse than this if we do not add to personnel or other major expenditures.

6.3 **Public Hearing** Regarding the TAUSD Proposed Budget for the 2013-2014 School Year

Open – 8:17 PM

Closed – 8:22 PM

6.4 Approval of Resolution 1213-38 Adopting the TAUSD 2013-2014 School Year Budget

Motion to approve by Trustee Fagan, Second by Trustee Simmons: Roll Call Vote; Trustees Groves, Simmons and Fagan Aye, Trustees Tkach and Cloud Absent.

6.5 Approval of Resolution 1213-39 the Education Protection Account for S.Y. 2013-14

Ms. Blanchard explained these new funds in effect due to Prop 30. Each year we will need to pass a resolution. Motion to approve Resolution 1213-39 by Trustee Simmons, Second by Trustee Fagan: Roll Call Vote; Trustees Simmons, Fagan, Groves Aye, Trustees Tkach and Cloud Absent.

6.6 Approval of TAUSD Salary Schedules

Ms. Blanchard explained that as part of our audit we will be bringing the salary schedules to the Board yearly. These reflect the 3% increase that has already been Board approved.

MSC Trustees Simmons/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.7 Approval of Resolution 1213-40 Authorization for Trinity County Office of Education to Make End of Year Budget Transfers at District Request Only

Motion to approve by Trustee Simmons, Second by Trustee Fagan: Roll Call Vote; Trustees Simmons, Fagan and Groves Aye, Trustees Tkach and Cloud Absent.

6.8 Approval of Resolution 1213-41 Authorization to Sign Orders Drawn on the Funds of TAUSD

Ms. Blanchard explained this removed our previous Superintendent and added our new Superintendent.

Motion to approve by Trustee Fagan, Second by Trustee Simmons: Roll Call Vote; Trustees Simmons, Fagan and Groves Aye, Trustees Tkach and Cloud Absent.

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6.9 Approval of the 2013-2014 Consolidated Application for Funding

Mr. Traverso explained we need to approve the certification in order to receive the funds. This is just the first part of the Con Ap.

MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays 2 Absent, 0 Abstain.

6.10 Ratify Agreement between Shasta Trinity Regional Occupation Program and TAUSD for the 2013-2014 School Year

Mr. Traverso reported that these funds are going to be set aside for the following 2 years and not be part of the Local Control Funding Formula (LCFF). Without this funding we would have to cut at least 4 of the ROP courses.

MSC Trustees Simmons/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.11 Approval of the Agricultural Career Technical Education Incentive Grant for the 2013-2014 School Year \$18,244.00

This is also currently pulled out of the LCFF for the next 2 years. Ms. Blanchard noted this is about \$7,000 more than we received last year as it includes capital outlay.

MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

6.11 Approval of Agreement for Legal Services between Lozano Smith and TAUSD for the 2013-2014 S.Y.

MSC Trustee Simmons/Fagan: Vote; 3 Ayes, 0 Nays 2 Absent, 0 Abstain.

7.0 INSTRUCTIONAL FUNCTION

7.1 Approval of THS Teacher Assignment for the 2013-2014 School Year

Mr. Barnett explained the only significant change from last year is a change from Algebra 1 to Integrated Math to be in line with Common Core Standards.

MSC Trustees Simmons/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.2 Approval of Alternative Education Teacher Assignments for the 2013-14 S.Y. (AVCHS, TRCDS, TRECDS)

MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.3 Approval of WES and TPA Teacher Assignment for the 2013-14 S.Y.

MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.4 Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits

Mr. Traverso explained this is annual and allows us flexibility regarding hiring substitutes.

7.5 Approval of Annual Declaration of Need for Fully Qualified Educators

MSC Trustees Simmons/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.6 Ratify Agreement for Student Teaching and Practicum between National University And TAUSD

Mr. Barnett explained National University has one student who we will be student teaching at THS.

MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

7.7 Adoption of the TAUSD CTE Program Advisory Committee Bylaws

Mr. Barnett explained this is a new protocol for the CTE Program.

MSC Trustees Simmons/Fagan: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

8.0 BOARD AND ADMINISTRATIVE

8.1 Approval of Resolution 1213-42 Order of Election for Governing Board Members

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ITEM 8.1 CONTINUED

Mr. Traverso briefly went over the resolution and noted the Board member seats that are up are Area 4 (Mr. Groves), Area 1 (Bob Simmons) and Area 2 (Sadie Fagan).

Motion to approve by Trustee Simmons, Second by Trustee Fagan: Roll Call Vote; Trustees Fagan, Simmons and Groves Aye, Trustees Tkach and Cloud Absent.

8.2 Employees of the Semester ~~Quarter~~: District & THS

Mr. Barnett announced the following employees of the quarter: Craig Holt for THS certificated staff; Denice Cody for THS classified staff; Ellyn Landreth for District certificated; Cindy Blanchard for District classified. He also reported that Mr. Ohde received recognition as the district substitute for the year.

8.3 Approval of Early Release Dates for the 2013-14 School Year: Early Release for WES & TPA Only: Parent Conferences Oct. 14 through 17 & March 17 through 20; Homecoming Friday November 8
Early Release for All: THS Tourney Friday Dec. 13; THS Finals December 17 Through 19 & June 3 Through 5; Teacher Collaboration Sept. 11, Oct. 9, Jan. 15, Feb. 12, March 12 and May 21
MSC Trustees Fagan/Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

8.4 Unification Strategies

Mr. Barnett discussed that Cox Bar was possibly going to laps. He read from the Ed Code on lapsation. Cox Bar has since decided to operate for the 2013-14 S.Y. There are ways to voluntarily laps and ways to annex (territory transfer). Upon research it is the County "Committee" or Board of Education that will make the decision to laps and where the students would go. If C.B. voluntarily lapsed we would have to have agreement from both school Boards; the lapsing school and the school accepting the students. At that point it would go to the County School Board for approval. He feels we need to have more time to get input from stakeholders in each district. If C.B. lapsed the funding formula would not change and they would keep the Necessary Small School Funding. In lapsation we would not have the same rule of keeping/freezing classified staff for 2 years as we did under unification. Territory transfer is more cumbersome and goes to a public election or TCOE could waive the election. Mr. Traverso believes territory transfer would not work as all of our outlying elementary schools that are in question are within the high school territory. He elaborated some more. Mr. Barnett noted appreciation to Principal Cherie Donahue for her dedication. There was more discussion and we will continue to keep this on the agenda.

Trustee Groves called a 5 minute break and then we will return to Items 6.2, 6.3 and 6.4 as it has been determined we only need a majority vote on the budget.

8.5 Superintendent Report – Ed Traverso

Mr. Traverso reported on the following: Enrollment – TRCDS 4, TCDS 3, adult ed. 19, Alps View 16; student time out of class due to athletics and education events – common core will be more rigorous and require students to be in the classroom. In this matter we are in violation of board policy and ed. code. He suggests the Board seriously review the time out of class and how to limit it – there was much discussion.

8.6 THS Principal's Report/Associate Superintendent Report – Tom Barnett

Mr. Barnett reported on the following: Thanked Juanita Steele and Denice Cody for organizing a great Sober Graduation event; he thanked the local Mill for allowing the digital photography class access to their site. The class took fantastic pictures; Every 15 Minutes program went well and next time we will plan to do it in the fall. He thanked Cox Bar School for allowing students participating in the program to spend the night there; next meeting he will have our new Director of Facilities and Operations, Jeff Morris, give a report; in Sept. he will ask Mike Rourke to give an FFA presentation. He noted that our prior student, Leah Groves is the 7th student in our school history to achieve the America's Farmer degree; our woodshop will be producing as many of our employee awards as possible.

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8.7 WES Principal's Report – Keith Sprague

Mr. Sprague is at a conference with his office staff; please refer to the report in the packet.

8.8 Reports:

Director of Transportation, Glen Brown-Luke Case is currently at a school bus driver instructor training.

Extra Item on Agenda: Trustee Groves read Resolution 1213-42 In Recognition of Excellent Service and presented it to our out-going Superintendent, Ed Traverso.

9.0 ITEMS FOR NEXT BOARD MEETING

Unification Strategies

Facilities Director

Specifics on inter-district transfers (incoming and outgoing students)

Student handbook

10.0 BOARD COMMENTS

Trustee Fagan thanked the staff and looks forward to the tough decisions ahead.

Trustee Simmons noted that at the softball awards a student received her certificate but did not get her letter with it. When she asked she was told it was because she was not an ASB member. The administration will look into this.

Trustee Groves thanked Mr. Traverso for his leadership and hard work. He is also looking forward to working with the new administration.

11.0 COMMENTS FROM THE PUBLIC CONCERNING CLOSED SESSION AGENDA – None

12.0 ACCEPT CLOSED SESSION AGENDA

Motion by Trustee Fagan, Second by Trustee Simmons: Vote; 3 Ayes, 0 Nays, 2 Absent, 0 Abstain.

9:00 PM Trustee Groves called for a break to feast on the food spread in honor of Ed Traverso.

13.0 CLOSED SESSION – 9:20 PM

13.1 Government Code Section 54957.6

Conference with Labor Negotiator-Ed Traverso

13.2 Approval of Resolution 1213-43 Personnel Services

14.0 RETURN TO OPEN SESSION – 9:47 PM

15.0 REPORT OUT OF CLOSED SESSION

Trustee Groves reported:

Item 13.1 There was no action taken and nothing to report out.

Item 13.2 Motion was made by Trustee Fagan to approve Resolution 1213-43 Personnel Services with the amendment of pulling one extra service personnel until the next meeting and adding the J.V. Girls Basketball Coach position, Second by Trustee Simmons: Roll Call Vote; Trustees Groves, Simmons and Fagan Aye, Trustees Tkach and Cloud Absent. Motion to approve the contract for Director of Business Services/Comptroller by Trustee Fagan, Second by Trustee Simmons: Roll Call Vote; Trustees Fagan, Groves and Simmons Aye, Trustees Tkach and Cloud Absent. Motion to approve the contract for District Lead Counselor by Trustee Simmons, Second by Trustee Fagan: Roll Call Vote; Trustees Groves, Simmons and Fagan Aye, Trustees Tkach and Cloud Absent.

16.0 ADJOURNMENT – 9:50 PM