

TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School Library Wednesday, September 9, 2015
31020 State Hwy 3 Closed Session 5 PM, Open Session 6 PM
Weaverville, California

Trinity Alps Unified School District Governing Board:

Area I	Daniel Beans, Vice President/Clerk - Present	_____	_____
Area I	Lynne Gervasi – Present	Signature	Date
Area II	Jim Morey - Present		
Area III	Krista Gogan - Present		
Area IV	Stephanie Storer - Present		

1.0 Formal Opening

- 1.1 Call to Order – **5:00 PM**
- 1.2 Flag Salute – Trustee Beans
- 1.3 Additions or Changes in Agenda – Mr. Barnett noted that we have an update to Item 9.1, approved drivers list

2.0 COMMENTS FROM THE PUBLIC ON CLOSED SESSION AGENDA - none

3.0 ACCEPT CLOSED SESSION AGENDA

Motion by Trustee Gogan, Second by Trustee Storer: Roll Call Vote (RCV): Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

4.0 CLOSED SESSION

- 4.1 Government Code Section 54957.6
Conference with Labor Negotiator-Tom Barnett
- 4.2 Government Code Section 54957
Public Employment – Personnel Services
Resolution 1516-01 - Personnel Services

Action may be taken

5.0 RETURN TO OPEN SESSION – 6 PM

6.0 REPORT OUT OF CLOSED SESSION – Trustee Beans reported the following:

Item 4.1 – there was no reportable action taken.
Item 4.2 – Resolution 1516-01 Personnel Services: Motion to approve by Trustee Storer, Second by Trustee Gogan; RCV: Trustees Morey, Gervasi, Beans, Gogan, and Storer Aye.

7.0 COMMENTS FROM THE PUBLIC CONCERNING OPEN SESSION AGENDA - Trustee Gogan noted discrepancies in Items 9.2 and 9.3 regarding the minutes. Corrections will be made.

8.0 ACCEPT OPEN SESSION AGENDA

Motion by Trustee Gogan, Second by Trustee Storer; RCV: Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

9.0 CONSENT AGENDA

Pull Items 9.2, 9.3 and 9.6 for separate discussion: Trustee Gogan noted discrepancies in Items 9.2 and 9.3. Corrections will be made to the minutes. Trustees Gogan and Gervasi had some questions clarified on Item 9.6, payroll and general fund warrant report.

Trustee Gogan motioned to approve all consent items with corrections to board member attendance on Items 9.2 and 9.3, Second by Trustee Storer; RCV: Trustees Gervasi, Morey, Beans, Storer and Gogan Aye.

- 9.1 Approval of Resolution 1516-01 Personnel Services
- 9.2 Approval of the Governing Board Special Meeting Minutes of June 12, 2015
- 9.3 Approval of the Governing Board Special Meeting Minutes of June 16, 2015
- 9.4 Approval of the Governing Board Regular Meeting Minutes of June 18, 2015
- 9.5 Approval of the Governing Board Special Meeting Minutes of July 31, 2015
- 9.6 Approval of Resolution 1516-02 Payroll and General Fund Warrants (June, July and August 2015)
- 9.7 Ratify Agreement between California Department of Education and TAUSD for the Agricultural Career Technical Education Incentive Grant for the 2015-16 School Year
- 9.8 Ratify MOU between TCOE and TAUSD for TCOE to Provide Epinephrine Auto-Injectors for Use by Schools
- 9.9 Approval of \$325 Donation to the ASB Christian Club from Gerald and Charis Stockwell
- 9.10 Ratify Agreement between the TCOE and TAUSD for After School Education and Safety Program (ASES) Centralized Services for 2015-16
- 9.11 Approval of September Fund Raising Calendar

10.0 PRESENTATION

10.1 Report on the June, 2015 Factory “Christian Club” Mission Trip to Nassau, Bahama
Stephanie Rebelo and the Christian Club reported and gave a PowerPoint presentation. All Saints Camp began as a place for those with AIDS and has evolved into a place for people with all sorts of ailments. She explained that Tovey and Michael signed up for tasks each day on their own, which included caring for a child with severe cerebral palsy. She is very proud of the boys as they worked harder than anyone and got a job done a week ahead of time. She, Tovey and Michael then played the video the group made.

11.0 BOARD AND ADMINISTRATIVE

11.1 Introduce New Staff Members to the Board

Mr. Barnett introduced our newest employees noting that Stephanie Smith, English Teacher at THS is not able to make it tonight. He then introduced Jonathan Imhoff, Music Director; Tom Williams, Social Science Teacher and Assistant Track Coach; Lori Cooley, Cafeteria Manager; Ryan Miller, Director of Facilities and he thanked them all. He also introduced Caitlyn Cloud as our new ASB chairperson.

11.2 Update Regarding the Department of Transportation Weaverville Sidewalks Project

Mr. Barnett thanked everyone for their patience as CalTrans had a delay at the beginning of the project. He thanked Keith Sprague and Ryan Miller for their help keeping everything under control. “Home of the Wildcats” will be placed in the open space on the rock wall in front of the new sidewalk.

11.3 Ratify Proposal for Drainage Modifications at WES between Shasta Services, Inc. (dba Timber Works) and TAUSD

Mr. Barnett explained there are still drainage issues on the property next to the school. The wall was at no cost to us but the fence that was taken down will be replaced by us and we plan to upgrade to a black chain link fence. We will take the old chain link fence and repurpose it at the bus barn facility.

Motion to approve by Trustee Gogan, Second by Trustee Gervasi; RCV: Trustees Morey, Storer, Beans, Gervasi and Gogan Aye.

11.4 Approval of MOU between the Trinity County Chamber of Commerce and TAUSD Regarding the World Mountain Bike Endurance Race (Facility Use October 2, 3 and 4)

Mr. Barnett explained that the agency we are contracting with has changed to the Trinity Chamber of Commerce. He thanked John Letton for his help with this.

Motion to approve by Trustee Morey, Second by Trustee Storer; RCV: Trustees Gogan, Gervasi, Beans, Storer and Morey Aye.

11.5 First Reading TAUSD Injury and Illness Prevention Program (IIPP)

Mr. Barnett explained this is required by OSHA and our Workers Comp carrier. Trustee Morey asked about the first paragraph regarding “our company” language to possibly change to “our district”. Mr. Barnett states we will take this boilerplate document and go over it with the managers and directors. STSIG Workers Comp staff comes up twice a year to give the trainings that are referenced.

11.6 Review Top District Letterhead Choices and Approval of One

Motion to approve letterhead #2 by Trustee Storer, Second by Trustee Gervasi; RCV: Trustees Morey, Gogan, Beans, Gervasi and Storer Aye.

11.7 First Reading - Board Bylaw

BB 9323.2 - Actions by the Board

Exhibit 9323.2 – Actions by the Board

Mr. Barnett noted the major changes are the Exhibit, which has been updated to reflect a new law requiring a 2/3 vote to transfer excess local funds from a deferred maintenance fund under certain circumstances and the addition of two resolutions required related to district borrowing, which require a 4/5 vote.

11.8 Approval of Trustee Medical Benefit Plan Choices for 2015-16 - No Cost to the District (October 1, 2015 through September 30, 2016)

Motion to approve by Trustee Gogan, Second by Trustee Storer; RCV: Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

11.9 Ratify Lease Agreement between Weaverville Parent Nursery School and TAUSD

Mr. Barnett noted that WES had a vacant room, the WPNS were looking to relocate and thanks to Mr. Sprague’s work they are now housed on our site. He explained that the WPNS lease at the park facility was not up until June of 2016 so we modified our rent and some of the custodial work to accommodate their needs through this fiscal year. It is a great collaboration with them, the state preschool and our school.

Motion to ratify by Trustee Gervasi, Second by Trustee Morey; RCV: Trustees Gogan, Storer, Beans, Morey and Gervasi Aye.

11.10 Approval of MOU between the State of California Board of Trustees and the TAUSD Regarding Humboldt State University Student Teaching, Observation or Field Work from July 1, 2015 through June 30, 2020

Motion to approve by Trustee Gogan, Second by Trustee Storer; RCV: Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

11.11 Update on the Cox Bar Elementary School

Mr. Barnett reported that Cox Bar (CB) began the school year with no students. When they lapsed into us with Small School District funding the school was required to have at least 6 students enrolled that resided in their school boundary in order to keep it fiscally viable. At the end of last school year there were 6 students but over the summer we lost all 6 students who were from 2 families. We are advertising for K-12 Independent Study (I.S.) and could provide K-8 I.S. service at CB if appropriate. We own the facility and we just found out we own a mining claim that was deeded to CB back in 1954 by the Nunn family. Ryan, Cindy and Tom will go down to CB on the 22nd to meet with the Forest Service District Manager. Administration will be working with a lawyer specializing in property. He explained how we are able to absorb the CB staff into our current staff at

ITEM 11.11 CONTINUED

the THS and WES sites. The teacher desk and white board from CB are being utilized in Cherie Donahue's classroom. \$198,000 revenue is lost to the school closure but we are absorbing staff.

11.12 Discuss Developer Fee Justification Study

Mr. Barnett would like an indication from the Board if they are interested in moving forward with this. He would use Jack Schreder and Associates as we have used them before and they have given us a great proposal. If we start moving now, we could have the new fees ready for adoption at our February meeting. The Board gave direction to move forward with this project.

11.13 Superintendent's Report – Tom Barnett

Mr. Barnett states he feels this is the best "beginning of the year" he has experienced with our district. He then reported the following: Class sizes are great, averaging 22 students per class K through 3, 23.5 in grades 4 & 5, and 23 grades 6 through 8. He discussed the many offerings we have K-12. We average 20-21 students per class at THS. We currently have 324 students at THS and 350 at WES so we are above our projection by 33 students; he thanked everyone for their great work during the fires and keeping our students healthy and safe and in a learning environment. Mr. Miller installed some aggressive filters and invested in some large HEPA filters for our gyms; next month we will bring the Board a breakdown of the Smarter Balance testing results; three of our Board members that are up for elections in November are unopposed. Our newest member, Ms. Gervasi will be up against one other candidate. He has offered a Board candidate orientation to the two candidates; Our LCAP has now been approved as he included an acronym key on the title page. It does not need to come back to the Board; OPEB investing is still being looked at and we will bring suggestions back to the Board; he gave kudos to the Cross Country Club, particularly Ben Harper and Karly Guttermuth.

11.14 THS Principal's Report – Bob Anderson

Mr. Anderson reported the following: The livestock auction at the fair had 16 students participate with 29 animals. He gave a thorough report including how much money was made (\$46,598) with students logging in over 2,300 hours; he reported on the Orientation Day; he gave kudos to Dusty Knight regarding the FBLA Chicago experience last school year; Back to school night is tomorrow night with a Frosh-Soph parent night to follow right after that; WASC accreditation process; State Superintendent of Schools, Tom Torlakson, will be visiting our school later in the month; he will be instituting peer evaluations, where teachers go into each other's classrooms and evaluate one another. The goal is for them to incorporate at least one thing they learn into their own classroom; Homecoming is October 9th and will honor service organizations. Grand Marshall will be our recent retiree, Diane Wiberg; our 9th graders will attend STEM at the Shasta County fairgrounds; he gave a brief athletic report and he passed out a handout from Mr. Flint; Congressman Huffman has also recently visited.

11.15 WES/TPA Principal's Report – Keith Sprague

Mr. Sprague reported the following: The teacher in-service focused on school image and telling our story, focusing on attendance, fitness, academics and character; enrollment this year is great and we are enrolling students from other school districts and some that are newly moving into the county; phase 2 of our security cameras are now complete; electronic scan of drivers licenses is working out well. Parents have been very supportive; barricade tool on doors is about 95% complete at WES and will move over to THS; the village meetings are calendared each month and the first one is on the 26th; Environmental Camp has been postponed until the end of October due to recent fires; due to a change in law, Transitional Kindergarten students can now enroll at the beginning of the year, prior to their 5th birthday, we just won't get ADA on them until their 5th birthday; new salad bar is awesome and being well utilized using vegetables from WES garden. Trustee Morey is in the Master Gardeners Club and would like to get involved in our garden; Northern California Catholic Social Services approached Mr. Sprague about a grant they have regarding nutrition and activity curriculum. It is educational and non-denominational. Mr. Sprague will take them up on their offer; the Smart Center offered to donate used computers so we now have 24 more computers, some more up to date than our current ones. He

ITEM 11.15 CONTINUED

will bring back a donation sheet for Board approval; he will try to reinstate the Odyssey of the Mind program, which includes competitions, is team based and age appropriate, but the program will need strong parent support; he thanked Ryan Miller very much for being a great team player.

11.16 Reports:

ROP-Daniel Beans reported the CTE Pathways Grant was the big topic at the meeting.

Director of Facilities and Operations-Ryan Miller noted it has been a great summer coming to work here. He reported on summer projects: THS roofing, ADA compliant ramps and doors, retrofitted golf cart; WES library air-conditioning, completed a ditch to control the drainage problem we had. New projects anticipated include safety and modernization. He is looking at getting donations from various organizations and agencies. Mr. Barnett noted in the fall we plan to have the architects attend a Board meeting to present where we are regarding DSA plan approval.

CSEA Representative-Luke Case welcomed Lynne to the Board and Ryan to the district. There was some moving around of some people in the unit and they are all happy about that. Insurance meetings took place and they had Dave Koop, Account Manager from CVT attend. They ended up not making any changes.

12.0 BUSINESS AND FINANCIAL

12.1 Director of Business Services Report – Cindy Blanchard

Ms. Blanchard went over the July and August reports and then gave the following reports: It has been a busy summer dealing with a new law regarding paying prevailing wage to contractors, Affordable Care Act requirements, a new sick leave law and having our auditors here the first week of August; the auditors noted we are in very good shape and they will return in November. We do have 2 audit findings, one is for Cox Bar as they did not complete a SARC the year prior to them lapsing into us; she noted this is the easiest beginning of a school year and she thanked the Principals, Ryan Miller, Lori Cooley and Jonathan Imhoff for that.

12.2 Approval of TAUSD 2014-2015 Un-Audited Financial Report

Mr. Barnett noted this is the third year in a row we have not gotten final numbers from TCOE. The State deadline is within our regular Board meeting dates so we must table this and Item 12.3 to the October meeting.

12.3 Approval of Resolution 1516-03 GANN Limit

Tabled to the October meeting.

12.4 Approval of Agreement for Contractual Services between Shasta-Tehama-Trinity Joint Community College District and TAUSD for the California Career Pathways Grant

Mr. Barnett showed a video that was produced by KIXE last spring with our students explaining the program and their experiences with it. He recommends approval.

Motion to approve by Trustee Gervasi, Second by Trustee Morey; RCV: Trustees Gogan, Storer, Beans, Morey and Gervasi Aye.

12.5 Approval of Contract between TCOE and TAUSD for Technology Services for the 2015-16 School Year

Mr. Barnett noted that we will soon be housing our own e-mails and then we will no longer have this contract. Motion to approve by Trustee Krista Gogan, Second by Trustee Storer; RCV: Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

12.6 Ratify Contract between US Bank and TAUSD for the Purchase of Three Copy Machines (Two at WES and One at THS)

Mr. Barnett explained the district conducted a formal interviews with Ray Morgan, Western Business and Coastal Business. Carrols Office Supply could not make it. He recommends going with Western Business.

Motion to ratify by Trustee Morey, Second by Trustee Storer; RCV: Trustees Gogan, Gervasi, Beans, Storer and Morey Aye.

12.7 Approval of Contract for Special Services between Remi Vista, Inc. and TAUSD (Fiscal Year 2015-16)
Mr. Barnett explained this is not a new contract. Last year Remi Vista contracted with TCOE to provide services to one of our students. This year we are contracting directly with Remi Vista to service our students.
Motion to approve by Trustee Gervasi, Second by Trustee Gogan; RCV: Trustees Morey, Storer, Beans, Gogan and Gervasi Aye

13.0 INSTRUCTION

13.1 TAUSD Teacher Assignment and Master Schedules for the 2015-2016 School Year

The Board reviewed the assignments and master schedules.

13.2 **Public Hearing** Regarding Compliance with Education Code Section 60119 Sufficiency of Textbooks, Instructional Materials or Both

Opened at **8:20 PM**

No Comments from the public.

Closed at **8:21 PM**

13.3 Approval of Resolution 1516-04 Determination of Sufficient Textbooks or Instructional Materials

Mr. Barnett explained this is an annual state requirement. He will get back into the habit of bringing the list of textbooks to the Board. That requirement was lifted several years ago.

Motion to approve by Trustee Gogan, Second by Trustee Storer; RCV: Trustees Morey, Gervasi, Beans, Storer and Gogan Aye.

13.4 Approval of Overnight Field Trips for the 2015-2016 School Year

Motion to approve by Trustee Storer, Second by Trustee Gogan; RCV: Trustees Morey, Gervasi, Beans, Gogan and Storer Aye.

14.0 BOARD COMMENTS

Trustee Gogan welcomed Lynne Gervasi to the Board. She thanked Bob Anderson and said she has heard great things about him and the high school.

Trustee Morey thanked Mr. Miller and welcomed him.

15.0 ITEMS FOR NEXT BOARD MEETING

Unaudited Actuals

GANN Limit

NM&R presentation

Developer Fee Study

16.0 ADJOURNMENT – 8:33 PM