

TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES

Weaverville Elementary School Library Wednesday, December 14, 2016
31020 State Hwy 3 Closed Session 5 PM, Open Session 6 PM
Weaverville, California

Trinity Alps Unified School District Governing Board:

- Area I Daniel Beans, President - Absent
- Area I Lynne Gervasi - Present
- Area II Jim Morey – Present
- Area III Krista Gogan, Clerk/Vice President – Present
- Area IV Stephanie Storer – Present

Signature Date

1.0 Formal Opening

- 1.1 Call to Order - 5:00 PM
- 1.2 Flag Salute – Led by Trustee Gogan
- 1.3 Additions or Changes in Agenda – Personal (10.2) and 10.6 donation to be explained by Mr. Anderson

2.0 COMMENTS FROM THE PUBLIC CONCERNING OPEN SESSION AGENDA – None

3.0 ACCEPT OPEN SESSION AGENDA

Motion to accept by Trustee Storer, Second by Trustee Gervasi: Roll Call Vote (RCV); Trustees Morey, Gervasi, Gogan, and Storer Aye.

4.0 BOARD ORGANIZATION

4.1 Terms of Office for Trinity Alps Unified School District Board of Trustees

Area 1	Lynne Gervasi	December 2015-November 2019
Area 1	Daniel Beans	December 2013-November 2017
Area 2	Jim Morey	December 2013-November 2017
Area 3	Krista Gogan	December 2015-November 2019
Area 4	Stephanie Storer	December 2013-November 2017

4.2 Annual Organizational Meeting of the Board of Trustees Required by the Education Code 35022, 35143 and Board Bylaw 9100, for the Purpose of Electing Officers to Serve for the Term December 2016 through November 2017:

- A. Election of Board President:
Trustee Storer motioned to nominate Trustee Beans, Second by Trustee Morey. It was duly noted that Trustee Beans previously gave his consent if nominated: RCV; Trustees Gervasi, Morey, Storer and Gogan Aye; Trustee Beans Absent.
- B. Election of Board Vice President/Clerk:
Motion by Trustee Morey to nominate Trustee Gogan, Second by Trustee Storer, Trustee Gogan accepted: RCV; Trustees Gervasi, Storer and Morey Aye; Trustee Gogan Abstained; Trustee Beans Absent.

Board Organization Continued

C. Designate Board Representative for ROP:

Trustee Morey motioned to nominate Trustee Gervasi, Second by Trustee Storer, Trustee Gervasi accepted: RCV; Trustees Storer, Morey and Gogan Aye; Trustee Gervasi Abstained; Trustee Beans Absent.

4.3 Adoption of Resolution 1617-11 Determination of the Time, Date and Location of the Regular Meetings of the Board of Trustees for the 2017 Calendar Year.

Regular meetings will held on the second Wednesday of the month; special meetings to be called as necessary. Regular meetings will begin at 5 PM and will go into closed session following Comments from the Public. Open Session will resume at 6 PM and will be held at the Weaverville Elementary School Library on the following dates:

Wednesday	January 11, 2017
Wednesday	February 8, 2017
Wednesday	March 8, 2017
* Wednesday	April 5, 2017
Wednesday	May 10, 2017
* * Wednesday	June 21, 2017 (Recommend a Special Meeting Monday, June 19 @ 5 PM to present the LCAP and Budget)
Wednesday	July 12, 2017
Wednesday	August 9, 2017
Wednesday	September 13, 2017
Wednesday	October 11, 2017
Wednesday	November 8, 2017
Wednesday	December 13, 2017

* **First Wednesday of the month**

* * **Third Wednesday of the month**

Motion to approve by Trustee Morey, Second by Trustee Gervasi. Discussion by Mr. Barnett explaining why April and June are not second Wednesdays, noting that next May we may call for a special June meeting to present the LCAP and Budget: RCV: Trustees Storer, Gervasi, Morey and Gogan Aye; Trustee Beans Absent.

5.0 COMMENTS FROM THE PUBLIC ON CLOSED SESSION AGENDA – None

6.0 ACCEPT CLOSED SESSION AGENDA

Motion to accept by Trustee Gervasi, Second by Trustee Storer: RCV; Trustees Morey, Storer, Gogan and Gervasi Aye; Trustee Beans Absent.

7.0 CLOSED SESSION – 5:09 PM

- 7.1 Government Code Section 54957
Public Employment – Resolution 1617-12 Personnel Services
- 7.2 Government Code Section 54957
Public Employee Discipline/Dismissal/Release
- 7.3 Education Code 48911 (e)
Discussion of Alternative to Expulsion Hearing: Stipulated Expulsion
Student Case # 2016-2017 01
- 7.4 Government Code Section 54957.6
Conference with Labor Negotiator Unrepresented Employee: Superintendent

8.0 REPORT OUT OF CLOSED SESSION – 6:03 PM

No report

9.0 RETURN TO OPEN SESSION – 6:03 PM

10.0 CONSENT AGENDA

10.1 through 10.5 as consent and vote separately on added item 10.6 Donation. Trustee Morey asked for clarification on. There was discussion on two warrants in Item 10.3.

On motion by Trustee Morey, Second by Trustee Gervasi, the Trinity Alps Unified School District Governing Board approves consent ACTION items:

(consent) 10.1 Approval of the Governing Board Regular Meeting Minutes of November 9, 2016

(consent) 10.2 Approval of Resolution 1617-12 Personnel Services

(consent) 10.3 Approval of Resolution 1617-13 November Payroll and General Fund Warrants

(consent) 10.4 Approval of December Fundraising Calendar

(consent) 10.5 Approval of Letter of Agreement between TAUSD and Compliance Associates, Inc. Jan. 1, 2017 through Dec. 31, 2017 (Random Drug & Alcohol Testing of Transportation Dept. Staff)

Added Item 10.6 Accept Donation of \$55,000 from an anonymous donor to Trinity High School. Mr. Anderson noted we have yet to receive the check so we will bring this back next month.

RCV Items 10.1 through 10.5; Trustees Storer, Gervasi, Gogan and Morey Aye.

11.0 PRESENTATIONS

11.1 Presentation of Appreciation to Retiree Susan Hazard, Administrative Secretary/Business Assistant
The Board presented Susan with a cutting board.

11.2 THS Cross Country Presentation - Joanne Harper, Coach and Student Athletes

Mr. Barnett noted this is the first time in about 7 years our THS Cross Country team has taken 1st section championship for North State Division 5 Varsity. He thanked Joanne Harper for creating a wonderful team and then introduced her. Joanne introduced: Karly Gutermuth, Lauren Harper, Kelsey Jenkins, Samantha Floerke, Belinda Brookins, and Faith Miller who could not make it tonight. She noted how exceptional this team is. They placed higher than all of the other north state teams at the CIF State Championships.

Mr. Anderson noted Mt. Shasta coach sent a thank you letter to our team in regards to Trinity High School's Cross Country hosted race. He thanked Ms. Harper for all of her wonderful work with our students.

11.3 ASB Student Representative Report - Karly Gutermuth reported that ASB just finished tourney week, which went well. They are focusing on their organizational side as well as working on goals next semester. The Board thanked Karly.

12.0 BUSINESS AND FINANCIAL

12.1 Director of Business Services Report – Cindy Blanchard reported that funds are rolling in as expected. We are watching cash flow until property taxes hit our books. Next month she will bring our audit report for the Board.

Trustee Morey asked about transfers to the cafeteria at present. Ms. Blanchard noted the café funds roll in slowly, which she explained. In the first interim report there will be more detail.

(discussion/action) 12.2 Presentation and Approval of the First Interim Financial Report for the 2016-2017 School Year

Ms. Blanchard gave a detailed report and the following are highlights. She reported that our ADA is up but this also incurs more expenditures along with increased revenue. She began with the revenues; overall up \$573,000. She reported expenditures; noting increase in paraeducator hours as well as college readiness block grant of \$37,500 which is new to us within the last month or so and has to do with AP test fee payment. Educator effectiveness funds this year but not next year. There are more Prop 39 dollars being used than she anticipated.

Business and Financial Continued

Adjustment to capital outlay regarding the Ag building to be paid for with CTE funds. She noted increasing café from \$55,000 to \$80,000. Deficit spending \$98,123 which is actually great as we are currently spending less than the Board recommended for the end of this school year. She had a handout for the board which is “all funds” which includes facilities improvements. Ms. Blanchard went over this handout fund by fund. This year we are spending fund 40 on our facilities projects and she anticipated moving another \$500,000. Mr. Morey asked about the school funds from the Bond that was passed this past November. Mr. Barnett noted there are some things being challenged at the state level right now so we will have to keep the board updated as we learn more.

Cindy discussed our reserves regarding how they are set aside per state requirements; bus replacement, cash flow, contingency fund, and she noted we have sufficient reserves. She then went over the multi-year projections, which were also a handout at the meeting. Ms. Blanchard went over unrestricted programs and restricted programs showing beginning balances, revenues, general fund contributions, and expenses and ending balance. She explained the multi-year projections and we expect next year and the following year ADA to remain the same. We do not anticipate forest reserves and we may have an increase in 1FTE at THS, which she budgeted for.

Motion to approve by Trustee Storer, Second by Trustee Morey: RCV; Trustees Storer, Gervasi, Gogan and Morey Aye.

12.3 Approval of Resolution 1617-14 Authorization to Sign Orders Drawn on the Funds of TAUSD
Mr. Barnett recommends striking this resolution as there are no changes to the board member nor changes to chairmanships.

13.0 BOARD AND ADMINISTRATIVE

13.1 Second Reading - Students

BP & AR 5123 Promotion/Acceleration/Retention

Mr. Barnett noted we made the corrections to the units that the board discussed last month. Who had a question on page 3 in the AR regarding the appeal process and asking why it is 30 days. Mr. Barnett will discuss further in his superintendent's report.

Motion to approve by Trustee Gervasi, Second by Trustee Storer: RCV; Trustees Storer, Gervasi, Gogan and Morey Aye.

13.2 Second Reading – Administration

BP 2121 Superintendent's Contract

Motion to approve by Trustee Gervasi, Second by Trustee Morey; RCV; Trustees Storer, Gervasi, Gogan and Morey Aye.

13.3 Second Reading – Board Bylaw

BB 9321 Closed Session Purposes and Agenda

Clarifications on how and when the board can discussion.

Motion by Trustee Morey, Second by Trustee Storer; RCV; Trustees Storer, Gervasi, Gogan and Morey Aye.

13.4 Approval of Senior Management Salary Schedule

Mr. Barnett asked the Board to table until January when we will have a full board present.

13.5 First Reading of Draft Three Year District Calendars (2017-18, 2018-19 & 2019-20)

Mr. Barnett explained this is what is going out to our bargaining units to consult on. The last couple of years have had very similar times off and this is the most consistent projection. He noted the professional

Board and Administrative Continued

development day has been an October date (Columbus Day). The county administrators voted for next year to hold it around November 1st. He will recommend to the county administrators to return to the date to Columbus Day after next year. The Principals will have input regarding continuing weekly collaboration days and we will bring this back. Mrs. Cox noted from the audience that she has found these days very productive. Mr. Anderson gave an example of the benefits this has offered the staff.

Mr. Barnett will now meet with CSEA and CTA representatives to hash out and then they will bring to their groups for discussion and review.

13.6 Superintendent's Report

Tom Barnett formally introduced Heidi Miller who will be the new Administrative Assistant to Mr. Barnett. Mr. Barnett discussed with the passage of Prop 51 we will have to have a resolution brought to the Board. Passage of Prop 64 will not change anything regarding personnel & hiring requirements. Bonds: We will be sending out RFQ's (Request for Qualifications) regarding the need of a financial advisor if we decide to work on a bond issue. We are working on our accessibility issues at THS and the passage of a bond measure could include this as well as academic needs. Through Prop 39, 55% is allowed rather than 2/3 votes. It requires more oversight, which he feels we would want to do anyway. June of 2018 would be the earliest we could look at this on a ballot. College Readiness Block Grant is \$75,000 over next three years to help cover low income students advanced placement test fees. This is new beginning this year. He and Mr. Anderson will complete the application process to receive this block grant. Mr. Barnett was interrupted via text from Jamie Green reporting the TPA Girls A & B Basketball teams won the Mt. Shasta league tournament for middle schools. Mr. Barnett then answered Mr. Morey's question on the timeline written in AR 5123. He then answered Trustee Gervasi's question on the language in BP 5123 regarding notification to parents.

13.7 THS Principal's Report

Mr. Anderson discussed Ms. Gervasi's question further regarding BP 5123. He thanked Ms. Hazard and welcomed Ms. Miller; Peter Pan Jr. will be the WES play in the spring; Holiday classic was a great success as well as the rally; winter concert last Sunday and was great; the downriver rockslide has had an impact on our attendance. He will write a thank you letter to Burnt Ranch School in helping facilitate a class in one of their classrooms to allow our downriver students to take their finals. Independent Study; he is holding those students accountable to participate and if they do not they will be moved to Alps View or back to THS; Site Council has met; he gave an athletics report. Recently held a sports banquet was held and each coach gave a 5 minute presentation and then they broke out into individual classrooms to meet with those teams and their parents; he has an anonymous \$55,000 donation that is to go to art and music classes.

13.8 WES/TPA Principal's Report – Keith Sprague, Absent

13.9 Reports:

ROP, Lynne Gervasi; No report

Director of Facilities and Operations, Ryan Miller reported that he is pleased with his crew's work this month. He reported on getting phone line conduits to the gym and fiber optic capability through the modernization project. The Ag building looks like we can pour the slab Monday and the steel building will be delivered on Tuesday. WES storage issue is being worked on by staff and administration and a lot has been cleaned out. Prop 51 – OPSC is meeting in January to work on how to distribute these funds.

Transportation Manager, Luke Case reported on the downriver slide and keeping those students affected housed and taken care of. He noted that they are looking at refurbishing Bus 9 between now and summer. The work can be done in-house saving the district money. He is working on getting training on the Insight program so our

Reports Continued

staff can maintain the new busses.

CSEA Representative, Luke Case thanked Sue for her helps over the years and noted the district office is “awesome”.

CTA Representative, Dave Newton; Absent.

WES Site Council – None

THS Site Council; Heidi VanDine reported that they will recommend to the Board to work on student to teacher ratio beginning next year. Trustee Gogan asked the makeup of the site council and if there are teachers (how many). Two teachers acting as “parents” and two more teachers, four total. Mr. Anderson interjected that the council also includes our librarian, counselor, Maria Valasques, and three students. Trustee Gogan makes a statement to report back to the THS Site Council that the Board is very aware with the needs and are being addressed. Ms. Blanchard states there are funds allocated for next year.

THS Booster Club - Heidi VanDine noted they will be hosting a wrestling league tournament February 2nd & 3rd. They continue working on various fundraisers for different sports.

WES Boosters Club – None

Ag Advisory Committee - None

14.0 BOARD COMMENTS

All Board members thanked Mrs. Hazard and welcomed Mrs. Miller.

15.0 ITEMS FOR NEXT BOARD MEETING

Independent Auditors Report

Mr. Barnett made a suggestion about reorganizing the “reports session” of the agenda.

Ms. Gervasi – Discussion on modernization projects to Life Skills building.

16.0 ADJOURNMENT – 8:19 PM