TRINITY ALPS UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes

Weaverville Elementary School Library............................................................... Wednesday, August 9th, 2017
31020 State Hwy 3 ......................................................................................... Closed Session 5 p.m., Open Session 6 p.m.
Weaverville, California ......................................................................................

Trinity Alps Unified School District Governing Board:
Area I  Daniel Beans, President - Present
Area I  Lynne Gervasi - Present
Area II  Jim Morey – Present
Area III Krista Gogan, Clerk/Vice President - Present
Area IV Stephanie Storer - Absent

\[Signature\] \[Date\]

1.0  **Formal Opening**
   1.1  Call to Order – 5:00 p.m.
   1.2  Flag Salute
   1.3  Additions or Changes in Agenda – Updated 9.3 Personnel Services at Table, Updated 9.9
Overnight Trips at Table.

2.0  **COMMENTS FROM THE PUBLIC ON CLOSED SESSION AGENDA** - None

3.0  **ACCEPT CLOSED SESSION AGENDA**
Motion to accept Closed Session by: Trustee Gogan
Second by: Trustee Gervasi
Trustees Beans, Gervasi, Morey, and Gogan; Aye
Trustee Storer - Absent

4.0  **CLOSED SESSION**
   4.1  Government Code Section 54957
   Public Employment – Personnel Services
   Resolution 1718-01 Personnel Services
   4.2  Government Code Section 54957
   Public Employee Appointment/Employment - Elementary School Principal
   4.3  Government Code Section
   Public Employee Appointment/Employment – Associate Superintendent/High School Principal

5.0  **RETURN TO OPEN SESSION** – 5:59 p.m.

6.0  **REPORT OUT OF CLOSED SESSION** – Items to report will be discussed in open session.

7.0  **COMMENTS FROM THE PUBLIC CONCERNING OPEN SESSION AGENDA** - None

8.0  **ACCEPT OPEN SESSION AGENDA**
Motion to accept Open Session by: Trustee Gogan
Second by: Trustee Gervasi
Trustee Beans, Gervasi, Morey, and Gogan; Aye
Trustee Storer, Absent

Item 9.1  1
9.0 CONSENT AGENDA -
9.1 Approval of the Governing Board Regular Meeting Minutes of June 19, 2017
9.2 Approval of the Governing Board Regular Meeting Minutes of June 21, 2017
9.3 Approval of Resolution 1718-01 Personnel Services - Updated 9.3 1718-01 Personnel Services
9.4 Approval of Resolution 1718-02 Payroll and General Fund Warrants
9.5 Approval of MOU Between Trinity Alps Unified School District and Shasta Charter Academy for the School Year of 2017-2018
9.6 Approval Agreement of Lease Between Trinity Alps Unified School District and Shasta Head Start Child Development, INC. for the School Year of 2017-2018
9.7 Ratify Agreement Between California Department of Education and TAUSD for the Agricultural Career Technical Education Incentive Grant for the 2017-2018 School Year
9.8 Approval of College Connection Students for the 2017-2018 School Year
9.9 Approval of FFA Overnight Trips for the 2017-2018 School Year - Additional information from WES/TPA
9.10 Approval Agreement Between Trinity County Office of Education and Trinity Alps Unified School District for Family Life Education 2017-2018 School Year

Motion to accept Consent action items with the updated 9.3 and 9.9 by: Trustee Gogan
Second by: Trustee Gervasi

Trustee Gervasi and Gogan have the same question regarding ASB funds. Ms. Blanchard helps explain ASB and how the district will back for falling short on budget for ASB. Discussion with Ms. Blanchard and Board Members on how ASB and the expenses operate. Mr. Anderson has ideas and plans to help with the short fall of budget and has a discussion with Board. Mr. Barnett comments on sitting down with AD and both principals to discuss. Trustee Gervasi questions end of the year pool expenses. Trustee Gogan questions expenses for walk-in/freezer, Ms. Blanchard answers with expenses paid for with grant. Trustee Gogan questions 9.10 and what services we had and will have. Mr. Barnett explains the services are for Family Life that is no longer available from Six Rivers Plan Parenthood.

Trustees Beans, Morey, Gervasi, and Gogan all Aye.
Trustee Storer, Absent

10.0 PRESENTATIONS – WES/TPA Behavioral Expectation Committee Report, Kate Poburko – Ms. Poburko discusses the two day committee meeting and talks about need and plan. Ms. Poburko passes out a matrix of Positive Behavior Intervention Supports (PBIS) and explains the 3-5 year program to be implement. Needing data is a big component of need. Committee created the matrix and expectations. They have not shared with teachers yet as they have not meet yet, looking for teacher input when presented. Ms. Poburko talks about “office referral form” and explains key areas and how it will help in gathering data. Hoping to meet once a month to discuss referrals. Discussion with Board and Ms. Poburko about steps to take before getting to the office.

11.0 BUSINESS AND FINANCIAL
11.1 Director of Business Services Report – Ms. Blanchard explains not have the budget back from TCOE, but anticipating it.
11.2 KCoE Isom Annual Letter of Engagement – Ms. Blanchard explains the audit engagement. Auditors will be here the first week of September for this year’s audit.

12.0 BOARD AND ADMINISTRATIVE
12.1 First Reading – AR 4112.2 (revised) – Certification – Personnel
Mr. Barnett explains the temporary permits and certification regarding statutory leave.

12.2 First Reading – BR/AR 4112.61/4212.61/4312.61 (BP deleted; AR revised) – Employment References
Mr. Barnett explains the laws on employee references and what is expected.

12.3 First Reading – BP/AR 6145.2 – Athletic Competition – Instruction
Mr. Barnett explains new law with concussions and cardiac arrest added to policy. Discussion with Mr. Anderson and board with inspections with equipment. Trustee Gervasi questions roles of who posts on website information.

12.4 Second Reading – BP 4020 Drug and Alcohol-Free Workplace – Personnel
Mr. Barnett reviews second reading.
Motion to approve: Trustee Gogan
Second by: Trustee Gervasi
Trustee Beans, Morey, Gervasi, and Gogan; Aye
Trustee Storer, Absent

12.5 Second Reading – BP 5111/5111.1 Admission/District Residency – Students
Mr. Barnett reviews second reading with new state laws with immigration.
Motion to approve: Trustee Gervasi
Second by: Trustee Gogan
Trustee Beans, Morey, Gervasi, and Gogan; Aye
Trustee Storer, Absent

12.6 Second Reading – BP 5131.61 Drug Testing – Students
Mr. Barnett discusses portions of the policy and goes over parts of the policy that he recommends changing. Mr. Anderson and Mr. Barnett created a timeline for implementation random drug testing for Co- and extracurricular activities. Recommends deleting the last paragraph of the optional policy in reference to a voluntary testing. Discussion with Mr. Anderson and Board on what is currently in place in our handbook. Mr. Barnett explains having an opportunity to have discussion of details and language after policy passes. No action.

12.7 Approval of Trustee Medical Benefit Plan Choices for 2017-18 (10/01/16 through 09/30/17) – No Cost to District
Motion to approve: Trustee Gogan
Mr. Barnett explains the groups within our district and that we can table for more time to go over plans.
Motion to be resend by: Trustee Gogan
Second by: Trustee Morey
Trustee Beans, Morey, Gogan, and Gervasi; Aye
Motion to table 12.7 by: Trustee Gogan
Second by: Trustee Gervasi
Trustee Beans, Morey, Gogan, and Gervasi; Aye
Trustee Storer, Absent

12.8 TAUSD Teacher Assignment and Master Schedules for the 2017-2018 School Year – Trustee Morey questions a few teacher assignments. Both site principals clarify.
12.9 Approve Employment Contract for Elementary School Principal, K. Poburko (Information at Table)
Motion to approve by: Trustee Gervasi
Second by: Trustee Gogan
Trustee Beans reads contract description of Elementary School Principal, K. Poburko
Trustee Beans, Morey, Gogan, and Gervasi; Aye
Trustee Storer, Absent

12.10 Approve Employment Contract for Associate Superintendent/High School Principal, B. Anderson
(Information at Table)
Motion to approve by: Trustee Gervasi
Second by: Trustee Gogan
Mr. Beans reads contract description of Associate Superintendent/High School Principal, B. Anderson
Trustee Beans, Morey, Gogan, and Gervasi; Aye
Trustee Storer, Absent

12.11 RFP Financial Advisor General Obligation Bond Sample Contract
Mr. Barnett discusses the RFP explains the advisors role in their hand in applying for a bond. Talks about
different companies and how they operate with their fees. Some advisors do not charge their fee unless your
bond passes. Mr. Barnett recommends seeing what is out there for options in going for a bond. Mr. Barnett
talks about Peggy Caneville from Southern Trinity School District and why they were successful in their bond.
Trustee Gervasi questions “public tax” for the bond. Discussion on bonds advertising details of academic or
sports, being very careful how you advertise. Trustee Morey questions mold in our facilities. Mr. Miller
explains the general maintenance duties along with staying on top of things with air flow being the biggest
component.

12.12 Superintendent’s Report – Mr. Barnett thanks the summer crew and acknowledges their summer
works. Mr. Barnett discusses volunteer driver forms and the requirements of a DMV report for liability
insurance. District will start encouraging a free service of a DMV pull program. Mr. Barnett discusses the
Chamber of Commerce and the firework show needing to have more liability to cover event. Mr. Barnett will
try to bring monthly topics and place on the agenda. Mr. Barnett welcomes Ms. Poburko and comments being
excited to have her for the new school year.

12.13 THS Principal’s Report - Mr. Anderson welcomes Ms. Poburko and comments on a great maintenance
staff, things are looking great. Busy summer with AVID, AP, and FuledEd training for teachers and staff, excited
for the students in the offerings. Dual meeting with Ms. Poburko for a meeting with the parents interested in
credit recovery, online study, or independent study can have a demo. Mr. Anderson states over 300 students
for orientation and things went well. Professional development on the 16th and 17th. Congressman Huffman to
hold a public meeting on Forestry at THS. Trying to postpone Red Bud Elliot with Farmers’ Market on a date
that will work for clubs to attend Farmers’ Market. Meeting with parents on athletics on August 28th. Mr.
Anderson goes over upcoming dates. Mr. Anderson would like to talk with specific board members on the 4
year requirement with the CTE, looking at a pathway completer.

12.14 WES/TPA Principal’s Report - Ms. Poburko comments on being excited to be here. SAF has been very
successful and very excited. Solar eclipse on first day of school, order glasses to participate viewing. Ms.
Poburko will attend and support the students involved in 4H at the Trinity County Fair.
12.15 Reports:
Student Representative; None
ROP, Lynne Gervasi; First meeting will be in September.

Director of Facilities and Operations, Ryan Miller; - Reports on freezer and dry storage were completed by the 4th of July. Bus garage has needs with trip hazards. Mr. Miller tore out all the asphalt and added base with Scribner Construction finishing off the compaction. With that no more trip hazards and in the future Mr. Miller will get bids for concrete. WES repair needs to irrigation, needing to training on how to repair water issues for maintenance staff. Cleaning and painting for WES is on track. Looking into finding people to volunteer in landscaping. THS installed the new CNC machine, company will come in to show operations. Local electrician came in to upgrade the electric for the CNC and the new kiln. Fire barrier was added to the back of kiln for safety. Mr. Miller passes out the Life Skills Project break down and discusses the cost breakdown. Mr. Miller states hoping to come in around 2 to 3 percent of the contingency. Time frame of Life Skills was shrunk down with great sub-contractors, looking at the second week of school for approval. Final inspections and walk through delays with signs on back order needed for inspections. Trustee Morey questions the fencing. Mr. Miller states fencing company schedule is far out and discusses his need for time for fencing.

THS Athletic Director, Mike Flint; None

Director of Transportation, Luke Case; Mr. Case reports running extended school year with no problems with exception of a minor break down of a bus. Bus maintenance run through over summer. Installed a new engine with bus nine and had significant savings. Bus route will now be available on all websites. Mr. Case thanks Mr. Miller on repairing trip hazards.

CSEA Representative, Luke Case; No report

CTA Representative, Dave Newton; None

WES Site Council; None

THS Site Council; None

THS Booster Club; None

WES Boosters Club; None

Ag Advisory Committee; None

13.0 **BOARD COMMENTS** - Trustee Gervasi complements everyone and looks forward to a new school year. Trustee Morey gives thanks to all and to Ms. Miller for helping with his elections. Mr. Miller invites board members to come up and see him and the Life Skills building.

14.0 **ITEMS FOR NEXT BOARD MEETING** - Trustee Beans asks to have a strategic planning meeting. Transportation numbers for ROP and what it would cost.

15.0 **ADJOURNMENT** - 7:50 p.m.