



**TRINITY ALPS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**

Trinity High School Cafeteria.....Tuesday, January 14, 2020  
321 Victory Lane .....Closed Session 5:30 PM, Open Session 6:00 PM  
Weaverville, California.....

Trinity Alps Unified School District Governing Board:

- Area I Daniel Beans, President - Absent
- Area I Lynne Gervasi
- Area II Jim Morey, Clerk/Vice President
- Area III Krista Gogan
- Area IV Stephanie Storer - Absent

**1.0 FORMAL OPENING**

- 1.1 Call to Order – 5:30 PM
- 1.2 Flag Salute
- 1.3 Additions or Updates in Agenda
- 1.4 Identify Closed Session Topics of Discussion
- 1.5 Correspondence Received

**2.0 COMMENTS FROM THE PUBLIC ON CLOSED SESSION AGENDA**

Bob Anderson addressed the Board.

**3.0 ACCEPT CLOSED SESSION AGENDA**

Motion to Accept Closed Session Agenda: Trustee Gogan  
Second: Lynne Gervasi  
Trustees: Morey, Gogan and Gervasi: All Aye  
Absent: Trustee Storer and Trustee Beans

**4.0 CLOSED SESSION**

- 4.1 Government Code Section 54957  
Public Employee – Discipline/Dismissal/Release

**Jaime Green – Superintendent                      Cindy Blanchard - Director of Business Services**

- 4.2 Government Code Section 54956.9 Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation – Section 54956.9(d) (2) – 1 Potential Case
- 4.3 Government Code Section 54957  
Public – Employment – Personnel Services

5.0 **RETURN TO OPEN SESSION** – 6:05 PM

6.0 **REPORT OUT OF CLOSED SESSION** – Nothing to Report

7.0 **COMMENTS FROM THE PUBLIC CONCERNING OPEN SESSION AGENDA** – No Comments

8.0 **ACCEPT OPEN SESSION AGENDA**

Motion to Accept Closed Session Agenda: Trustee Gogan

Second: Trustee Gervasi

Trustees: Morey, Gogan and Gervasi: All Aye

Absent: Trustee Beans and Trustee Storer

9.0 **RECOGNITION**

9.1 Recognition of WES and TPA Students with Perfect Attendance by Katie Poburko  
Katie Poburko reported that told the Board that 48 of her students had perfect attendance for the first semester of the school year. She named each one out loud and noted the correlation between perfect attendance and grades. The majority of the students that had perfect attendance also had great grades. Each student will be receiving a free movie ticket and free popcorn.

9.2 Recognition of THS Students with Perfect Attendance by Sandy Coatney – Moved to Next Meeting

10.0 **PRESENTATIONS**

10.1 ASB Representative Report, Annah DeLange, ASB President  
Filling in for ASB President Annah DeLange was ASB Vice President Riley Taylor. Taylor reported that ASB had hosted Spirit Week in December, and are in the process of working on another spirit week for next week.

10.2 Presentation on Board Development by Christine Frazier  
Christine Frazier, a ACSA Targeted Assistance Support member that specializes in supporting district superintendents and their board in board development, gave a presentation to the Board. She said she has been working with Superintendent Green since May and thinks he is doing an incredible job. She praised the Board for choosing him, “I see the fire in his gut for the District and his love for the students.” She said being a superintendent is something that can’t be taught, it has to be lived. She also had praise for the Board for being fiscally responsible for the community. She stressed the need for the Board to develop a handbook to give to new Board members detailing what is expected of them and what is board protocol.

10.3 Presentation on Fiscal Health Risk Analysis, by Jeff Potter, Team Leader for Fiscal Crisis Management Assistant Team (FCMAT)  
Jeff Potter explained that FCMAT is a state agency that is there to help schools

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Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

In stress. He said his team was at our District this week because the District had been deemed “a lack of going concern” by TCOE. He said his team looks to see areas that the District can improve in, areas that are weaknesses, they do not report back on the District’s strengths, it is a deficit report only. He will be back in a month or two to present his findings to the Board.

## 11.0 CONSENT AGENDA

The Board asked questions about several consent items. Trustee Gogan inquired about the location of the trailer purchased for the safety program. She was informed it is parked at the bus shop. The remaining amount of the grant will be used to stock it. Trustee Gervasi wanted to know how the CTE grant money is being used, she would like it on the agenda next month. The Board also wondered why there were warrants paid to two phone companies, Cindy Blanchard informed them the District was transferring to a new company and one company was being phased out.

- 11.1 Approval of Closed Session Item Public Employment – Personnel Services
- 11.2 Approval of the Regular Board Meeting Minutes of December 16, 2019
- 11.3 Approval of the Special Board Meeting Minutes of December 30, 2019
- 11.4 Approval of Williams Uniform Complaint Report – Quarter 4
- 11.5 Approval of Warrants – December 2019
- 11.6 Approval of Payroll – December 2019
- 11.7 Approval of January Fund Raising Calendar

Motion to Approve Consent Agenda: Trustee Gogan

Second: Trustee Gervasi

Trustees Gogan, Morey and Gervasi: All Aye

Absent: Trustee Beans and Trustee Gogan

## 12.0 BUSINESS AND FINANCIAL

- 12.1 Director of Business Services Report

Cindy Blanchard thanked Trinity County for the loan the District received from them, they will be repaid when the tax money is received from them. She also thanked Teri McBryer at the county for her help.

Blanchard gave a shout out to Stacey Smith for the great job she has done on CALPADS this year.

- 12.2 Review and Accept Resolution 1920-17 Annual Audit Report for the 2018-19 School Year  
Cindy Blanchard praised the audit company, Nigro and Nigro, for the professional, friendly way they conducted the District audit. She was impressed with the way they went to every department for the information they needed, not to just the District Office. There were no audit findings.

Motion to Accept Resolution 1920-17: Trustee Gogan

Second: Trustee Gervasi

Trustees: Morey, Gogan and Gervasi: All Aye

**Jaime Green - Superintendent**

**Cindy Blanchard - Director of Business Services**

Absent: Trustee Beans and Storer

## 13.0 BOARD AND ADMINISTRATIVE

- 13.1 Discussion on School Enrollment  
Superintendent Green told the Board he intends to have the enrollment of the schools on the agenda every month to keep the Board apprised of enrollment. He feels it is financially important to be able to track enrollment numbers to be able to spot trends, and address these trends.
- 13.2 Discussion on Interdistrict Transfers  
Jaime Green noted that the interdistrict transfers were on the agenda again to clarify the number of students that have transferred out. The numbers reported at the previous meeting were lower than the actual number. The Board requested the District policy on interdistrict transfers be put on the agenda for a first reading so they can discuss if they want to make any changes.
- 13.3 Second Reading – BP 3470 Debt Issuance and Management - Business and Noninstructional Operations (New)  
Cindy Blanchard told the Board the District has never had this board policy because the District has never had debt, but now it is needed. No changes were requested on the policy.  
Motion to approve BP 3470: Trustee Gogan  
Second: Trustee Gervasi  
Trustees: Gogan, Morey and Gervasi: All Aye  
Absent: Trustee Beans and Trustee Storer
- 13.4 First Reading – BP 3515.21 Unmanned Aircraft Systems (Drones) - Business and Noninstructional Operations (New)  
Jaime Green explained that students had requested a Drone Club at THS, so it is necessary to have a District policy on drones. Drones have not flown on campus yet, but will once the policy is in place. He said he will get input from Dusty Knight and Dave Bandrowski on the policies.
- 13.5 First Reading – BP 5131.8 Mobile Communication Devices – Students (New)  
There was much discussion on this policy. Krista Gogan felt the wording was confusing, she felt it insinuated that each individual instructor could interpret it at their discretion. Jim Morey felt that the policy should be stricter, perhaps cell phones should not be allowed during school instruction time. The Board instructed the principals to take the policies back and discuss them with their staff. The Board requested the policy be put back on the agenda next time as an info/discussion item again, with District changes noted.
- 13.6 Approval of School Accountability Report Cards (SARC) for Trinity High School, Weaverville Elementary School and Alps View Continuation High School

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Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

Cindy Blanchard said that the SARC was a good collaboration this year between the schools and District. Jamie Green felt the collaboration between the principals was wonderful and Jim Morey called the SARC report, “one of the best reports I’ve see!” Katie Poburko noted the report showed how much her school’s math scores have gone up. She credited her staff and the positive way they have made their expectations clear to the students.

Motion to Approve the School Accountability Report Cards (SARC):Trustee Gogan  
Second: Trustee Gervasi

Trustees Morey, Gogan and Gervasi: All Aye

Absent: Trustee Beans and Storer

13.7 Local Control and Accountability Plan (LCAP) Update

Jaime Green told the Board the first LCAP meeting has been scheduled for February 3<sup>rd</sup>, and will be held in the Trinity High School cafeteria. He invited all the Board members to attend, he said, “we are writing our future right now, it’s a great chance to discuss our schools with the stakeholders.”

13.8 Superintendent’s Report

Jaime Green said, “It was heartwarming to walk into the Weaverville Elementary School gym tonight before this meeting and see our team getting ready to play a game in our gym.” He said the District had set critical goals and are succeeding in reaching them, “the gym, cafeteria and library at WES are all back up and running!” He discussed with the Board the lockdown that occurred this afternoon due to a credible threat against the schools. The policy handled the situation and when they said all was clear the lockdown was removed. Green praised Jeff Morris for the help he has been giving the District with OPSC. Morris said he would be turning in the application for WES this week and the THS one will follow soon.

13.9 THS Principal’s Report - Absent

13.10 WES/TPA Principal’s Report

Katie Poburko reported that her Site Council had begun work on the LCAP. She said her staff had come back rejuvenated from their winter break.

14.0 **REPORTS** - No reports

15.0 **BOARD COMMENTS** The Board asked the District to work on communicating with the public better, such as making sure the web page is updated

16.0 **ITEMS FOR NEXT BOARD MEETING**

17.0 **ADJOURNMENT** – 8:08 PM

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Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

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Weaverville Elementary School • Trinity Preparatory Academy • Cox Bar Elementary School  
Alps View High School • Trinity River Community Day School • Trinity High School

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