



TRINITY ALPS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
OCTOBER 13, 2020

Closed Session 5:30 PM, Open Session 6:00 PM on Tuesday, October 13, 2020

Trinity Alps Unified School District Governing Board:

- Area I Daniel Beans, President – Attended in Person
- Area I Lynne Gervasi – Attended via Zoom
- Area II Jim Morey, Clerk/Vice President - Absent
- Area III Krista Gogan – Attended in Person
- Area IV Stephanie Storer – Attended via Zoom

1.0 FORMAL OPENING

- 1.1 Call to Order 5:30 PM
- 1.2 Flag Salute
- 1.3 Additions or Updates in Agenda – Item 12.4 Pulled -Approval of Purchase Order for Touchmate 4800 CNC Plasma Machine for CTE Class
Item 12.7 Tabled - Approval of THS Boosters Club Authorization to Operate – 2020-21 School Year
- 1.4 Identify Closed Session Topics of Discussion
- 1.5 Correspondence Received

2.0 COMMENTS FROM THE PUBLIC ON CLOSED SESSION AGENDA - No Comments

3.0 ACCEPT CLOSED SESSION AGENDA

Motion to Approve Closed Session Agenda: Trustee Gogan
Second: Trustee Gervasi
Trustees: Beans, Gogan, Gervasi and Storer: All Aye
Absent: Trustee Morey

4.0 CLOSED SESSION

- 4.1 Government Code Section 54957

Jaime Green – Superintendent

Cindy Blanchard - Director of Business Services

- Public Employee – Discipline/Dismissal/Release
- 4.2 Government Code Section 54957
Public – Employment – Personnel Service
- 4.3 Government Code Section 54957
Annual Public Employee Performance Evaluation - Superintendent
- 4.4 Anticipated Litigation, Significant Exposure to Litigation Pursuant to Paragraph (2) or (3)
of Subdivision (d) of Section 54956.9 – 1 Potential Case
- 5.0 **RETURN TO OPEN SESSION** – 6:06 PM
- 6.0 **REPORT OUT OF CLOSED SESSION** - Nothing to Report
- 7.0 **COMMENTS FROM THE PUBLIC CONCERNING OPEN SESSION AGENDA** – No Comments
- 8.0 **ACCEPT OPEN SESSION AGENDA**
Motion to Approve Open Session Agenda: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer: All Aye
Absent: Trustee Morey
- 9.0 **PRESENTATION**
- 9.1 ASB Representative Report, Hannah Fornaciari, ASB President
Fornaciari reported to the Board that the t-shirts ASB had been fundraising for had been ordered. Every student will receive one. She said the blood drive had to be rescheduled because school was closed due to COVID the day it had been planned. The daily bulletin has been going great, they are featuring local businesses, and the businesses are donating merchandise that ASB is using for prizes. One of the ASB members has tried to contact the county about getting signs promoting the school, at both entrances to town, but have been unsuccessful in reaching someone, but they will continue to try.
- 9.2 Presentation by Trinity County Office of Education on Trinity Alps Unified School District's Current Status by Sarah Supahan – No Report
- 10.0 **CONSENT AGENDA** -
- 10.1 Approval of Closed Session Item Public Employment – Personnel Services
- 10.2 Approval of the Regular Board Meeting Minutes September 14, 2020
- 10.3 Approval of the Special Board Meeting Minutes September 23, 2020
- 10.4 Approval of the Special Board Meeting Minutes October 7, 2020
- 10.5 Approval of Warrants – September 2020_(consent)
- 10.6 Approval of Payroll – September 2020
- 10.7 Approval of October Fundraising Calendar
- 10.8 Approval of Donations to Alps View ASB: For Purchase of Ice Cream
Freezer
\$250.00 from Lauderdale Motors
\$250.00 from Velocity Communications, Inc.

Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

\$100.00 from Jaime Green

- 10.9 Approval of Donations to THS Baseball

\$49.30, \$86.78 and \$43.68 from Northstate Recycling

\$122.00 from Robert and Joanne Simmons

- 10.10 Approval of the Contract between the Shasta-Tehama-Trinity Joint
Community College District and Trinity Alps Unified School District
For Adult Education Services

- 10.11 Approval of Donation to WES from Soroptimist International for
\$1,000.00

Motion to Approve Consent Agenda: Trustee Storer

Second: Trustee Beans

Abstain from Voting on Item 10.1, but Approving All Other Items: Trustee Gogan

Trustees: Beans, Gervasi, and Storer: All Aye on All Items

Absent: Trustee Morey

11.0 **BUSINESS AND FINANCIAL**

- 11.1 Director of Business Services Report

Cindy Blanchard reported to the Board that the District had received a check for 7 million dollars today from OPSC for construction on the gym. She said that she had been working on the first interim and would present it at the November Board meeting. She also noted that the audit was coming up.

- 11.2 Approval of TAUSD Associated Student Body Budgets for the 2020-2021 School Year – Tabled till November Board Meeting

- 11.3 Discussion on Districts Improvements on FCMAT Findings

Blanchard told the Board that one of FCMAT's findings was a lack of a formal process for ensuring system access is updated upon hiring or termination of an employee. The district has created checklists to ensure that all steps in the hiring, and termination process is taken care of. District employees sign off after completing task to ensure accountability.

- 11.4 Recap of CTE Costs for 2019-2020 School Year

Blanchard gave the Board charts detailing both the income streams and the expenditures of the CTE program. Trustee Gervasi questioned how the funds were split up between the different CTE programs. Her concern was that although there are currently only three CTE programs, in the future more may be added. She also was concerned about 6th, 7th and 8th grade classes receiving funds. Principal Coatney said there is a CTE advisory committee that decides on how the money is spent. Trustee Gogan expressed a desire to see the CTE program grow additional pathways to reach other students. Principal Poburko said she is teaching a career exploration class for TPA students this semester.

Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

12.0 BOARD AND ADMINISTRATIVE

- 12.1 Approval of Resolution 2021-6 Continuation of Emergency that Requires the Procurement of Construction Services for Emergency Abatement and Repair At Trinity High School, Weaverville Elementary School and the District Office
Motion to Approve Resolution 2021-6: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.2 Second Reading – BP 4113.5 - Working Remotely – Personnel
Motion to Approve BP 4113.5 – Working Remotely: Trustee Gogan
Second: Trustee Beans
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.3 Second Reading – BP 6157 – Distance Learning – Instruction
Motion to Approve BP 6157- Distance Learning: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.4 Approval of Purchase Order for Tournchmate 4800 CNC Plasma Machine for CTE Class - Tabled
- 12.5 Bi-Annual Review of Board Bylaw 9270 – Conflict of Interest
Board acknowledged Board Bylaw 9270
- 12.6 Approval of WES Boosters Club Authorization to Operate – 2020-21 School Year
Motion to Approve WES Booster’s Club: Trustee Gogan
Second: Trustee Beans
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.7 Approval of THS Boosters Club Authorization to Operate – 2020-21 School Year –
At Table – Tabled until November Board meeting
- 12.8 Approval of Agreement for Independent Contract Services with Cresswell Physical Therapy
Cindy Blanchard reported that Cresswell has already been working with students and were doing a great job. She said they were recommended by Tracy Speranza, our Special Ed Director, who had worked with them in the past.
Motion to Approve Agreement with Cresswell Physical Therapy: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey

Jaime Green - Superintendent Cindy Blanchard - Director of Business Services

- 12.9 Approval of Alps View High School Mission Statement
Trustee Gogan praised the mission statement.
Motion to Approve Alps View Mission Statement: Trustee Storer
Second: Trustee Gervasi
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.10 Update on 'Dudes Solutions' Maintenance and Technology Software (No backup)
Jaime Green told the Board that Larry Horrocks, Jack Garrison and Luke Case are now in charge of the program. Luke Case reported to the Board that the group had met a few times with personnel from Dude Solutions. He said he, Jack and Larry have started to enter information into the system. He said it has been a learning curve, but the goal is to be up and ready to use the program by the middle of November.
- 12.11 Classified Retiree Incentive Letter
Motion to Approve Classified Retiree Incentive Letter: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.12 Certificated Retiree Incentive Letter
Motion to Approve Certificated Retiree Incentive Letter: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.13 Approval of Revised Job Description, Camus Supervisor
Motion to Approve Revised Job Description, Camus Supervisor: Trustee Gogan
Second: Trustee Storer
Trustees: Beans, Gogan, Gervasi and Storer
Absent: Trustee Morey
- 12.14 Approval of Purchase of Floor Scrubber for WES – Options Attached
Larry Horrocks gave the Board input on the three floor scrubbers being considered by the maintenance department. He said there were lots of issues to be considered including the weight of the machine, the warranties, the machines rpm's and the service provided by the different companies. He told the Board that the school had fewer rooms now with carpeting, and so there was "a lot of territory to mop by hand." He recommended the Board purchase the Chariot 2 iScrub 20, at a cost of \$12,210.32. He said he was hesitant to purchase a reconditioned model, and this would be a once in a decade purchase.
Motion to Approve Purchasing the Chariot 2 iScrub 20: Trustee Beans
Second: Trustee Storer

Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

Trustees: Beans, Gogan, Gervasi and Storer

Absent: Trustee Morey

- 12.15 Approval of Agreement with TAUSD and Simpson University for Preliminary Administrative Services Credential Field Experiences Agreement

Motion to Approve Agreement with Simpson University: Trustee Gogan

Second: Trustee Storer

Trustees: Beans, Gogan, Gervasi and Storer

Absent: Trustee Morey

- 12.16 Superintendent's Report

Jaime Green praised the district staff for being able to go from in classroom learning on a Friday, to distance learning on a Monday. It had been discovered over a weekend, that several local residents had tested positive to COVID. These people had connections to district students, as a precaution school had transitioned to distance learning for a week. He said he was proud of everyone for coming together for the students, providing them with school work and food. He reported to the Board that Interstate had arranged to have some portables moved months early, at a savings to the district of \$16,000.00 every month. He said the THS gym abatement process is almost complete. He thanked OPSC for "taking care of our kids." He was thrilled to announce the blue buildings were finally gone!

- 12.17 THS Principal's Report

Sandy Coatney thanked all his teachers for doing distance learning. He said some went above and beyond what was expected with such short notice. He reported that yesterday was staff development day, which was perfect timing to have a discussion on distance learning. He said three staff members, Mary St. John, Stephanie Smith and Tracy Speranza had each provided programs for the other staff members. He said he was excited to have the students back on campus.

- 12.18 WES/TPA Principal's Report

Katie Poburko reported that her school's enrollment continues to go up, adding new students weekly. She said that an alumni of THS, Jackie Durante from Hope City, gave a presentation on ACE's and Restorative Practices at WES's staff development day. She reported that her Site Council had met last week via Zoom.

13.0 Reports:

ROP: Lynne Gervasi reported that she had attended an ROP Zoom meeting. She said that ROP had changed the medical assistant program to a medical scribe program, an up and coming field.

THS Athletics: Sandy Coatney praised Bob Jeangerard, THS Athletic Director for his enthusiasm for THS sports. He said Jeangerard is working tirelessly in "keeping hope alive" for the athletes.

Jaime Green - Superintendent

Cindy Blanchard - Director of Business Services

Transportation: Luke Case reported that there had been a CHP inspection the previous Monday and all had gone well. He said the bus drivers had delivered meals to those students on their routes last week during distance learning. He said that his department had also helped hang the new scoreboards in the WES gym.

WES Site Council: Katie Poburko reported that WES had received a grant from PUD for outdoor lighting, the lights were installed last week. She reported that there had been a Zoom Site council meeting.

THS Site Council: Sandy Coatney reported that a Site Council meeting was scheduled for this Friday.

WES Booster's Club: Annie Steele reported that the Booster's doughnut sale was ending and the doughnuts could be picked up on Friday. Trustee Beans said he wanted to buy the maintenance and transportation staff doughnuts.

14.0 BOARD COMMENTS

15.0 ITEMS FOR NEXT BOARD MEETING

16.0 ADJOURNMENT – 7:11 PM